

Application Form

THIS IS NOT A PUBLIC DOCUMENT

This notice of burial is confirmation of a booking made by telephone and must be completed in full and sent to Cemetery Services at least three working days prior to the booking date.

Funerals may be delayed if this form is incomplete.

The Lawn Cemetery

(Southway, Hatfield)

Hatfield Hyde Cemetery

(Hollybush Lane, Welwyn Garden City)

Full Burial

Burial of Cremated Remains

Memorial Only

Details of funeral director/person making arrangements

	Telephone Number

Date of Burial/Burial of Cremated Remains/Memorial Service

--

DETAILS OF DECEASED

Surname of deceased

--

Forename(s) of deceased

--

Home address of deceased

--

Place of death (If not home)

--

Age of deceased

--

Date of death

--

OFFICE USE ONLY

Lagan Ref Number

--

Resident/non resident

£

Memorial ref number

--

Grant/Licence fee

£

DTE Work Order Raised

--

Other Fee(s)

£

To Be Invoiced

--

Total

£

Payment Received

--



Cemetery Services, Environment Services, Council Offices,
The Campus, Welwyn Garden City, Hertfordshire, AL8 6AE

T: 01707 357000 E: CemeteryServices@welhat.gov.uk www.welhat.gov.uk/cemetery

BOOKING INFORMATION

Direct to grave

Lodge Chapel (Only available at The Lawn Cemetery)

Time of Service

Details of Specific Service Requests

Name of Person Officiating

Denomination

Time of Burial

Details of Specific Burial Requests

DEPTH OF GRAVE

Treble (8ft)

Double (6ft 6in)

Single (5ft)

Shallow Grave

Cremated Remains (2ft)

Cremated Remains (Scattered)

CONTAINER DETAILS

Coffin

Casket

Cremated Remains Container

Container Size

L

W

H

I verify that the size of container is correct

Signature

Date

DETAILS FOR NEW GRAVE

Burial Plot Options

(Only available at The Lawn Cemetery)

Lawn Grave

Premium Grave

Infant Grave

Common Grave

Mausoleum

Other

CREMATED REMAINS PLOT OPTIONS

The Lawn Cemetery

Lawn Grave

Half Size Lawn Grave

Garden Tablet*

Columbarium Wall Plaque*

Rose Bush Memorial*

Memorial Plot

Other

Hatfield Hyde Cemetery

Memorial Garden Kerb*

Sanctum Vault*

Other

*Please complete inscription for memorial products

NEW GRANT OF EXCLUSIVE RIGHT OF BURIAL/LICENCE

This information will be recorded in Statutory Registers and used to produce legally binding Deed of Ownership. It therefore needs to be completed accurately and in full.

I wish to purchase the grant of exclusive right/licence of a grave for a period of years

Surname

Forename(s)

Home address

Telephone

In being granted the Exclusive Right of Burial/Licence, I hereby agree to abide by the cemetery rules and I am aware that no form of memorial, other than that prescribed under the council's cemetery regulations will be placed on the purchased grave. I also acknowledge that any unauthorised item(s) will be removed from the grave space. Upon payment of the necessary fee, the item will be dedicated for the relevant period from the payment date. The dedication at the council's discretion may be renewed at the end of the period subject to the regulations then in force. Should the licence/grant period expire, the council reserves the right to remove any memorial and possibly make the grave available for future re-use.

Signature

Date

DETAILS FOR RE-OPENING EXISTING GRAVE

Please ensure any memorial is removed from graves at Hatfield Hyde Cemetery at least 3 working days prior to the booking

Plot Number

Grant Number

Details of Person(s) in Grave Space

Details of Current Grant/Licence Holder

Surname

Forename(s)

Home address

Telephone

Signature

Date

PRESENT RIGHTFUL OWNER OF RIGHT OF BURIAL HAS DECEASED

Details of person taking over exclusive right/licence

Surname

Forename(s)

Home address

Telephone

I do hereby declare that I am the next of kin (state relationship)

To the late grant/licence holder of the said right of burial and there are no others with any interest in the rights to the grave. I further declare that I will indemnify Welwyn Hatfield Borough Council, its servants and agents from and against all claims, actions, demands, losses, damages or costs that may now or hereafter be made against them on account of the ownership of the above grave being transferred into my name. I understand that my name and address may be disclosed to a funeral director or memorial mason providing goods or services.

Signature

Date

DETAILS FOR INSCRIPTION ON MEMORIAL PRODUCT

This form is for an inscription to be placed on a memorial product provided by Welwyn Hatfield Borough council. This form is not an application for a memorial permit.

Guidelines for providing an inscription

In order to ensure that an inscription will fit onto the plaque please note the following information: The inscription required is to be written clearly in block capitals on the table below. Please write only one letter in each box, leaving an empty box between each word. Please be precise as possible as mistakes cannot be rectified after production. We will centre the inscription on the tablet; the guide box is only to aid your choice of inscription. Don't forget to include spaces in your inscription. A space counts as a character. If you require a further inscription on the tablet please ensure that enough lines are left for an additional inscription.

Columbarium Plaque

Black

Blue Pearl

Memorial Garden Kerb

Memorial Bench

Bench Location

Steel Plaque

Granite Plaque

Art Work or Photograph

An additional charge will be made and you will need to supply a photograph with this application.

If a design is required please do not use the shaded boxes for the inscription.

Inscription for Plaque

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23
Line 1																							
Line 2																							
Line 3																							
Line 4																							
Line 5																							
Line 6																							

Order ref number

Sanctum Vault

Garden Tablet

Art Work or Photograph

An additional charge will be made and you will need to supply a photograph with this application.

If a design is required please do not use the shaded boxes for the inscription.

Inscription for Plaque

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
Line 1																									
Line 2																									
Line 3																									
Line 4																									
Line 5																									
Line 6																									
Line 7																									
Line 8																									
Line 9																									
Line 10																									
Line 11																									

Order ref number

Memorial Plaque Collection

The Posy Collection

Lily

Forget me not

Daisy

Rose

Plaque Colour

Lavender

Blue Pearl

Imperial Green

Black

The Scenic Collection

Woodland Walk

Sunset Stroll

Reflections

Children's Collection

Butterfly

To the moon and back

Over the rainbow

Inscription for Plaque

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
Line 1																	
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