

Memorial Permit

The Lawn Cemetery
(Southway, Hatfield)

Hatfield Hyde Cemetery
(Hollybush Lane, Welwyn Garden City)

Name of Deceased Person(s)

Company/Mason Name and address

Tel

NAMM/BRAMM Reg Number

Memorial Indemnity

I am aware of the regulations enforced by the authority and confirm that the memorial will be installed as per current NAMM/BRAMM code of working practice

Company/mason signature

Request permission to

New Memorial **Add Inscription** **Replacement** **Repair** **Tablet/Vase**

Kerb Setting (Hatfield Hyde Only)

Design of Memorial

Proposed Inscription

Material

Dimensions	Length	Width	Height	Depth
Memorial				
Base				
Foundation				
Kerbs				

The applicant must be the owner of the grant of exclusive right of burial or if the grave owner is deceased, the person who has signed the statutory declaration

Name

Address

Signature

Memorial Permit Guidance

If there is a contravention to the memorial regulations or to the application received by the Council to what is installed in the cemetery, the council reserves the right to fine the memorial mason. Continuous disregard for the regulations will result in the memorial mason not being permitted to continue works in the cemetery.

Failure to provide correct information or payment in respect to the memorial applications will result in a delay of processing the application.

As from Jan 2012 all memorial masons must produce copies of their risk assessments and certification that they have been trained in accordance to NAMM/BRAMM guidelines. The council must be informed of the date of the installation and all paperwork must be produced to the officer onsite.

Erection and Fixings

Where a concrete plinth has been provided, any memorial must be secured to it.

Memorial headstones must be fixed using a NAMM approved anchorage system. This shall be identified by a small anchor inscribed on the back of the memorial.

Where a concrete plinth has not been provided, all memorials must be fixed on a york stone landing or on a pre-case re-inforced concrete landing. The landing must not be less than 10cm in thickness and laid with the top surface at or below ground level. No memorial shall be erected or re-erected on such graves within a 6-12 month period from the date of the last interment.

Identification

The grave number and name only of the sculptor or mason must be inscribed either on the back of all upright memorials or on the foot of the kerb. The letters and figures must be at least 25mm high. Grave owners are required to pay for this inscription.

Execution of Work

All stone-work must be ready for fixing before being brought to the cemetery. Persons engaged to work on memorials must provide all necessary tools and materials for the required work, and must take all steps necessary to protect the surrounding turf and adjacent memorials. All works must be carried out by competent tradesman and must be able, if requested to produce a copy of the permit approval issued by the Cemetery Department.

Upon completion the mason shall remove all spare soil and clean the ground carefully. Any damage to the ground, or any object within the cemetery is to be made good at the expense of the person causing the damage.

All work must be completed during normal working hours and will not be permitted whilst a funeral is in progress. It is advised to phone the cemetery department in advance to confirm whether a funeral is going to take place.

Any temporary marker must be removed once the installation of the permanent memorial has taken place.

Maintenance

All memorials must be maintained in good condition and repaired at the expense of their respective owners. Memorials will be subjected to stability testing every 5 years. Failure to comply may result in the memorial being removed. The council will not be responsible for any accident or damage caused to any memorial.