



Please ask for:
Suzanne Hulks

26 November 2013

Dear Councillor

You are requested to attend a meeting of the RESOURCES OVERVIEW AND SCRUTINY COMMITTEE to be held on Monday 2 December 2013 at 7:30pm in the Council Chamber, Campus West, Welwyn Garden City, Herts.

Yours faithfully

Director (Governance)

AGENDA
PART I

SECTION A – Procedural Business and Policy Review and Development Items

1. **SUBSTITUTION OF MEMBERS:**

To note any substitution of Committee Members in accordance with Council Procedure Rules 19 - 22

2. **APOLOGIES:**

3. **MINUTES:**

To confirm as a correct record the Minutes of the meeting held on 10 September 2013 (previously circulated).

4. **NOTIFICATION OF URGENT BUSINESS TO BE CONSIDERED UNDER ITEM 18:**

5. **DECLARATIONS OF INTERESTS BY MEMBERS:**

To note declarations of Members' disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in respect of items on this Agenda.

6. PUBLIC QUESTION TIME AND PETITIONS:

Up to fifteen minutes will be made available for questions from members of the public on issues relating to the work of the Committee and to receive any petitions.

7. STERIA CONTRACT PERFORMANCE:

Report of the Director (Finance and Operations) informing Members of Service Performance against key performance indicators. Page(s) 1 to 4

8. EMPLOYEE TURNOVER 1st NOVEMBER 2012 - 31st OCTOBER 2013:

Report of the Director (Governance) detailing employee turnover for the period. Page(s) 5 to 8

9. PERFORMANCE INDICATOR REPORT – RESOURCES:

Report of the Director (Finance and Operations) which provides Members with Performance Indicator data for those items within the remit of this Committee. Page(s) 9 to 18

10. REVENUE AND CAPITAL BUDGET MONITORING PERIOD 6:

Report of the Director (Finance and Operations) providing Members with details of the revenue and capital budget monitoring position. Page(s) 19 to 92

11. COMMITTEE OVERVIEW WORK PROGRAMME 2013/14:

The pro-forma which sets out the Committee's overview work programme has been updated since the last meeting to enable forward planning of items to be considered to take place. Items which the Committee agrees it would like to consider will be scheduled into the work programme. Page(s) 93 to End.

12. RESPONSE FROM CABINET/COUNCIL TO OVERVIEW AND SCRUTINY COMMITTEE:

There are no responses to report to this meeting.

SECTION B – Scrutiny Items – Executive Members are excluded from this part of the meeting

13. CONSIDERATION OF ITEMS FOR SCRUTINY:

To consider

- (1) whether any Cabinet decisions should be scrutinised post-implementation (Paragraph 14.1 of the Overview and Scrutiny Procedure Rules)
- (2) whether any items which relate to areas covered by the Committee which a member of the Committee may wish to raise with a view to

deciding whether an issue should be scrutinised.

The Administration and Opposition Groups each have the right within the Municipal Year to have one scrutiny topic referred to a Sub-Committee.

Where the Committee decides an issue should be scrutinised, a scrutiny Sub-Committee should be appointed to carry out the specific piece of scrutiny work (paragraph 6.3 of the Procedure for the Operation of the Overview and Scrutiny Function).

14. COMMITTEE SCRUTINY WORK PROGRAMME 2012/13:

The pro-forma which sets out the Committee's scrutiny work programme is attached to enable forward planning of items to be considered to take place as appropriate.

15. CONSIDERATION OF ITEMS FOR REVIEW GROUPS:

To consider any issues for review relating to areas covered by the Committee.

Where the Committee decides an issue should be reviewed a Review Group (ratio 3:2 with an Administration Chairman) should be appointed to review the specific item.

16. RESPONSE FROM CABINET/COUNCIL TO SCRUTINY RECOMMENDATIONS/REPORTS:

There are no responses to report to this meeting.

17. COUNCILLOR CALL FOR ACTION:

To receive any request from a Councillor for a discussion on behalf of residents on an issue affecting a single council ward where local problems have arisen and other methods of resolution have been exhausted.

18. SUCH OTHER BUSINESS AS, IN THE OPINION OF THE CHAIRMAN, IS OF SUFFICIENT URGENCY TO WARRANT IMMEDIATE CONSIDERATION:

19. EXCLUSION OF PRESS AND PUBLIC:

The Committee is asked to resolve:

That under Section 100(A)(2) and (4) of the Local Government Act 1972, the press and public be now excluded from the meeting for item 20 (if any) on the grounds that it involves the likely disclosure of confidential or exempt information as defined in Section 100A(3) and Part 1 of Schedule 12A of the said Act (as amended).

In resolving to exclude the public in respect of the exempt information, it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Part II – Private and Confidential Items

20. **ANY OTHER BUSINESS OF A CONFIDENTIAL OR EXEMPT NATURE AT THE DISCRETION OF THE CHAIRMAN:**

<u>Circulation:</u>	Councillors	D.Bell	G.Michaelides (C)
		M.Birleson	J.Nicholls
		T.Crump	N.Pace (VC)
		M.Levitt	A.Prest
		S.Markiewicz	S.Roberts

Executive Board
Press and Public (except Part II items)

If you require any further information about this Agenda please contact Suzanne Hulks, Democratic Services Unit on 01707 357467, fax (01707) 357257 or email – s.hulks@welhat.gov.uk