

**Freedom of Information Act 2000
Environmental Information Regulations 2004**

**Welwyn Hatfield Borough Council
Quarterly Statistics**

**1st October 2016 -
30th September 2017
Date: 26/10/17 ***

<u>Timeliness</u>	<u>1st October 2016- 31st December 2016</u>	<u>1st January 2017 - 31st March 2017</u>	<u>1st April 2017 - 30th June 2017</u>	<u>1st July 2017 - 30th September 2017</u>	-
Number of requests received in the quarter that fulfil the definition of a request for the purpose of monitoring	192	196	179	156	
Of these number, which fall fully or mostly under the Environmental Information Regulations (EIR's)	47	35	21	32	
Number of requests (both FOI & EIR) received during the quarter that have not been processed by the current monitoring date.*	0	2	5	2	
Of these outstanding requests:					
Number of requests where the 20 working day deadline for response has been extended as permitted in legislation	2	0	0	0	
Number of requests still outstanding where a fee has been charged or a fees notice issued, including those where the payment deadline has elapsed and the request has not been processed	0	0	0	0	
Number of other requests still being processed (after the expiry of the 20 day deadline)	0	2	5	2	
Number of requests (FOI & EIR) received during the quarter that have been processed in full at the current monitoring date *	192	194	174	154	
Of these completed requests:					
Number of requests that took 20 working days or less to be processed	164	177	156	137	
Number of requests where the 20 working day deadline for response was extended as permitted in legislation	2	2	1	0	
Number of other cases where processing took longer than 20 working days	26	15	17	17	
<u>Outcomes</u>					
Number of requests (FOI & EIR) received during the quarter that have been processed in full at the current monitoring date *	192	194	174	154	
Of the above total:					
Number of requests that were granted in full	151	141	138	116	
Number of requests where advice and assistance was provided to the requestor	27	38	16	24	

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Number of requests that were refused in full because the Council has searched for the information and does not hold it	28	31	22	21	-
Number of requests which were refused as they were considered vexatious (Under Section 14(1) of the Act)	0	0	2	0	
Number of requests which were refused as they were considered repeated (Under Section 14(2) of the Act)	0	0	0	1	
Number of requests which were refused as the Council estimated that the cost of response would exceed the appropriate limit (Under Section 12 of the Act)	5	3	3	2	
Number of requests where the Council refused part of the information requested.	12	9	11	1	
Number of requests where the Council refused all of the information requested	6	8	3	11	
<u>Use of exemptions & exceptions</u>					
Number of requests received in the quarter where information was refused either fully or in part	18	17	14	12	
Of the above total the number of requests which cited exemptions as a reason of refusal and a description of that exemption:					
Section (21) - Information accessible to the applicant by other means	0	6	4	7	
Section (22) - Information intended for future publication	0	0	0	0	
Section (30) - Investigations and Proceedings	0	0	0	0	
Section (31) - Law Enforcement	0	0	0	0	
Section (36) - Prejudice to the effective conduct of public affairs	0	0	0	0	
Section (40) - Personal Information	1	1	4	0	
Section (41) - Information provided in confidence	0	1	0	0	
Section (42) - Legal Professional Privilege	2	0	1	0	
Section (43) - Commercial Interests	2	0	0	0	
Section (44) - Prohibitions on Disclosure	0	0	0	0	
Regulation 12(5)(b) - The course of justice	1	0	0	0	
Regulation 12(4)(a) - Does not hold the information	0	0	0	0	
Regulation 12(4)(b) - Manifestly Unreasonable	1	0	3	1	
Regulation 12(4)(d) - Materials in the course of completion	0	0	0	0	
Regulation 12(5)(e) - Confidentiality of commercial or industrial information	1	0	0	0	
Regulation 12(5)(f) - Interests of the person who provided the information to the public authority	1	0	0	1	
Regulation 13 - Data Protection	0	0	2	0	