



# WELWYN HATFIELD

**Please note that by law this meeting can be filmed, audio-recorded, photographed or reported electronically by the use of social media by anyone attending. This does not apply to any part of the meeting that is held in private session.**

Please ask for:  
Suzanne Hulks

15 July 2015

Dear Councillor

You are requested to attend a meeting of the RESOURCES OVERVIEW AND SCRUTINY COMMITTEE to be held on Wednesday 22 July 2015 at 7:30pm in the Maple Room, Salvation House, 2 Sterling Court, Mundells, Welwyn Garden City, Herts, AL7 1FT.

Yours faithfully

Director (Governance)

## AGENDA PART I

### SECTION A – Procedural Business and Policy Review and Development Items

1. APPOINTMENT OF CHAIRMAN AND VICE CHAIRMAN:

To note that Councillors D.Bell and G.Dowler were appointed Chairman and Vice-Chairman of the Committee for the 2015/16 municipal year at the Annual Council meeting on 20 May 2015.

2. SUBSTITUTION OF MEMBERS:

To note any substitution of Committee Members in accordance with Council Procedure Rules 19 - 22

3. APOLOGIES:

4. MINUTES:

To confirm as a correct record the Minutes of the meeting held on 23 February 2015 (previously circulated).

5. ACTIONS UPDATE:

Director (Governance) to report that there were no actions from the previous meeting which required updating.

6. NOTIFICATION OF URGENT BUSINESS TO BE CONSIDERED UNDER ITEM 21:

7. DECLARATIONS OF INTERESTS BY MEMBERS:

To note declarations of Members' disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in respect of items on this Agenda.

8. PUBLIC QUESTION TIME AND PETITIONS:

Up to fifteen minutes will be made available for questions from members of the public on issues relating to the work of the Committee and to receive any petitions.

9. STERIA CONTRACT MONITORING:

Report of the Director (Finance and Operations) providing Members with analysis of service performance. Page(s) 1 to 4

10. COMPLAINTS MONITORING REPORT 2014/15:

Report of the Director (Strategy and Development) updating Members on the number and type of complaints. Page(s) 5 to 16

11. PERFORMANCE INDICATOR ANNUAL REPORT:

Report of the Director (Finance and Operations) which provides Members with Performance Indicator Data for these items within the remit of this Committee. Page(s) 17 to 44

12. ANNUAL LETTER LOCAL GOVERNMENT OMBUDSMAN:

To receive the annual letter which shows the summary statistics of complaints made to the LGO. Page(s) 45 to 50

13. FINANCIAL OUTTURN REPORT 2014-15:

Report of the Director (Finance and Operations) which presents the revenue, capital and HRA budget monitoring position as at the end of March 2015. Page(s) 51 to 110

14. COMMITTEE OVERVIEW WORK PROGRAMME 2015/16:

The pro-forma which sets out the Committee's overview work programme has been updated since the last meeting to enable forward planning of items to be considered to take place. Items which the Committee agrees it would like to consider will be scheduled into the work programme. Page(s) 111 to End

15. RESPONSE FROM CABINET/COUNCIL TO OVERVIEW AND SCRUTINY COMMITTEE:

There are no responses to report to this meeting.

**SECTION B** – Scrutiny Items – Executive Members are excluded from this part of the meeting

16. CONSIDERATION OF ITEMS FOR SCRUTINY:

To consider

- (1) whether any Cabinet decisions should be scrutinised post-implementation (Paragraph 14.1 of the Overview and Scrutiny Procedure Rules)
- (2) whether any items which relate to areas covered by the Committee which a member of the Committee may wish to raise with a view to deciding whether an issue should be scrutinised.

The Administration and Opposition Groups each have the right within the Municipal Year to have one scrutiny topic referred to a Sub-Committee.

Where the Committee decides an issue should be scrutinised, a scrutiny Sub-Committee should be appointed to carry out the specific piece of scrutiny work (paragraph 6.3 of the Procedure for the Operation of the Overview and Scrutiny Function).

17. COMMITTEE SCRUTINY WORK PROGRAMME 2014/15:

The pro-forma which sets out the Committee's scrutiny work programme is attached to enable forward planning of items to be considered to take place as appropriate.

18. CONSIDERATION OF ITEMS FOR REVIEW GROUPS:

To consider any issues for review relating to areas covered by the Committee.

Where the Committee decides an issue should be reviewed a Review Group (ratio 3:2 with an Administration Chairman) should be appointed to review the specific item.

19. RESPONSE FROM CABINET/COUNCIL TO SCRUTINY RECOMMENDATIONS/REPORTS:

There are no responses to report to this meeting.

20. COUNCILLOR CALL FOR ACTION:

To receive any request from a Councillor for a discussion on behalf of residents on an issue affecting a single council ward where local problems have arisen and other methods of resolution have been exhausted.

21. SUCH OTHER BUSINESS AS, IN THE OPINION OF THE CHAIRMAN, IS OF SUFFICIENT URGENCY TO WARRANT IMMEDIATE CONSIDERATION:

22. EXCLUSION OF PRESS AND PUBLIC:

The Committee is asked to resolve:

That under Section 100(A)(2) and (4) of the Local Government Act 1972, the press and public be now excluded from the meeting for item 23 (if any) on the grounds that it involves the likely disclosure of confidential or exempt information as defined in Section 100A(3) and Part 1 of Schedule 12A of the said Act (as amended).

In resolving to exclude the public in respect of the exempt information, it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

**Part II** – Private and Confidential Items

23. ANY OTHER BUSINESS OF A CONFIDENTIAL OR EXEMPT NATURE AT THE DISCRETION OF THE CHAIRMAN:

<u>Circulation:</u>	Councillors	D.Bell (C)	G.Michaelides
		S.Chander	N.Pace
		G.Dowler (VC)	A.Prest
		G.Hayes	S.Roberts
		S.Markiewicz	C.Watson

Executive Board  
Press and Public (except Part II items)

**If you require any further information about this Agenda please contact Suzanne Hulks, Democratic Services Unit on 01707 357467, fax (01707) 357257 or email – [s.hulks@welhat.gov.uk](mailto:s.hulks@welhat.gov.uk)**