

List 5 Local Information Requirements for an:

- **An Application for Tree Works: subject to a tree preservation order (TPO) and/or notification of proposed to works to trees in a conservation area**
- **Notification of Prior Approval Applications**
- **Removal or Variation of Condition (s73)**
- **Non Material Amendment**

Information listed within 'Section 1: National Requirements' is required to be submitted for removal or variation of condition(s) or non material amendment applications. In the case of applications for tree works and prior notifications /approvals, the form may be substituted by a written description of the development.

The Council has not formally adopted a local list for non material and removal or variation of condition applications. It is recommended that applicants review the list and submit information that they consider necessary for determining the application. Any additional information required, but not submitted, will be requested by the case officer within 21 days of the Council receiving the application. The information requested will be required to be submitted and received within 14 days of the request. To speed up the consideration of your application, please consider whether these are likely to be required and submit them with your application.

7a Variation/Removal of Condition**Required for Variation/Removal of Condition**

The applicant will need to provide sufficient information to enable the local planning authority to identify the previous grant of planning permission and the associated condition(s) which the applicant is seeking to vary.

If you are applying to vary approved plans, they should clearly indicate the full extent of the proposed changes across the site with a supporting statement indicating the changes sought.

7b Telecoms**Required for all applications including prior approvals (where required by legislation)**

The following information will be required for mobile phone masts and associated equipment:

- The frequency characteristics of the emitter
- The maximum power of the emitter (in watts)
- The orientation of the central axis of the beam, both relative to the horizontal and relative to the ground

- The maximum power intensity (in watts per square metre) at points on the central axis of the beam, at distances of 50 metres, 100 metres and 200 metres from the emitter
- The angular spreads of the surface of half-maximum intensity of the beam in the vertical and lateral directions

ICNIRP statement – All applications for prior approval of telecommunications permitted development and planning applications for telecommunications development should be accompanied by a statement that the proposal, when operational, will meet the ICNIRP (International Commission on Non-Ionizing Radiation Protection) guidelines.

Policy Driver and where to get more advice:

- Policy R21 of the Welwyn Hatfield District Plan, 2005
- National Planning Policy Framework, Section 5

7c Tree Survey / Arboricultural Statement

Required for all applications for proposals that affect protected trees or those trees subject to conservation area consent

You will need to provide information about:

- Species, spread, roots and position of trees
- Details of the works you propose
- Why the proposed works are necessary
- Proposed replacement trees

Policy Driver and where to get more advice:

- Policy D8 and R17 of the Welwyn Hatfield District Plan 2005
- Policy CS11 of the Emerging Core Strategy, November 2012
- National Planning Policy Framework, Section 11

7d Heritage Statement Appraisal and/or Heritage Impact Statement

Required for all listed building consent applications and / or developments affecting Registered Park & Garden or Locally Listed Park & Garden

You must provide information about:

- the significance of the architectural and historical interest and character of the building or structure or park and garden;
- the principles of and justification for the proposed works; and
- the impact of the proposal on the special interest of the listed building or structure and/ or park and garden, its setting and the setting of adjacent listed buildings.

The information should explain:

- the sources that you have considered;
- the expertise that you have consulted; and
- the steps that have been taken to avoid or minimise any adverse impacts on the significance of the building.

The type and amount of detail required will vary according to the particular circumstances of each application.

Policy Driver and where to get more advice:

- Policies CS11 and CS13 of the Emerging Core Strategy, November 2012
- National Planning Policy Framework, Section 12
- Policy R28 of the Welwyn Hatfield District Plan 2005
- <https://www.historicengland.org.uk/advice/planning/>

7e Prior Notifications/Approvals

Required for all proposals comprising prior notification or approval

They should show clearly the proposed works in relation to what is already there, highlighting any structures to be demolished, and the relationship to neighbouring buildings.