

\*VAT charged at prevailing rate of 20%. This would be amended in line with changes to regulations

Description	2025-26			2026-27			%
	Fee £	VAT £*	Total Fee £	Fee £	VAT £*	Total Fee £	
<b>Licensing</b>							
<b>Animal Activities</b>							
Home Dog Boarding/Day Care or Commercial Boarding/Day Care up to ten dogs 1 year:							
On Application	340.00	-	340.00	N/A	-	N/A	
On Issue	41.00	-	41.00	N/A	-	N/A	
Home Dog Boarding/Day Care or Commercial Boarding/Day Care up to ten dogs 2 year:							
On Application	340.00	-	340.00	N/A	-	N/A	
On Issue	100.00	-	100.00	N/A	-	N/A	
Renewal 1 year - On application	300.00	-	300.00	N/A	-	N/A	
Renewal 1 year - On issue	46.00	-	46.00	N/A	-	N/A	
Renewal 2 year - On Application	300.00	-	300.00	N/A	-	N/A	
Renewal 2 year - On Issue	126.00	-	126.00	N/A	-	N/A	
Renewal 3 year - On Application	300.00	-	300.00	N/A	-	N/A	
Renewal 3 year - Issue	153.00	-	153.00	N/A	-	N/A	
Dog/Cat commercial over ten dogs - 1 Year							
On Application	365.00	-	365.00	N/A	-	N/A	
On Issue	50.00	-	50.00	N/A	-	N/A	
Dog/Cat commercial over ten dogs - 2 year							
On Application	365.00	-	365.00	N/A	-	N/A	
On Issue	115.00	-	115.00	N/A	-	N/A	
Renewal 1 year - On application	335.00	-	335.00	N/A	-	N/A	
Renewal 1 year - On issue	41.00	-	41.00	N/A	-	N/A	
Renewal 2 year - On Application	356.00	-	356.00	N/A	-	N/A	
Renewal 2 year - On Issue	115.00	-	115.00	N/A	-	N/A	
Renewal 3 year - On Application	365.00	-	365.00	N/A	-	N/A	
Renewal 3 year - On Issue	179.00	-	179.00	N/A	-	N/A	
Arranging boarding/franchise No dogs New and renewal							
On Application	305.00	-	305.00	N/A	-	N/A	
On Issue	42.00	-	42.00	N/A	-	N/A	
Inspection of new franchisee no licence 1 year							
On Application	288.00	-	288.00	N/A	-	N/A	
On Issue	22.00	-	22.00	N/A	-	N/A	
Inspection of new franchisee no licence 2 year							
On Application	287.00	-	287.00	N/A	-	N/A	
On Issue	55.00	-	55.00	N/A	-	N/A	
Inspection of new franchisee no licence 3 year							
On Application	280.00	-	280.00	N/A	-	N/A	
On Issue	101.00	-	101.00	N/A	-	N/A	
Renewal 1 year - On application	275.00	-	275.00	N/A	-	N/A	
Renewal 1 year - On issue	22.00	-	22.00	N/A	-	N/A	
Renewal 2 year - On Application	268.00	-	268.00	N/A	-	N/A	
Renewal 2 year - On Issue	53.00	-	53.00	N/A	-	N/A	
Renewal 3 year - On Application	255.00	-	255.00	N/A	-	N/A	
Renewal 3 year - On Issue	101.00	-	101.00	N/A	-	N/A	
Dog Breeding New 1 year							

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	Fee £	VAT £*	Total Fee £	Fee £	VAT £*	Total Fee £	
On Application	350.00	-	350.00	N/A	-	N/A	
On Issue	40.00	-	40.00	N/A	-	N/A	
Dog Breeding New 2 years							
On Application	350.00	-	350.00	N/A	-	N/A	
On Issue	100.00	-	100.00	N/A	-	N/A	
Dog Breeding Renewal 1 year							
On Application	325.00	-	325.00	N/A	-	N/A	
On Issue	40.00	-	40.00	N/A	-	N/A	
Dog Breeding Renewal 2 year							
On Application	300.00	-	300.00	N/A	-	N/A	
On Issue	102.00	-	102.00	N/A	-	N/A	
Dog Breeding Renewal 3 year							
On Application	320.00	-	320.00	N/A	-	N/A	
On Issue	165.00	-	165.00	N/A	-	N/A	
Vets fees invoiced at cost							
Selling animals as Pets New 1 year							
On Application	340.00	-	340.00	N/A	-	N/A	
On Issue	40.00	-	40.00	N/A	-	N/A	
Selling animals as pets New 2 year							
On Application	340.00	-	340.00	N/A	-	N/A	
On Issue	120.00	-	120.00	N/A	-	N/A	
Selling animals as pets							
Renewal 1 year - On application	328.00	-	328.00	N/A	-	N/A	
Renewal 1 year - On issue	41.00	-	41.00	N/A	-	N/A	
Renewal 2 year - On Application	330.00	-	330.00	N/A	-	N/A	
Renewal 2 year - On Issue	108.00	-	108.00	N/A	-	N/A	
Renewal 3 year - On Application	340.00	-	340.00	N/A	-	N/A	
Renewal 3 year - On Issue	179.00	-	179.00	N/A	-	N/A	
Riding Establishments - New 1 Year							
On Application	365.00	-	365.00	N/A	-	N/A	
On Issue	41.00	-	41.00	N/A	-	N/A	
Vets fees invoiced at cost							
Riding Establishments - New 2 years							
On Application	365.00	-	365.00	N/A	-	N/A	
On Issue	128.00	-	128.00	N/A	-	N/A	
Renewal 1 year - On application	352.00	-	352.00	N/A	-	N/A	
Renewal 1 year - On issue	128.00	-	128.00	N/A	-	N/A	
Renewal 2 year - On application	342.00	-	342.00	N/A	-	N/A	
Renewal 2 year - On issue	115.00	-	115.00	N/A	-	N/A	
Renewal 3 year - On application	342.00	-	342.00	N/A	-	N/A	
Renewal 3 year - On issue	183.00	-	183.00	N/A	-	N/A	
Vets fees invoiced at cost							
Keeping or training animals for exhibition - 3 years							
On Application	330.00	-	330.00	N/A	-	N/A	
On Issue	41.00	-	41.00	N/A	-	N/A	
Home Dog Boarding/Day Care or Commercial Boarding/Day Care up to ten dogs - new application	N/A	-	N/A	510.00	-	510.00	NEW

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	Fee £	VAT £*	Total Fee £	Fee £	VAT £*	Total Fee £	
Home Dog Boarding/Day Care or Commercial Boarding/Day Care up to ten dogs - renewal	N/A	-	N/A	470.00	-	470.00	NEW
Home Dog Boarding/Day Care or Commercial Boarding/Day Care over ten dogs - new application	N/A	-	N/A	605.00	-	605.00	NEW
Home Dog Boarding/Day Care or Commercial Boarding/Day Care over ten dogs - renewal	N/A	-	N/A	565.00	-	565.00	NEW
Arranging boarding/franchise (no dogs) - new	N/A	-	N/A	400.00	-	400.00	NEW
Arranging boarding/franchise (no dogs) - renewal	N/A	-	N/A	360.00	-	360.00	NEW
Variation franchise	65.00	-	65.00	67.50	-	67.50	3.8%
Franchise - new application	N/A	-	N/A	410.00	-	410.00	NEW
Franchise - renewal	N/A	-	N/A	370.00	-	370.00	NEW
Dog Breeding - new (plus vets fees invoiced at cost)	N/A	-	N/A	550.00	-	550.00	NEW
Dog Breeding - renewal (plus vets fees invoiced at cost)	N/A	-	N/A	510.00	-	510.00	NEW
Selling animals as Pets - new	N/A	-	N/A	580.00	-	580.00	NEW
Selling animals as Pets - renewal	N/A	-	N/A	540.00	-	540.00	NEW
Riding Establishments - new (plus vets fees invoiced at cost)	N/A	-	N/A	585.00	-	585.00	NEW
Riding Establishments - renewal (plus vets fees)	N/A	-	N/A	545.00	-	545.00	NEW
Keeping or training animals for exhibition - new	N/A	-	N/A	425.00	-	425.00	NEW
Keeping or training animals for exhibition - renewal	N/A	-	N/A	385.00	-	385.00	NEW
<b>Combination of activities equal to highest fee plus 50% of each additional licensable activity</b>							
Re evaluation of inspection rating	128.00	-	128.00	133.00	-	133.00	3.9%
Re visit- appeals fee applies unless higher rating achieved	128.00	-	128.00	133.00	-	133.00	3.9%
Variation all types except franchises	255.00	-	255.00	265.00	-	265.00	3.9%
Transfer due to death of licensee	26.00	-	26.00	27.00	-	27.00	3.8%
Copy of licence	16.00	-	16.00	16.50	-	16.50	3.1%
Ear Piercing	275.00	-	275.00	285.50	-	285.50	3.8%
Tattooing/Other	345.00	-	345.00	358.00	-	358.00	3.8%
Change of details on registration certificate	35.00	-	35.00	36.50	-	36.50	4.3%
Dangerous Wild Animals	400.00	-	400.00	415.00	-	415.00	3.8%
Zoos	638.00	-	638.00	662.00	-	662.00	3.8%
<b>Gaming Machine Permits</b>							
Two machines on licensed premises	50.00	-	50.00	50.00	-	50.00	0.0%
Grant	150.00	-	150.00	150.00	-	150.00	0.0%
More than two machines existing	100.00	-	100.00	100.00	-	100.00	0.0%
More than two machines other cases	150.00	-	150.00	150.00	-	150.00	0.0%
More than two machines variation	100.00	-	100.00	100.00	-	100.00	0.0%
More than two machines transferred	25.00	-	25.00	25.00	-	25.00	0.0%
Annual Fees	50.00	-	50.00	50.00	-	50.00	0.0%
Substitute Name	25.00	-	25.00	25.00	-	25.00	0.0%
Copy of Permit	15.00	-	15.00	15.00	-	15.00	0.0%
<b>Club Gaming Permits Club machine permits</b>							
Two machines on licensed premises	50.00	-	50.00	50.00	-	50.00	0.0%
Grant	200.00	-	200.00	200.00	-	200.00	0.0%
Grant (Club premises certificate holder)	100.00	-	100.00	100.00	-	100.00	0.0%
More than two machines variation	100.00	-	100.00	100.00	-	100.00	0.0%
Renewal	200.00	-	200.00	200.00	-	200.00	0.0%
Renewal (Club premises certificate holder)	100.00	-	100.00	100.00	-	100.00	0.0%
Annual Fees	50.00	-	50.00	50.00	-	50.00	0.0%

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Substitute Name	25.00	-	25.00	25.00	-	25.00	0.0%
Copy of Permit	15.00	-	15.00	15.00	-	15.00	0.0%
<b>Gambling Premises new application</b>							
New Small Casino	8,000.00	-	8,000.00	8,000.00	-	8,000.00	0.0%
New Large Casino	10,000.00	-	10,000.00	10,000.00	-	10,000.00	0.0%
Regional Casino	15,000.00	-	15,000.00	15,000.00	-	15,000.00	0.0%
Bingo Club	2,200.00	-	2,200.00	2,420.00	-	2,420.00	10.0%
Betting premises ( excluding tracks)	2,000.00	-	2,000.00	2,200.00	-	2,200.00	10.0%
Tracks	2,500.00	-	2,500.00	2,500.00	-	2,500.00	0.0%
Family Entertainment Centre	1,600.00	-	1,600.00	1,760.00	-	1,760.00	10.0%
Adult Gaming Centre	1,600.00	-	1,600.00	1,760.00	-	1,760.00	10.0%
<b>Gambling Premises annual fee</b>							
New Small Casino	5,000.00	-	5,000.00	5,000.00	-	5,000.00	0.0%
New Large Casino	10,000.00	-	10,000.00	10,000.00	-	10,000.00	0.0%
Regional Casino	15,000.00	-	15,000.00	15,000.00	-	15,000.00	0.0%
Bingo Club	680.00	-	680.00	748.00	-	748.00	10.0%
Betting premises ( excluding tracks)	400.00	-	400.00	440.00	-	440.00	10.0%
Tracks	1,000.00	-	1,000.00	1,000.00	-	1,000.00	0.0%
Family Entertainment Centre	400.00	-	400.00	440.00	-	440.00	10.0%
Adult Gaming Centre	680.00	-	680.00	748.00	-	748.00	10.0%
<b>Gambling Premises application for a provisional statement</b>							
New Small Casino	8,000.00	-	8,000.00	8,000.00	-	8,000.00	0.0%
New Large Casino	10,000.00	-	10,000.00	10,000.00	-	10,000.00	0.0%
Regional Casino	15,000.00	-	15,000.00	15,000.00	-	15,000.00	0.0%
Bingo Club	2,200.00	-	2,200.00	2,420.00	-	2,420.00	10.0%
Betting premises ( excluding tracks)	1,800.00	-	1,800.00	1,800.00	-	1,800.00	0.0%
Tracks	2,500.00	-	2,500.00	2,500.00	-	2,500.00	0.0%
Family Entertainment Centre	1,800.00	-	1,800.00	2,000.00	-	2,000.00	11.1%
Adult Gaming Centre	1,540.00	-	1,540.00	1,700.00	-	1,700.00	10.4%
<b>Gambling Premises application for transfer</b>							
New Small Casino	1,800.00	-	1,800.00	1,800.00	-	1,800.00	0.0%
New Large Casino	2,150.00	-	2,150.00	2,150.00	-	2,150.00	0.0%
Regional Casino	6,500.00	-	6,500.00	6,500.00	-	6,500.00	0.0%
Bingo Club	950.00	-	950.00	1,045.00	-	1,045.00	10.0%
Betting premises ( excluding tracks)	950.00	-	950.00	1,045.00	-	1,045.00	10.0%
Tracks	950.00	-	950.00	950.00	-	950.00	0.0%
Family Entertainment Centre	660.00	-	660.00	725.00	-	725.00	9.8%
Adult Gaming Centre	800.00	-	800.00	880.00	-	880.00	10.0%
<b>Gambling Premises application to vary</b>							
New Small Casino	4,000.00	-	4,000.00	4,000.00	-	4,000.00	0.0%
New Large Casino	5,000.00	-	5,000.00	5,000.00	-	5,000.00	0.0%
Regional Casino	7,500.00	-	7,500.00	7,500.00	-	7,500.00	0.0%
Bingo Club	1,750.00	-	1,750.00	1,750.00	-	1,750.00	0.0%
Betting premises ( excluding tracks)	1,500.00	-	1,500.00	1,500.00	-	1,500.00	0.0%
Tracks	1,250.00	-	1,250.00	1,250.00	-	1,250.00	0.0%
Family Entertainment Centre	800.00	-	800.00	880.00	-	880.00	10.0%
Adult Gaming Centre	800.00	-	800.00	880.00	-	880.00	10.0%
<b>Gambling Premises application for reinstatement</b>							
New Small Casino	1,800.00	-	1,800.00	1,800.00	-	1,800.00	0.0%
New Large Casino	2,150.00	-	2,150.00	2,150.00	-	2,150.00	0.0%
Regional Casino	6,500.00	-	6,500.00	6,500.00	-	6,500.00	0.0%
Bingo Club	950.00	-	950.00	1,050.00	-	1,050.00	10.5%
Betting premises ( excluding tracks)	950.00	-	950.00	1,050.00	-	1,050.00	10.5%
Tracks	950.00	-	950.00	950.00	-	950.00	0.0%
Family Entertainment Centre	660.00	-	660.00	725.00	-	725.00	9.8%
Adult Gaming Centre	920.00	-	920.00	1,015.00	-	1,015.00	10.3%
<b>Gambling Premises provisional statement holders</b>							
New Small Casino	3,000.00	-	3,000.00	3,000.00	-	3,000.00	0.0%
New Large Casino	5,000.00	-	5,000.00	5,000.00	-	5,000.00	0.0%

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Regional Casino	8,000.00	-	8,000.00	8,000.00	-	8,000.00	0.0%
Bingo Club	950.00	-	950.00	1,200.00	-	1,200.00	26.3%
Betting premises ( excluding tracks)	950.00	-	950.00	1,200.00	-	1,200.00	26.3%
Tracks	950.00	-	950.00	950.00	-	950.00	0.0%
Family Entertainment Centre	950.00	-	950.00	950.00	-	950.00	0.0%
Adult Gaming Centre	1,000.00	-	1,000.00	1,100.00	-	1,100.00	10.0%
<b>Other</b>							
Sex Shop or Sex Cinema	867.00	-	867.00	900.00	-	900.00	3.8%
Sexual Entertainment Venue	867.00	-	867.00	900.00	-	900.00	3.8%
Hypnotism application	215.00	-	215.00	225.00	-	225.00	4.7%
Gambling Premises notification of change	50.00	-	50.00	50.00	-	50.00	0.0%
Gambling Premises copy of Licence	25.00	-	25.00	25.00	-	25.00	0.0%
Lottery Registration	40.00	-	40.00	40.00	-	40.00	0.0%
Lottery Renewal	20.00	-	20.00	20.00	-	20.00	0.0%
<b>Scrap Metal</b>							
Site Licence Application	1,033.00	-	1,033.00	1,073.00	-	1,073.00	3.9%
Collectors Licence Application	864.00	-	864.00	897.00	-	897.00	3.8%
Site Licence Renewal	696.00	-	696.00	723.00	-	723.00	3.9%
Collectors Licence Renewal	662.00	-	662.00	687.00	-	687.00	3.8%
Variation (site licence to collectors licence)	113.00	-	113.00	117.00	-	117.00	3.5%
Variation (collectors licence to site licence)	208.00	-	208.00	216.00	-	216.00	3.8%
Change of site	112.00	-	112.00	116.00	-	116.00	3.6%
Change of site manager	92.00	-	92.00	96.00	-	96.00	4.3%
Change of name or address	65.00	-	65.00	68.00	-	68.00	4.6%
<b>Premises &amp; Clubs - new applications</b>							
Rateable value :- Band A	100.00	-	100.00	100.00	-	100.00	0.0%
:- Band B	190.00	-	190.00	190.00	-	190.00	0.0%
:- Band C	315.00	-	315.00	315.00	-	315.00	0.0%
:- Band D	450.00	-	450.00	450.00	-	450.00	0.0%
:- Band E	635.00	-	635.00	635.00	-	635.00	0.0%
:- Minor variations	89.00	-	89.00	89.00	-	89.00	0.0%
<b>Additional fees for premises holding more than 5,000 persons</b>							
5,000 - 9,999	1,000.00	-	1,000.00	1,000.00	-	1,000.00	0.0%
10,000 - 14,999	2,000.00	-	2,000.00	2,000.00	-	2,000.00	0.0%
15,000 - 19,999	4,000.00	-	4,000.00	4,000.00	-	4,000.00	0.0%
20,000 - 29,999	8,000.00	-	8,000.00	8,000.00	-	8,000.00	0.0%
30,000 - 39,999	16,000.00	-	16,000.00	16,000.00	-	16,000.00	0.0%
40,000 - 49,999	24,000.00	-	24,000.00	24,000.00	-	24,000.00	0.0%
50,000 - 59,999	32,000.00	-	32,000.00	32,000.00	-	32,000.00	0.0%
60,000 - 69,999	40,000.00	-	40,000.00	40,000.00	-	40,000.00	0.0%
70,000 - 79,999	48,000.00	-	48,000.00	48,000.00	-	48,000.00	0.0%
80,000 - 89,999	56,000.00	-	56,000.00	56,000.00	-	56,000.00	0.0%
90,000 and over	64,000.00	-	64,000.00	64,000.00	-	64,000.00	0.0%
<b>Premises &amp; Clubs - Annual Fee (Renewals)</b>							
Rateable value :- Band A	70.00	-	70.00	70.00	-	70.00	0.0%
:- Band B	180.00	-	180.00	180.00	-	180.00	0.0%
:- Band C	295.00	-	295.00	295.00	-	295.00	0.0%
:- Band D	320.00	-	320.00	320.00	-	320.00	0.0%
:- Band E	350.00	-	350.00	350.00	-	350.00	0.0%
<b>Additional fees for premises holding more than 5000 persons</b>							
5,000 - 9,999	500.00	-	500.00	500.00	-	500.00	0.0%
10,000 - 14,999	1,000.00	-	1,000.00	1,000.00	-	1,000.00	0.0%
15,000 - 19,999	2,000.00	-	2,000.00	2,000.00	-	2,000.00	0.0%
20,000 - 29,999	4,000.00	-	4,000.00	4,000.00	-	4,000.00	0.0%
30,000 - 39,999	8,000.00	-	8,000.00	8,000.00	-	8,000.00	0.0%
40,000 - 49,999	12,000.00	-	12,000.00	12,000.00	-	12,000.00	0.0%
50,000 - 59,999	16,000.00	-	16,000.00	16,000.00	-	16,000.00	0.0%
60,000 - 69,999	20,000.00	-	20,000.00	20,000.00	-	20,000.00	0.0%
70,000 - 79,999	24,000.00	-	24,000.00	24,000.00	-	24,000.00	0.0%

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80,000 - 89,999	28,000.00	-	28,000.00	28,000.00	-	28,000.00	0.0%
90,000 and over	32,000.00	-	32,000.00	32,000.00	-	32,000.00	0.0%
Personal Licence	37.00	-	37.00	37.00	-	37.00	0.0%
Application for the grant or renewal of a personal licence	37.00	-	37.00	37.00	-	37.00	0.0%
Temporary Event Notice	21.00	-	21.00	21.00	-	21.00	0.0%
Replacement of premises licence or summary	10.50	-	10.50	10.50	-	10.50	0.0%
Premises & Clubs - new applications for primarily for selling alcohol for consumption on the premises							
Rateable value :- Band D	900.00	-	900.00	900.00	-	900.00	0.0%
:- Band E	1,905.00	-	1,905.00	1,905.00	-	1,905.00	0.0%
Premises & Clubs - Annual Fee for primarily for selling alcohol for consumption on the premises							
Rateable value :- Band D	640.00	-	640.00	640.00	-	640.00	0.0%
:- Band E	1,050.00	-	1,050.00	1,050.00	-	1,050.00	0.0%
Application for the mandatory condition requiring DPS in respect of a premises licence to be disapplied	23.00	-	23.00	23.00	-	23.00	0.0%
Street Trading consents							
Annual Fee Per trading per day	227.00	-	227.00	236.00	-	236.00	4.0%
Pavement licence	100.00	-	100.00	N/A	-	N/A	
Pavement licence - new 2 years	N/A	-	N/A	500.00	-	500.00	NEW
Pavement licence - renewal 2 years	N/A	-	N/A	350.00	-	350.00	NEW
Application for a provisional statement where premises are being built etc	315.00	-	315.00	315.00	-	315.00	0.0%
Notification of change of address	10.50	-	10.50	10.50	-	10.50	0.0%
Application to vary a licence to specify an individual as premises supervisor	23.00	-	23.00	23.00	-	23.00	0.0%
Application for transfer of premises Licence	23.00	-	23.00	23.00	-	23.00	0.0%
Interim Authority Notice following death of licence holder	23.00	-	23.00	23.00	-	23.00	0.0%
Replacement of certificate or summary	10.50	-	10.50	10.50	-	10.50	0.0%
Notification of change of name or alteration of rules of club	10.50	-	10.50	10.50	-	10.50	0.0%
Change of relevant registered address of club	10.50	-	10.50	10.50	-	10.50	0.0%
Replacement of temporary event notice	10.50	-	10.50	10.50	-	10.50	0.0%
Replacement of personal licence	10.50	-	10.50	10.50	-	10.50	0.0%
Duty to notify change of name & address	10.50	-	10.50	10.50	-	10.50	0.0%
Right of freeholder to be notified of licensing matters	21.00	-	21.00	21.00	-	21.00	0.0%
Copy of document on public register	0.17	0.03	0.20	0.21	0.04	0.25	22.5%
<b>Mobile Homes Act</b>							
Initial Site Licence Fee	188.33	37.67	226.00	195.83	39.17	235.00	4.0%
- and in addition for each pitch	20.00	4.00	24.00	20.83	4.17	25.00	4.2%
Transfer or Standard amendment fee	243.33	48.67	292.00	252.50	50.50	303.00	3.8%
Site expansion amendment fee	188.33	37.67	226.00	195.83	39.17	235.00	4.0%
- and in addition for each pitch	20.00	4.00	24.00	20.83	4.17	25.00	4.2%
Annual Fee per pitch	15.83	3.17	19.00	16.67	3.33	20.00	5.3%
Site Rules Regulation Deposit	47.50	9.50	57.00	49.17	9.83	59.00	3.5%
Fit and Proper Persons Check	225.00	45.00	270.00	233.33	46.67	280.00	3.7%
Enforcement Notice	388.33	77.67	466.00	403.33	80.67	484.00	3.9%
Works in default - As displayed in current budget book and vary between the officer involved and the time for day the works are executed							
<b>Hackney Carriages</b>							

\*VAT charged at prevailing rate of 20%. This would be amended in line with changes to regulations

Description	2025-26			2026-27			%
	Fee £	VAT £*	Total Fee £	Fee £	VAT £*	Total Fee £	
Hackney Carriage Driver/Private hire driver Licence - 3 Years	505.00	-	505.00	505.00	-	505.00	0.0%
Hackney Carriage Vehicle Licence/Private Hire Vehicle - 1 Year	326.00	-	326.00	326.00	-	326.00	0.0%
Private Hire Operator Licence :-							
1 Year	370.00	-	370.00	370.00	-	370.00	0.0%
3 Years	855.00	-	855.00	855.00	-	855.00	0.0%
5 Years	1,340.00	-	1,340.00	1,340.00	-	1,340.00	0.0%
Knowledge test (per attempt)	68.00	-	68.00	68.00	-	68.00	0.0%
Replacement plate	23.00	-	23.00	23.00	-	23.00	0.0%
Replacement bracket	18.00	-	18.00	18.00	-	18.00	0.0%
Replacement driver's badge	18.00	-	18.00	18.00	-	18.00	0.0%
Extra copy/duplicate of licence	6.00	-	6.00	6.00	-	6.00	0.0%
DVLA	12.00	-	12.00	12.50	-	12.50	4.2%
Vehicle transfers	113.00	-	113.00	113.00	-	113.00	0.0%
<b>Environmental Health</b>							
<b>Environmental Permitting prescribed processes - application fees</b>							
Environmental Permit part B installation	1,650.00	-	1,650.00	1,650.00	-	1,650.00	0.0%
Additional fee for operating without a permit	1,188.00	-	1,188.00	1,188.00	-	1,188.00	0.0%
Reduced Fee activities	155.00	-	155.00	155.00	-	155.00	0.0%
PVR I & II	257.00	-	257.00	257.00	-	257.00	0.0%
Vehicle Refinishers	362.00	-	362.00	362.00	-	362.00	0.0%
Reduced Fee activities : Additional fee for operating without a permit.	71.00	-	71.00	71.00	-	71.00	0.0%
Mobile screening & crushing plant	1,650.00	-	1,650.00	1,650.00	-	1,650.00	0.0%
for the 3rd to 7th applications	985.00	-	985.00	985.00	-	985.00	0.0%
for the 8th & subsequent applications	498.00	-	498.00	498.00	-	498.00	0.0%
Where an application for any of the above is for a combined Part B and waste application, add an extra £104, (low risk) £156 (medium risk) or £207 (high risk) to above amounts							

\*VAT charged at prevailing rate of 20%. This would be amended in line with changes to regulations

Description	2025-26			2026-27			%
	Fee £	VAT £*	Total Fee £	Fee £	VAT £*	Total Fee £	
<b>Annual Subsistence Charges</b>							
Annual Subsistence Charge - low risk ^	772.00	-	772.00	772.00	-	772.00	0.0%
Annual Subsistence Charge - medium risk ^	1,161.00	-	1,161.00	1,161.00	-	1,161.00	0.0%
Annual Subsistence Charge - high risk ^	1,747.00	-	1,747.00	1,747.00	-	1,747.00	0.0%
Annual Subsistence Charge - petrol stations							
Reduced fee activities - low	79.00	-	79.00	79.00	-	79.00	0.0%
Reduced fee activities - medium	158.00	-	158.00	158.00	-	158.00	0.0%
Reduced fee activities - high	237.00	-	237.00	237.00	-	237.00	0.0%
PVR I & II - low	113.00	-	113.00	113.00	-	113.00	0.0%
PVR I & II - medium	226.00	-	226.00	226.00	-	226.00	0.0%
PVR I & II - high	341.00	-	341.00	341.00	-	341.00	0.0%
Vehicle Refinishers - low	228.00	-	228.00	228.00	-	228.00	0.0%
Vehicle Refinishers - medium	365.00	-	365.00	365.00	-	365.00	0.0%
Vehicle Refinishers - high	548.00	-	548.00	548.00	-	548.00	0.0%
Mobile screening & crushing plant - low	626.00	-	626.00	626.00	-	626.00	0.0%
Mobile screening & crushing plant - medium	1,034.00	-	1,034.00	1,034.00	-	1,034.00	0.0%
Mobile screening & crushing plant - high	1,551.00	-	1,551.00	1,551.00	-	1,551.00	0.0%
for the 3rd to 7th applications - low	385.00	-	385.00	385.00	-	385.00	0.0%
for the 3rd to 7th applications - medium	617.00	-	617.00	617.00	-	617.00	0.0%
for the 3rd to 7th applications - high	924.00	-	924.00	924.00	-	924.00	0.0%
for the 8th & subsequent applications - low	198.00	-	198.00	198.00	-	198.00	0.0%
for the 8th & subsequent applications - medium	314.00	-	314.00	314.00	-	314.00	0.0%
for the 8th & subsequent applications - high	473.00	-	473.00	473.00	-	473.00	0.0%
If subsistence charge is paid in instalments the total amount of subsistence charge payable in that financial year is increased by £38.							
An extra £104 is required where the operator carries on an operation that falls within the reporting obligations of the EC Regulation							
^ these additional amounts must be charged where a permit is for a combined Part B and waste installation							
Low Risk	104.00	-	104.00	104.00	-	104.00	0.0%
Medium risk	156.00	-	156.00	156.00	-	156.00	0.0%
High Risk	207.00	-	207.00	207.00	-	207.00	0.0%
<b>Transfer &amp; Surrender</b>							
Standard process transfer	169.00	-	169.00	169.00	-	169.00	0.0%
Standard process partial transfer	497.00	-	497.00	497.00	-	497.00	0.0%
Reduced fee activities : partial transfer	47.00	-	47.00	47.00	-	47.00	0.0%
<b>Substantial change S10 &amp; S11</b>							
Standard process	1,050.00	-	1,050.00	1,050.00	-	1,050.00	0.0%
Standard process where the substantial change results in a new PPC activity.	1,650.00	-	1,650.00	1,650.00	-	1,650.00	0.0%
Change due to implementing an upgrading plan (applies to LAPC only)	147.00	-	147.00	147.00	-	147.00	0.0%
Reduced fee activities	102.00	-	102.00	102.00	-	102.00	0.0%
Application fee for grant of A2 permit	3,363.00	-	3,363.00	3,363.00	-	3,363.00	0.0%
Application fee for transfer of A2 permit full	235.00	-	235.00	235.00	-	235.00	0.0%
Partial transfer	698.00	-	698.00	698.00	-	698.00	0.0%
Surrender of permit	698.00	-	698.00	698.00	-	698.00	0.0%
Application for Variation	1,368.00	-	1,368.00	1,368.00	-	1,368.00	0.0%
Variation for Small Waste Incineration plant	3,363.00	-	3,363.00	3,363.00	-	3,363.00	0.0%
Late Application fee for A2	1,188.00	-	1,188.00	1,188.00	-	1,188.00	0.0%
<b>Subsistence Charges A2</b>							
Low Risk	1,343.00	-	1,343.00	1,343.00	-	1,343.00	0.0%
Medium Risk	1,507.00	-	1,507.00	1,507.00	-	1,507.00	0.0%
High Risk	2,230.00	-	2,230.00	2,230.00	-	2,230.00	0.0%
If subsistence charge is paid in instalments the total amount of subsistence charge payable in that financial year is increased by £38.							
An extra £103 is required where the operator carries on an operation that falls within the reporting obligations of the European Commission Regulation							

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Description	2025-26			2026-27			%
	Fee £	VAT £*	Total Fee £	Fee £	VAT £*	Total Fee £	
Certificate of Voluntary Surrender of Food (plus officer & disposal costs) per hour	70.00	-	70.00	73.00	-	73.00	4.3%
Sale of Food Safety Act Register	315.00	-	315.00	327.00	-	327.00	3.8%
Food Safety Export check	80.00	-	80.00	83.00	-	83.00	3.8%
Food Hygiene Rating Revisit	232.00	-	232.00	241.00	-	241.00	3.9%
Storage of noise making equipment following seizure (plus officer cost)	740.00	-	740.00	768.00	-	768.00	3.8%
Fixed penalty notice for smoking in a smoke free place	75.00	-	75.00	75.00	-	75.00	0.0%
Discounted to if paid within 30 days	30.00	-	30.00	30.00	-	30.00	0.0%
Failure to display "no smoking" signs	200.00	-	200.00	200.00	-	200.00	0.0%
Discounted to if paid within 30 days	150.00	-	150.00	150.00	-	150.00	0.0%
<b>Private Water Supplies &amp; Distribution Systems</b>							
Risk Assessment	POA	POA	POA	POA	POA	POA	
Sampling - each visit ( maximum fee)	POA	POA	POA	POA	POA	POA	
Investigation ( each investigation)	POA	POA	POA	POA	POA	POA	
Granting an Authorisation	POA	POA	POA	POA	POA	POA	
Analysing a sample:							
taken under regulation 10	POA	POA	POA	POA	POA	POA	
taken during check monitoring	POA	POA	POA	POA	POA	POA	
taken during audit monitoring	POA	POA	POA	POA	POA	POA	
Environmental Search for Contaminated Land	120.00	-	120.00	125.00	-	125.00	4.2%
Officer time for work in default - Service Manager/Assistant Director	80.00	16.00	96.00	83.33	16.67	100.00	4.2%
Officer time for work in default - Team Leader	58.33	11.67	70.00	60.83	12.17	73.00	4.3%
Officer time for work in default - EHO	50.00	10.00	60.00	51.67	10.33	62.00	3.3%
Officer time for work in default - EHTO	39.17	7.83	47.00	40.83	8.17	49.00	4.3%
Officer time for work in default - EHTSO	26.67	5.33	32.00	27.50	5.50	33.00	3.1%
Charges for works carried out during the following times: Monday - Friday 7pm - 8am time and a half, Saturday time and a half, Sunday & Bank Holidays time and a half							
Provision of a factual statement to the victim of an accident	POA	POA	POA	POA	POA	POA	
<b>Dog Warden Services</b>							
Collection / release fee for dog with collar & tag	34.00	-	34.00	35.00	-	35.00	2.9%
Collection / release fee for dog without collar & tag	47.00	-	47.00	49.00	-	49.00	4.3%
Dog collected by Warden and Transported to Kennels	101.00	-	101.00	105.00	-	105.00	4.0%
Kennel Fee per night	21.00	-	21.00	22.00	-	22.00	4.8%
<b>Allotments per annum</b>							
Plot without water per 25sqm	9.20	-	9.20	9.60	-	9.60	4.3%
Plot with water per 25 sqm	15.30	-	15.30	15.90	-	15.90	3.9%
Admin charge for sign up and key	14.42	-	17.30	18.00	-	18.00	4.0%
<b>Landscape &amp; Ecology</b>							
High Hedge Enforcement Fee	680.00	0.00	680.00	706.00	-	706.00	3.8%
<b>Abandoned Vehicles</b>							
Abandoned Vehicles - off private property	58.33	11.67	70.00	60.83	12.17	73.00	4.3%
Abandoned Vehicles - Return of vehicle	150.00	30.00	180.00	155.83	31.17	187.00	3.9%
Abandoned Vehicles - Storage rate per day	15.83	3.17	19.00	16.67	3.33	20.00	5.3%
<b>General</b>							

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Description	2025-26			2026-27			%
	Fee £	VAT £*	Total Fee £	Fee £	VAT £*	Total Fee £	
Benches (refurbished)	473.33	94.67	568.00	491.67	98.33	590.00	3.9%
Benches (new)	1,324.17	264.83	1589.00	1,374.17	274.83	1,649.00	3.8%
<b>Waste Collection Services</b>							
Bulky Household Collections (not upholstered items) - Up to 4 items	50.00	-	50.00	52.00	-	52.00	4.0%
Bulky Household Collections (upholstered items) - up to 3 items	50.00	-	50.00	52.00	-	52.00	4.0%
Bulky Household Collections (Black Bags) - up to 20 bags	50.00	-	50.00	52.00	-	52.00	4.0%
Bulky Household Collections - OAPs	26.00	-	26.00	27.00	-	27.00	3.8%
Bulky Household Collections - Benefits	26.00	-	26.00	27.00	-	27.00	3.8%
Insurance charge for collections within homes	21.67	4.33	26.00	22.50	4.50	27.00	3.8%
Collection of Hazardous Electrical items	47.00	-	47.00	49.00	-	49.00	4.3%
Clinical Waste collections ( 5 sacks/resident)	8.33	1.67	10.00	8.75	1.75	10.50	5.0%
Kitchen Caddy delivery charge	6.67	1.33	8.00	7.08	1.42	8.50	6.3%
Emptying of a contaminated wheeled bin	26.00	-	26.00	27.00	-	27.00	3.8%
Emptying of 2 contaminated wheeled bins (at same address)	32.00	-	32.00	33.00	-	33.00	3.1%
Cost of a first standard replacement (180/240L) bin	20.00	4.00	24.00	20.83	4.17	25.00	4.2%
Cost of a subsequent standard (180/240L) bin	33.33	6.67	40.00	35.00	7.00	42.00	5.0%
Cost of a first standard replacement (360L) bin	30.00	6.00	36.00	30.83	6.17	37.00	2.8%
Cost of a subsequent standard (360L) bin	47.50	9.50	57.00	49.17	9.83	59.00	3.5%
Cost of a mini-bank unit	887.50	177.50	1065.00	920.83	184.17	1,105.00	3.8%
Cost of a large bin (1100L) bin	505.00	-	505.00	524.00	-	524.00	3.8%
<b>Garden Waste Collection</b>							
First bin per property per annum	60.00	-	60.00	60.00	-	60.00	0.0%
Second bin per property per annum, and any additional bins	93.00	-	93.00	93.00	-	93.00	0.0%
<b>Schedule of Offences</b>							
Nuisance Parking							
- paid within 10 days	60.00	-	60.00	60.00	-	60.00	0.0%
- full amount of penalty	100.00	-	100.00	100.00	-	100.00	0.0%
Abandoning a vehicle							
- paid within 10 days	120.00	-	120.00	120.00	-	120.00	0.0%
- full amount of penalty	200.00	-	200.00	200.00	-	200.00	0.0%
Depositing Litter							
- paid within 10 days	50.00	-	100.00	100.00	-	100.00	0.0%
- full amount of penalty	75.00	-	150.00	150.00	-	150.00	0.0%
Fixed Penalty Notice for failure to comply with a Community Protection Notice	150.00	-	150.00	N/A	-	N/A	
- paid within 10 days	N/A	-	N/A	60.00	-	60.00	NEW
- full amount of penalty	N/A	-	N/A	100.00	-	100.00	NEW
Unauthorised distribution of free printed matter							
- paid within 10 days	100.00	-	100.00	100.00	-	100.00	0.0%
- full amount of penalty	150.00	-	150.00	150.00	-	150.00	0.0%
Defacement by graffiti and flyposting							
- paid within 10 days	100.00	-	100.00	100.00	-	100.00	0.0%
- full amount of penalty	150.00	-	150.00	150.00	-	150.00	0.0%
Household Waste Duty of Care							
- paid within 10 days	200.00	-	200.00	200.00	-	200.00	0.0%
- full amount of penalty	300.00	-	300.00	300.00	-	300.00	0.0%
Failure to comply with a dog control order							
- paid within 10 days	50.00	-	50.00	50.00	-	50.00	0.0%
- full amount of penalty	75.00	-	75.00	75.00	-	75.00	0.0%

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Description	2025-26			2026-27			%
	Fee £	VAT £*	Total Fee £	Fee £	VAT £*	Total Fee £	
Failure to produce authority (waste carrier's licence)							
- paid within 10 days	300.00	-	300.00	300.00	-	300.00	0.0%
- full amount of penalty	400.00	-	400.00	400.00	-	400.00	0.0%
Failure to furnish documentation (waste transfer notes)							
- paid within 10 days	300.00	-	300.00	300.00	-	300.00	0.0%
- full amount of penalty	400.00	-	400.00	400.00	-	400.00	0.0%
Offences relating to the fly tipping of waste (s33 EPA)							
- paid within 10 days	350.00	-	350.00	350.00	-	350.00	0.0%
- full amount of penalty	500.00	-	500.00	500.00	-	500.00	0.0%
Breach of s47 Environmental Protection Act 1990 Notice - Business presentation and storage of waste	110.00	-	110.00	110.00	-	110.00	0.0%
Breach of s46 Environmental Protection Act 1990 Notice - Household presentation and storage of waste	80.00	-	80.00	80.00	-	80.00	0.0%
<b>Roundabout Sponsorship</b>							
<b>High Profile</b>							
1 year sponsorship	3,431.67	686.33	4,118.00	3,561.67	712.33	4,274.00	3.8%
3 year sponsorship	7,218.33	1,443.67	8,662.00	7,492.50	1,498.50	8,991.00	3.8%
5 year sponsorship	10,285.00	2,057.00	12,342.00	10,675.83	2,135.17	12,811.00	3.8%
<b>Medium Profile (main road)</b>							
1 year sponsorship	2,749.17	549.83	3,299.00	2,853.33	570.67	3,424.00	3.8%
3 year sponsorship	5,760.00	1,152.00	6,912.00	5,979.17	1,195.83	7,175.00	3.8%
5 year sponsorship	8,228.33	1,645.67	9,874.00	8,540.83	1,708.17	10,249.00	3.8%
<b>Medium Profile (residential road)</b>							
1 year sponsorship	2,057.50	411.50	2,469.00	2,135.83	427.17	2,563.00	3.8%
3 year sponsorship	4,320.00	864.00	5,184.00	4,484.17	896.83	5,381.00	3.8%
5 year sponsorship	6,170.83	1,234.17	7,405.00	6,405.00	1,281.00	7,686.00	3.8%
<b>Low Profile</b>							
1 year sponsorship	1,028.33	205.67	1,234.00	1,067.50	213.50	1,281.00	3.8%
3 year sponsorship	2,160.00	432.00	2,592.00	2,242.50	448.50	2,691.00	3.8%
5 year sponsorship	3,085.83	617.17	3,703.00	3,203.33	640.67	3,844.00	3.8%
<b>Street Naming &amp; Numbering</b>							
<b>New development build or Conversion of existing property (price per plot)</b>							
1st plot	93.33	18.67	112.00	96.67	19.33	116.00	3.6%
2nd - 24th plots	61.67	12.33	74.00	64.17	12.83	77.00	4.1%
25th - 49th plots	48.33	9.67	58.00	50.00	10.00	60.00	3.4%
50th - 74th plots	37.50	7.50	45.00	39.17	7.83	47.00	4.4%
75th - 99th plots	30.00	6.00	36.00	30.83	6.17	37.00	2.8%
Plots 100 and above	19.17	3.83	23.00	20.00	4.00	24.00	4.3%
Naming of block or building name	240.00	48.00	288.00	249.17	49.83	299.00	3.8%
Street Name for new development	276.67	55.33	332.00	287.50	57.50	345.00	3.9%
Street name	276.67	55.33	332.00	287.50	57.50	345.00	3.9%
Changes to Development/Layout after notification	54.17	10.83	65.00	55.83	11.17	67.00	3.1%
Re-Naming/Renumbering Building (existing premises)	91.67	18.33	110.00	95.00	19.00	114.00	3.6%
Addition of name to numbered property (alias)	91.67	18.33	110.00	95.00	19.00	114.00	3.6%
Change of name to named only property	91.67	18.33	110.00	95.00	19.00	114.00	3.6%
Re-Naming Street or re- post coding (at residents request)	276.67	55.33	332.00	287.50	57.50	345.00	3.9%

\*VAT charged at prevailing rate of 20%. This would be amended in line with changes to regulations

Description	2025-26			2026-27			%
	Fee £	VAT £*	Total Fee £	Fee £	VAT £*	Total Fee £	
<b>General</b>							
Immigration Inspection	372.00	-	372.00	386.00	-	386.00	3.8%
Housing Act Notice <sup>^</sup>	426.00	-	426.00	442.00	-	442.00	3.8%
<sup>^</sup> A fixed charge will be applied for any single notice served. In addition, an hourly rate of £45 will be added where multiple notices are served and for the total amount of time taken to produce the single notice when it exceeds £333 (7.4 hours).							
<b>HMO Application</b>							
Application for basic 5 person HMO*	1,290.00	0.00	1,290.00	1,339.00	-	1,339.00	3.8%
Application for an HMO between 6 - 10 persons*	1,443.00	0.00	1,443.00	1,498.00	-	1,498.00	3.8%
Application for an HMO with 11 or more persons*	1,589.00	0.00	1,589.00	1,650.00	-	1,650.00	3.8%
* 10% discount on HMO fee for member of PAL scheme							
<b>Officer time for work in default<sup>^^^</sup></b>							
Officer time for work in default - Service Manager / Assistant Director	95.00	19.00	114.00	98.33	19.67	118.00	3.5%
Officer time for work in default - Private Sector Housing Manager	66.67	13.33	80.00	69.17	13.83	83.00	3.8%
Officer time for work in default - Team Leader	62.50	12.50	75.00	65.00	13.00	78.00	4.0%
Officer time for work in default - Housing Technician	43.33	8.67	52.00	45.00	9.00	54.00	3.8%
Officer time for work in default - Support Officer	29.17	5.83	35.00	30.00	6.00	36.00	2.9%
<sup>^^^</sup> Charges for works carried out during the following times: Monday - Friday (7pm - 8am) - time and a half, Saturday - time and a half and Sunday & Bank Holidays - double time.							
<b>Community Services</b>							
CCTV charge	134.00	-	134.00	139.00	-	139.00	3.7%
Filming charge	POA	POA	POA	POA	POA	POA	
<b>Garage Rents<sup>^^^^</sup></b>							
Garage Occupancy charges (weekly charge):							
General Fund Garages Discounted	17.50	3.50	21.00	18.33	3.67	22.00	4.8%
General Fund Garages Premium	21.67	4.33	26.00	22.50	4.50	27.00	3.8%
Campus East Lower Car Park Garages Rents	20.83	4.17	25.00	21.67	4.33	26.00	4.0%

<sup>^^^^</sup> If you are a Council tenant you may not need to pay VAT on your garage, please see <https://www.welhat.gov.uk/garages> for more information.

\*VAT charged at prevailing rate of 20%. This would be amended in line with changes to regulations

Description	2025-26			2026-27			%
	Fee £	VAT £*	Total Fee £	Fee £	VAT £*	Total Fee £	
<b>Planning</b>							
<b>Householder Applications:</b>							
Residential properties enlargement, improvement/alteration of dwellings for domestic purposes, including works within boundary - 1 dwelling	528.00	-	528.00	528.00	-	528.00	0.0%
Works within/along the boundary of an existing dwellinghouse (excluding flats)	262.00	-	262.00	262.00	-	262.00	0.0%
<b>Outline Applications:</b>							
<b>The erection of dwellinghouses:</b>							
Site less than 0.5ha - price per 0.1ha (or part thereof)	588.00	-	588.00	588.00	-	588.00	0.0%
Site between 0.5ha and 2.5ha - price per 0.1ha (or part thereof)	635.00	-	635.00	635.00	-	635.00	0.0%
Site greater than 2.5ha -	15,695.00	-	15,695.00	15,695.00	-	15,695.00	0.0%
plus price per 0.1ha above 2.5ha (or part thereof)	189.00 (maximum £205,943)	-	189.00 (maximum £205,943)	189.00 (maximum £205,943)	-	189.00 (maximum £205,943)	0.0%
<b>The erection of buildings (not dwellinghouses):</b>							
Site less than 1ha - price per 0.1ha (or part thereof)	588.00	-	588.00	588.00	-	588.00	0.0%
Site between 1ha and 2.5ha - price per 0.1ha (or part thereof)	635.00	-	635.00	635.00	-	635.00	0.0%
Site greater than 2.5ha -	15,695.00	-	15,695.00	15,695.00	-	15,695.00	0.0%
plus price per 0.1ha above 2.5ha (or part thereof)	189.00 (maximum £205,943)	-	189.00 (maximum £205,943)	189.00 (maximum £205,943)	-	189.00 (maximum £205,943)	0.0%
<b>Full applications: (and First Submissions of Reserved Matters; or Technical Details Consent)</b>							
<i>Alterations/extensions to dwellinghouses, including works within boundaries</i>							
Single dwellinghouse (or single flat)	528.00	-	528.00	528.00	-	528.00	0.0%
Two or more dwellinghouses (or two or more flats)	1,043.00	-	1,043.00	1,043.00	-	1,043.00	0.0%
Works within/along the boundary of an existing dwellinghouse	262.00	-	262.00	262.00	-	262.00	0.0%
<b>The erection of dwellinghouses:</b>							
Up to 10 new dwellings - price per dwelling	588.00	-	588.00	588.00	-	588.00	0.0%
Between 10 and 50 new dwellings - price per dwelling	635.00	-	635.00	635.00	-	635.00	0.0%
51 or more new dwellings -	31,385.00	-	31,385.00	31,385.00	-	31,385.00	0.0%
plus fee per additional dwelling above 50	189.00 (maximum £411,885)	-	189.00 (maximum £411,885)	189.00 (maximum £411,885)	-	189.00 (maximum £411,885)	0.0%
<b>Erection of buildings (not dwellinghouses, agricultural, glasshouses, plant nor machinery) - other cases (of gross floor space created):-</b>							
No increase in gross floor space created	298.00	-	298.00	298.00	-	298.00	0.0%
If less than 40sqm	298.00	-	298.00	298.00	-	298.00	0.0%
If between 40sqm - 1000sqm gross floor space, price per each 75sqm (or part thereof)	588.00	-	588.00	588.00	-	588.00	0.0%

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Description	2025-26			2026-27			%
	Fee £	VAT £*	Total Fee £	Fee £	VAT £*	Total Fee £	
If between 1000sqm - 3750sqm, price per each 75sqm (or part thereof)	635.00	-	635.00	635.00	-	635.00	0.0%
If greater than 3750sqm gross floor space	31,385.00	-	31,385.00	31,385.00	-	31,385.00	0.0%
plus additional fee per each 75sqm over 3750sqm (or part thereof)	189.00 (maximum £411,885)	-	189.00 (maximum £411,885)	189.00 (maximum £411,885)	-	189.00 (maximum £411,885)	0.0%
<i>The erection of buildings (on land used for agriculture for agricultural purposes)</i>							
If less than 465sqm gross floor space created	122.00	-	122.00	122.00	-	122.00	0.0%
If between 465sqm - 540sqm gross floor space created	588.00	-	588.00	588.00	-	588.00	0.0%
If between 540sqm - 1000sqm gross floor space created (for first 540 sq.)	588.00	-	588.00	588.00	-	588.00	0.0%
plus fee per additional 75sqm above 540sqm	588.00	-	588.00	588.00	-	588.00	0.0%
If between 1000sqm - 4215sqm gross floor space created (for first 1000sqm)	5,077.00	-	5,077.00	5,077.00	-	5,077.00	0.0%
plus fee per additional 75sqm above 1000sqm	635.00	-	635.00	635.00	-	635.00	0.0%
If over 4215sqm floor space created -	31,385.00	-	31,385.00	31,385.00	-	31,385.00	0.0%
plus fee per additional 75sqm (or part thereof) above 4215sqm	189.00 (maximum £411,885)	-	189.00 (maximum £411,885)	189.00 (maximum £411,885)	-	189.00 (maximum £411,885)	0.0%
<i>Erection of glasshouses (on land used for the purposes of agriculture)</i>							
Up to 465sqm	122.00	-	122.00	122.00	-	122.00	0.0%
Between 465sqm and 1000sqm	3,280.00	-	3,280.00	3,280.00	-	3,280.00	0.0%
Exceeding 1000sqm	3,542.00	-	3,542.00	3,542.00	-	3,542.00	0.0%
<i>Erection/alterations/replacement of plant and machinery</i>							
Erection, alteration or replacement of plant & machinery where site area does not exceed 1ha - fee per 0.1ha (or part thereof)	588.00	-	588.00	588.00	-	588.00	0.0%
where site area is between 1ha and 5ha - fee per 0.1ha (or part thereof)	635.00	-	635.00	635.00	-	635.00	0.0%
where site area exceeds 5ha -	31,835.00	-	31,835.00	31,835.00	-	31,835.00	0.0%
plus fee per additional 0.1 ha (or part thereof)	189.00 (maximum £411,885)	-	189.00 (maximum £411,885)	189.00 (maximum £411,885)	-	189.00 (maximum £411,885)	0.0%
<i>Applications other than building works:</i>							
Car parks, service roads or other accesses (for existing uses)	298.00	-	298.00	298.00	-	298.00	0.0%
<i>Waste (Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals)</i>							
Where site area does not exceed 15ha - fee for each 0.1 ha (or part thereof)	321.00	-	321.00	321.00	-	321.00	0.0%
Where site area exceeds 15ha -	47,963.00	-	47,963.00	47,963.00	-	47,963.00	0.0%
plus additional fee per 0.1ha above 15ha (or part thereof)	189.00 (maximum £107,090)	-	189.00 (maximum £107,090)	189.00 (maximum £107,090)	-	189.00 (maximum £107,090)	0.0%
<i>Operations connected with exploratory drilling for oil or natural gas :-</i>							
Where site area does not exceed 7.5ha - fee for each 0.1 ha (or part thereof)	698.00	-	698.00	698.00	-	698.00	0.0%
Where site area exceeds 7.5ha	52,269.00	-	52,269.00	52,269.00	-	52,269.00	0.0%
plus additional fee for each 0.1ha above 7.5ha (or part thereof)	207.00 (maximum £411,885)	-	207.00 (maximum £411,885)	207.00 (maximum £411,885)	-	207.00 (maximum £411,885)	0.0%
<i>Operations (other than exploratory drilling) for the winning and working of oil or natural gas</i>							
Where site area does not exceed 15ha - fee per 0.1ha (or part thereof)	353.00	-	353.00	353.00	-	353.00	0.0%

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Description	2025-26			2026-27			%
	Fee £	VAT £*	Total Fee £	Fee £	VAT £*	Total Fee £	
Where site area exceeds 15ha	52,886.00	-	52,886.00	52,886.00	-	52,886.00	0.0%
plus additional fee for each 0.1ha above 15ha	207.00 (maximum £107,090)	-	207.00 (maximum £107,090)	207.00 (maximum £107,090)	-	207.00 (maximum £107,090)	0.0%
<i>Other operations (winning and working of minerals) excluding oil and natural gas</i>							
Where site area does not exceed 15ha - fee per 0.1ha (or part thereof)	321.00	-	321.00	321.00	-	321.00	0.0%
Where site area exceeds 15ha -	47,963.00	-	47,963.00	47,963.00	-	47,963.00	0.0%
plus additional fee per 0.1ha above 15ha	189.00 (maximum £107,090)	-	189.00 (maximum £107,090)	189.00 (maximum £107,090)	-	189.00 (maximum £107,090)	0.0%
<i>Other operations (not coming within any of the above categories)</i>							
Any site area each 0.1 hectare (or part thereof)	298.00 (maximum £2,578)	-	298.00 (maximum £2,578)	298.00 (maximum £2,578)	-	298.00 (maximum £2,578)	0.0%
<i>Change of Use of a building to use as one or more separate dwellinghouses, or other cases</i>							
To 10 or fewer dwellings - fee per dwelling	588.00	-	588.00	588.00	-	588.00	0.0%
Between 10 and 50 dwellings - fee per dwelling	635.00	-	635.00	635.00	-	635.00	0.0%
51 or more dwellings - fee per dwelling -	31,385.00	-	31,385.00	31,385.00	-	31,385.00	0.0%
plus additional fee per dwelling over 50	189.00 (maximum £411,885)	-	189.00 (maximum £411,885)	189.00 (maximum £411,885)	-	189.00 (maximum £411,885)	0.0%
Other Changes of Use of a building or land	588.00	-	588.00	588.00	-	588.00	0.0%
<b>Lawful Development Certificate</b>							
Existing use or operation	Same as full fee	-	Same as full fee	Same as full fee	-	Same as full fee	
Existing use or operation - lawful not to comply with any condition or limitation	298.00	-	298.00	298.00	-	298.00	0.0%
Proposed use or operation	Half normal planning fee	-	Half normal planning fee	Half normal planning fee	-	Half normal planning fee	
<b>Prior Approval (under Permitted Development rights)</b>							
Larger Home Extensions	240.00	-	240.00	240.00	-	240.00	0.0%
Additional storeys on a home	240.00	-	240.00	240.00	-	240.00	0.0%
Agricultural and Forestry buildings & operations	240.00	-	240.00	240.00	-	240.00	0.0%
Demolition of buildings	240.00	-	240.00	240.00	-	240.00	0.0%
Communications (previously referred to as 'Telecommunications Code Systems Operators')	588.00	-	588.00	588.00	-	588.00	0.0%
Change of use from Commercial/Business/Service (Use Class E), or Betting Office or Pay Day Loan Shop to mixed use including up to two flats (Use Class C3)	240.00	-	240.00	240.00	-	240.00	0.0%
Change of Use of a building and any land within its curtilage from Commercial/Business/Service (Use Class E), Hotels (Use Class C1), Residential Institutions (Use Class C2), Secure Residential Institutions (Use Class C2A) to a State Funded School	240.00	-	240.00	240.00	-	240.00	0.0%
Change of Use of a building and any land within its curtilage from an Agricultural Building to a State-Funded School	240.00	-	240.00	240.00	-	240.00	0.0%

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Description	2025-26			2026-27			%
	Fee £	VAT £*	Total Fee £	Fee £	VAT £*	Total Fee £	
Change of Use of a building and any land within its curtilage from an Agricultural Building to a flexible commercial use within Commercial/Business/Service (Use Class E), Storage or Distribution (Use Class B8), or Hotels (Use Class C1)	240.00	-	240.00	240.00	-	240.00	0.0%
Change of Use of a building and any land within its curtilage from Commercial/Business/Service (Use Class E) to Dwellinghouses (Use Class C3)	250.00 (for each dwellinghouse)	-	250.00 (for each dwellinghouse)	250.00 (for each dwellinghouse)	-	250.00 (for each dwellinghouse)	0.0%
Change of Use of a building and any land within its curtilage from an Agricultural Building to Dwellinghouses (Use Class C3)	240.00	-	240.00	240.00	-	240.00	0.0%
or if it includes building operations in connection with the change of use	516.00	-	516.00	516.00	-	516.00	0.0%
Change of use of a building from Betting Office, Pay Day Loan Shop, Launderette; a mixed use combining one of these uses and use as Dwellinghouse(s); or Hot Food Takeaways to Dwellinghouses (Use Class C3)	240.00	-	240.00	240.00	-	240.00	0.0%
or if it includes building operations in connection with the change of use	516.00	-	516.00	516.00	-	516.00	0.0%
Change of Use of a building and any land within its curtilage from Amusement Arcades/Centres and Casinos to Dwellinghouses (Use Class C3)	240.00	-	240.00	240.00	-	240.00	0.0%
or if it includes building operations in connection with the change of use	516.00	-	516.00	516.00	-	516.00	0.0%
Temporary Use of Buildings or Land for the Purpose of Commercial Film-Making and the Associated Temporary Structures, Works, Plant or Machinery required in Connection with that Use	240.00	-	240.00	240.00	-	240.00	0.0%
Provision of Temporary School Buildings on Vacant Commercial Land and the use of that land as a State-funded School for up to 3 Academic Years	240.00	-	240.00	240.00	-	240.00	0.0%
Development Consisting of the Erection or Construction of a Collection Facility within the Curtilage of a Shop	240.00	-	240.00	240.00	-	240.00	0.0%
Installation, Alteration or Replacement of other Solar Photovoltaics (PV) equipment on the Roofs of Non-domestic Buildings, up to a Capacity of 1 Megawatt	240.00	-	240.00	240.00	-	240.00	0.0%
Erection, extension, or alteration of a university building	240.00	-	240.00	240.00	-	240.00	0.0%
Movable structure within the curtilage of a historic visitor attraction, or listed pub/restaurant/etc	240.00	-	240.00	240.00	-	240.00	0.0%
Erection, extension or alteration on a closed defence site by or on behalf of the Crown of single living accommodation and/or non-residential buildings	240.00	-	240.00	240.00	-	240.00	0.0%
Temporary recreational campsite in flood zone 2 or 3	240.00	-	240.00	240.00	-	240.00	0.0%
Construction of new dwellinghouses - not more than 10 dwellings	425.00 (for each dwelling)	-	425.00 (for each dwelling)	425.00 (for each dwelling)	-	425.00 (for each dwelling)	0.0%
Construction of new dwellinghouses - between 10 and 50 dwellings	459.00 (for each dwelling)	-	459.00 (for each dwelling)	459.00 (for each dwelling)	-	459.00 (for each dwelling)	0.0%
Construction of new dwellinghouses - more than 50 dwellings	22,688.00	-	22,688.00	22,688.00	-	22,688.00	0.0%

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Description	2025-26			2026-27			%
	Fee £	VAT £*	Total Fee £	Fee £	VAT £*	Total Fee £	
plus additional fee per dwelling over 50	137.00 (maximum £411,885)	-	137.00 (maximum £411,885)	137.00 (maximum £411,885)	-	137.00 (maximum £411,885)	0.0%
<b>Reserved Matters</b>							
Approval of reserved matters following outline approval	Full fee due or if full fee already paid then £588 due	-	Full fee due or if full fee already paid then £588 due	Full fee due or if full fee already paid then £588 due	-	Full fee due or if full fee already paid then £588 due	0.0%
<b>Removal/Variation/Approval/Discharge of condition</b>							
Removal or variation of a condition following grant of planning permission - Householders	86.00	-	86.00	86.00	-	86.00	0.0%
Removal or variation of a condition following grant of planning permission - Non major development (other than householders)	586.00	-	586.00	586.00	-	586.00	0.0%
Removal or variation of a condition following grant of planning permission - Major developments	2,000.00	-	2,000.00	2,000.00	-	2,000.00	0.0%
Discharge of condition(s) – Approval of details and/or confirmation that one or more planning conditions have been complied with							
Householder permissions	86.00	-	86.00	86.00	-	86.00	0.0%
All other permissions	298.00	-	298.00	298.00	-	298.00	0.0%
Biodiversity Gain Plan	298.00	-	298.00	298.00	-	298.00	0.0%
<b>Advertising</b>							
Relating to the business on the premises	168.00	-	168.00	168.00	-	168.00	0.0%
Advance signs which are not situated on or visible from the site, directing the public to a business	168.00	-	168.00	168.00	-	168.00	0.0%
Other advertisements	588.00	-	588.00	588.00	-	588.00	0.0%
<b>Non-material Amendment Following a Grant of Planning Permission</b>							
Householder	44.00	-	44.00	44.00	-	44.00	0.0%
Any other development	298.00	-	298.00	298.00	-	298.00	0.0%
<b>Permission in Principle</b>							
Site area for each 0.1 hectare (or part thereof)	512.00	-	512.00	512.00	-	512.00	0.0%
<b>S106/legal agreements / obligations (excludes any legal costs incurred by the Council which are paid by the applicant)</b>							
Confirmation of compliance with clause(s)	320.83	64.17	385.00	333.33	66.67	400.00	3.9%
Discharge or modification of obligation (all except householder)	600.83	120.17	721.00	623.33	124.67	748.00	3.7%
Monitoring and Administration of s106 planning obligations - 5% of the total value of the contributions up to a maximum of £8,000.							
All legal costs for Section 106 Agreements and Unilateral Undertakings will be paid for by the Applicant. The Applicant will be provided with an hourly rate and an estimate of the total legal costs when Legal is first instructed. The Applicant is responsible for paying any abortive legal costs even if the matter is not proceeded with or if planning permission is ultimately refused.							
<b>Pre Application Advice</b>							
<b>Detailed Written Advice</b>							
Household	179.17	35.83	215.00	185.83	37.17	223.00	3.7%
Listed Building	255.00	51.00	306.00	265.00	53.00	318.00	3.9%
1-3 Dwellings	519.17	103.83	623.00	N/A	N/A	N/A	
1 Dwelling	N/A	-	N/A	540.00	108.00	648.00	NEW
2-3 Dwellings	N/A	-	N/A	800.00	160.00	960.00	NEW

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Description	2025-26			2026-27			%
	Fee £	VAT £*	Total Fee £	Fee £	VAT £*	Total Fee £	
4-9 dwellings up to 999 sqm less than 0.5 hectares change of Use to 499 sqm	1,683.33	336.67	2,020.00	1,747.50	349.50	2,097.00	3.8%
10-24 dwellings Up to 1,999 sqm 0.5 - 1 hectares Change of Use 500+ sqm	3,850.83	770.17	4,621.00	3,997.50	799.50	4,797.00	3.8%
25-49 dwellings up to 4,999 sqm more than 1 hectare	6,417.50	1,283.50	7,701.00	6,661.67	1,332.33	7,994.00	3.8%
50-99 dwellings up to 10,000 sqm	7,701.67	1,540.33	9,242.00	7,994.17	1,598.83	9,593.00	3.8%
100+ dwellings more than 10,000 sqm/major development for listed building	Bespoke fees to be agreed with officers						
<b>Meeting to discuss the proposal</b>							
Householder - max 1 hour	128.33	25.67	154.00	133.33	26.67	160.00	3.9%
Listed Building - to include Heritage Officer for max 1 hour	257.50	51.50	309.00	267.50	53.50	321.00	3.9%
1-3 dwellings - for max 1 hour	192.50	38.50	231.00	N/A	N/A	N/A	
1 dwelling - for max 1 hour	N/A	-	N/A	199.82	39.96	240.00	NEW
2-3 dwellings - for max 1 hour	N/A	-	N/A	199.82	39.96	240.00	NEW
4-9 dwellings up to 999 sqm less than 0.5 hectares change of Use to 499 sqm - for max 2 hours	383.33	76.67	460.00	397.50	79.50	477.00	3.7%
10-24 dwellings Up to 1,999 sqm 0.5 - 1 hectares Change of Use 500+ sqm - for max 2 hours	640.83	128.17	769.00	665.00	133.00	798.00	3.8%
25-49 dwellings up to 4,999 sqm more than 1 hectare for - max 2 hours	1,287.50	257.50	1,545.00	1,336.67	267.33	1,604.00	3.8%
50-99 dwellings up to 10,000 sqm - for max 2 hours	1,926.67	385.33	2,312.00	2,000.00	400.00	2,400.00	3.8%
100+ dwellings more than 10,000 sqm/major development for listed building	Bespoke fees to be agreed with officers						
<b>Senior Officer Attendance Charges</b>							
Where applicants request the attendance of senior officers at a pre-application meeting, an additional service charge will apply to the total cost of the pre-app reflecting the higher level of strategic input and oversight provided.							
Development Management Service Manager or Planning Policy & Implementation Manager, +15%							
Assistant Director (Planning,) +20%							
Executive Director of Place, By agreement (typically +25 to +35%)							
The following would be in addition to the cost for drawing up and agreeing the Planning Performance Agreements. The list is indicative and some developments may require an assessment which is not listed below. This will not prevent the local planning authority from seeking to recover its costs in these areas.							
The Local Planning Authority will, for each development, keep a record of the costs and/or hours worked for each issue and will either refund to the developer any amount overpaid, or will require further funds should the sum paid not cover the costs.							
<b>The following charges are given for a development of 100 houses and is indicative of the level and type of charges that could be incurred.</b>							
<b>Officer Time</b>							
Principal Development Management Officer^	5,593.33	1,118.67	6,712.00	5,805.83	1,161.17	6,967.00	3.8%
Career Grade Development Management Officer ^	16,779.17	3,355.83	20,135.00	17,416.67	3,483.33	20,900.00	3.8%
^These charges are on the basis of a Senior Planning Officer (Now renamed to Career Grade Development Management Officer) leading the discussions for WHBC and upon four meetings. Different officers / number of meetings might result in a different charge. The appropriate officer to deal with a scheme will be determined by the Development Management team.							
<b>Assessments</b>							
Viability assessment	22,372.50	4,474.50	26,847.00	23,222.50	4,644.50	27,867.00	3.8%
Legal – re obligations/ advice	5,593.33	1,118.67	6,712.00	5,805.83	1,161.17	6,967.00	3.8%

\*VAT charged at prevailing rate of 20%. This would be amended in line with changes to regulations

Description	2025-26			2026-27			%
	Fee £	VAT £*	Total Fee £	Fee £	VAT £*	Total Fee £	
Marketing assessment	11,186.67	2,237.33	13,424.00	11,611.67	2,322.33	13,934.00	3.8%
Daylight/Sunlight assessment	8,390.00	1,678.00	10,068.00	8,708.33	1,741.67	10,450.00	3.8%
Economic/Employment Statement	11,186.67	2,237.33	13,424.00	11,611.67	2,322.33	13,934.00	3.8%
<b>Consultees</b>							
Environmental Health –							
- Contaminated Land	1,114.17	222.83	1,337.00	1,156.67	231.33	1,388.00	3.8%
- Air Quality	561.67	112.33	674.00	583.33	116.67	700.00	3.9%
- Noise	451.67	90.33	542.00	469.17	93.83	563.00	3.9%
- Vibration	450.83	90.17	541.00	468.33	93.67	562.00	3.9%
- Odour	841.67	168.33	1,010.00	873.33	174.67	1,048.00	3.8%
- Lighting	561.67	112.33	674.00	583.33	116.67	700.00	3.9%
- Health Impact Assessments	561.67	112.33	674.00	583.33	116.67	700.00	3.9%
Landscaping (arboricultural implications)	561.67	112.33	674.00	583.33	116.67	700.00	3.9%
Conservation – Heritage	841.67	168.33	1,010.00	873.33	174.67	1,048.00	3.8%
Conservation – Biodiversity	561.67	112.33	674.00	583.33	116.67	700.00	3.9%
Archaeology	561.67	112.33	674.00	583.33	116.67	700.00	3.9%
Client Services	280.83	56.17	337.00	291.67	58.33	350.00	3.9%
Policy	1,114.17	222.83	1,337.00	1,157.50	231.50	1,389.00	3.9%
Housing Department (Affordable Housing)	1,114.17	222.83	1,337.00	1,157.50	231.50	1,389.00	3.9%
Amenity, Playspace, Open Space	1,114.17	222.83	1,337.00	1,157.50	231.50	1,389.00	3.9%
Structural Assessment of Building	561.67	112.33	674.00	583.33	116.67	700.00	3.9%
<b>Estates Management Scheme</b>							
<b>Replacement</b> – Genuinely Like for Like The replacement of an existing feature that will not alter its location, scale, appearance, design, materials and colour	77.00	-	77.00	80.00	-	80.00	3.9%
<b>Environmental Projects</b> The addition of environmental/alternative energy initiatives to the host property or land, such as rainwater harvesting, air source heat pumps, electric charging points, wall insulation, wind turbine, photovoltaic cells, solar hot water panels.	Free		Free	Free		Free	Free
<b>Tree or Hedgerow Works</b> : The removal or works to an existing tree 4 metres (15 feet) tall or greater. Application for the removal of a hedge.	31.00	-	31.00	32.00	-	32.00	3.2%
<b>Small Projects:</b> A proposed feature not currently present, or existing where the alteration is not replacing like for like on the property or land – small scale and impact. Examples may include: chimney, flue, guttering, sheds/fencing, aerials, soffits/bargeboards, lighting, external boilers.	85.00	-	85.00	88.00	-	88.00	3.5%
<b>Medium Projects:</b> A proposed feature not currently present, or existing where the alteration is not replacing like for like on the property or land – large scale and impact. Examples may include: external door/windows, replacement of roof, new garden rooms	157.00	-	157.00	163.00	-	163.00	3.8%
<b>Major Projects</b> : Extension to a property including front, rear and side extensions, swimming pools, new porch, new garage, loft conversion, new dormer windows, new balcony, new conservatory, basement, demolition, HMO, subdivision of house or plot, back garden development.	£41 per sqm to max of £750	-	£41 per sqm to max of £750	£43 per sqm to max of £750	-	£43 per sqm to max of £750	4.9%
<b>Retrospective Estate Management Consent</b>	271.00	-	271.00	281.00	-	281.00	3.7%

\*VAT charged at prevailing rate of 20%. This would be amended in line with changes to regulations

Description	2025-26			2026-27			%
	Fee £	VAT £*	Total Fee £	Fee £	VAT £*	Total Fee £	
<b>Planning Policy</b>							
<b>Planning Policy Documents</b>							
Local Plan Consultation Document 2015	19.00	-	19.00	20.00	-	20.00	5.3%
postage and packing	3.92	0.78	4.70	4.08	0.82	4.90	4.3%
Local Plan Consultation Document Statement	38.00	-	38.00	39.00	-	39.00	2.6%
postage & packing	3.92	0.78	4.70	4.08	0.82	4.90	4.3%
Sustainability Appraisal Report and Appendices	59.20	-	59.20	61.00	-	61.00	3.0%
postage & packing	5.33	1.07	6.40	5.50	1.10	6.60	3.1%
Draft Infrastructure Delivery Plan 2015	19.40	-	19.40	20.00	-	20.00	3.1%
postage & packing	1.67	0.33	2.00	1.75	0.35	2.10	5.0%
District Plan Written Statement & Proposal Maps	72.00	-	72.00	75.00	-	75.00	4.2%
postage & packing	3.92	0.78	4.70	4.08	0.82	4.90	4.3%
Written Statement only	46.00	-	46.00	48.00	-	48.00	4.3%
postage & packing	3.92	0.78	4.70	4.08	0.82	4.90	4.3%
Proposal Maps only	27.00	-	27.00	28.00	-	28.00	3.7%
postage & packing	1.67	0.33	2.00	1.75	0.35	2.10	5.0%
Parking Standards adopted January 2004	27.00	-	27.00	28.00	-	28.00	3.7%
postage & packing	1.42	0.28	1.70	1.50	0.30	1.80	5.9%
Draft Local Plan Proposed Submission document August 2016	19.00	-	19.00	20.00	-	20.00	5.3%
postage & packing	3.92	0.78	4.70	4.08	0.82	4.90	4.3%
Draft Local Plan Proposed Submission Policies Maps August 2016	40.00	-	40.00	42.00	-	42.00	5.0%
postage & packing	3.92	0.78	4.70	4.08	0.82	4.90	4.3%
Summary and Guide	Free	Free	Free	Free	Free	Free	
postage & packing	1.67	0.33	2.00	1.75	0.35	2.10	5.0%
Sustainability Appraisal Non Technical Summary 2016	23.00	-	23.00	24.00	-	24.00	4.3%
postage & packing	1.92	0.38	2.30	2.00	0.40	2.40	4.3%
Sustainability Appraisal Report 2016	46.00	-	46.00	48.00	-	48.00	4.3%
postage & packing	3.92	0.78	4.70	4.08	0.82	4.90	4.3%
Sustainability Appraisal Appendices 1-5 2016	42.00	-	42.00	44.00	-	44.00	4.8%
postage & packing	3.92	0.78	4.70	4.08	0.82	4.90	4.3%
Sustainability Appraisal Annex 2016	52.00	-	52.00	54.00	-	54.00	3.8%
postage & packing	18.33	3.67	22.00	19.17	3.83	23.00	4.5%
Habitats Regulatory Assessment 2016	23.00	-	23.00	24.00	-	24.00	4.3%
postage & packing	1.92	0.38	2.30	2.00	0.40	2.40	4.3%
Green Corridor Strategic Framework Plan 2016	12.00	-	12.00	12.50	-	12.50	4.2%
postage & packing	2.50	0.50	3.00	2.58	0.52	3.10	3.3%
British Aerospace Supplementary Planning Guidance	13.00	-	13.00	13.50	-	13.50	3.8%
postage & packing	1.67	0.33	2.00	1.75	0.35	2.10	5.0%
Broadwater Road Supplementary Planning Document	19.00	-	19.00	20.00	-	20.00	5.3%
postage & packing	1.67	0.33	2.00	1.75	0.35	2.10	5.0%
Digswell Character Appraisal 2004	33.00	-	33.00	34.00	-	34.00	3.0%
postage & packing	1.33	0.27	1.60	1.42	0.28	1.70	6.2%
Welwyn Garden City Conservation Area Appraisal	19.00	-	19.00	20.00	-	20.00	5.3%
postage & packing	1.33	0.27	1.60	1.42	0.28	1.70	6.2%
High View Supplementary Planning Document	19.00	-	19.00	20.00	-	20.00	5.3%
postage & packing	1.33	0.27	1.60	1.42	0.28	1.70	6.2%
Welwyn Hatfield Green Belt Study Stage 3 August 2018	98.00	-	98.00	102.00	-	102.00	4.1%
postage & packing	18.33	3.67	22.00	19.17	3.83	23.00	4.5%
Supplementary Design Guidance	27.00	-	27.00	28.00	-	28.00	3.7%
postage & packing	1.42	0.28	1.70	1.50	0.30	1.80	5.9%

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Description	2025-26			2026-27			%
	Fee £	VAT £*	Total Fee £	Fee £	VAT £*	Total Fee £	
Consultation on sites promoted through the Call for Sites 2019	18.00	-	18.00	19.00	-	19.00	5.6%
postage & packing	2.67	0.53	3.20	2.75	0.55	3.30	3.1%
<b>Estates</b>							
Legal fees for grant of a Freehold Reversions - 99 and 999 year lease - Statutory Request	805.00	161.00	966.00	837.50	167.50	1,005.00	4.0%
Freehold Reversions - 999 year lease - valuation - Statutory Request	375.00	75.00	450.00	389.58	77.92	467.50	3.9%
Freehold Reversions - 99 year lease - valuation - Statutory Request	900.00	180.00	1,080.00	933.33	186.67	1,120.00	3.7%
Legal Fees for a Residential Long Lease Extensions - Houses - Statutory Request	805.00	161.00	966.00	837.50	167.50	1,005.00	4.0%
Residential Long Lease Extension Valuations - Houses - Statutory Request	1,000.00	200.00	1,200.00	1,037.50	207.50	1,245.00	3.8%
Legal Fees for a Residential Long Lease Extension - Flats - Statutory Request	1,385.00	277.00	1,662.00	1,437.50	287.50	1,725.00	3.8%
Residential Long Lease Extension Valuations - Flats - Statutory Request	900.00	180.00	1,080.00	933.33	186.67	1,120.00	3.7%
Document copying - If from paper copy	69.17	13.83	83.00	72.08	14.42	86.50	4.2%
Provision of VAT invoice for fees and charges	69.17	13.83	83.00	72.08	14.42	86.50	4.2%
Assignments or Change of use or deed of Variation	1,180.00	236.00	1,416.00	1,225.00	245.00	1,470.00	3.8%
Grant of licences / land sales - HRA and GF	1,180.00	236.00	1,416.00	1,225.00	245.00	1,470.00	3.8%
Minor Asset Disposal Valuations (eg. Land Sale Requests & Hsg Garage Valuations)	255.00	51.00	306.00	264.58	52.92	317.50	3.8%
Valuation Fee - Covenant Consent - Driveway or creation of off road parking	330.00	66.00	396.00	341.67	68.33	410.00	3.5%
Valuation Fee - Covenant Consent - Major Extension	845.00	169.00	1,014.00	875.00	175.00	1,050.00	3.6%
Valuation Fee - Covenant Consent - 1 extra dwelling	1,405.00	281.00	1,686.00	1,458.33	291.67	1,750.00	3.8%
Valuation Fee - Covenant Consent 2-3 extra dwellings	2,244.17	448.83	2,693.00	2,329.17	465.83	2,795.00	3.8%
Valuation Fee - Covenant Consent 4+ additional dwellings	POA	POA	POA	POA	POA	POA	POA
Former Landowners Consent by exchange of e-mails - minor works only where no valuation needed	127.50	25.50	153.00	132.50	26.50	159.00	3.9%
Former Landowners Consent by way of formal letter - minor works only where no valuation needed	155.00	31.00	186.00	160.83	32.17	193.00	3.8%
Legal Fees for deed documenting Covenant Consent for major works	1,150.00	230.00	1,380.00	1,195.83	239.17	1,435.00	4.0%
Legal fees for deed documenting Covenant Consent release of single dwelling covenant and consent for works	1,850.00	370.00	2,220.00	1,920.83	384.17	2,305.00	3.8%
Responses to LPE1's and similar enquiries on title.	178.33	35.67	214.00	204.17	40.83	245.00	14.5%
Valuation for consent under the single dwelling covenant for HMO	1,005.00	201.00	1,206.00	1,041.67	208.33	1,250.00	3.6%
Event Consent Request (non-commercial)	75.00	15.00	90.00	77.08	15.42	92.50	2.8%

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Description	2025-26			2026-27			%
	Fee £	VAT £*	Total Fee £	Fee £	VAT £*	Total Fee £	
Event Consent Request (commercial) < 300 people	175.00	35.00	210.00	181.67	36.33	218.00	3.8%
Event Consent Request (commercial) 300 - 499 people	315.00	63.00	378.00	327.08	65.42	392.50	3.8%
Event Consent Request (commercial) >=500 people	1,249.17	249.83	1,499.00	1,295.83	259.17	1,555.00	3.7%
<b>Campus West</b>							
<b>Garden City Cinema - Monday to Thursday</b>							
- Full Price	8.33	1.67	10.00	8.63	1.73	10.35	3.5%
- Concessions (U16 / Seniors / Student)	7.50	1.50	9.00	7.79	1.56	9.35	3.9%
- Full Price 3D Films	10.83	2.17	13.00	11.25	2.25	13.50	3.8%
- 3D Films Concession (U16 / Seniors / Student)	10.00	2.00	12.00	10.42	2.08	12.50	4.2%
- Screenings starting before 5pm No Zebra Discount	5.83	1.17	7.00	6.04	1.21	7.25	3.6%
<b>- Friday to Sunday</b>							
- Full Price	10.00	2.00	12.00	10.21	2.04	12.25	2.1%
- Concessions (U16 / Seniors / Student)	9.00	1.80	10.80	9.33	1.87	11.20	3.7%
- Full Price 3D Films	12.33	2.47	14.80	12.79	2.56	15.35	3.7%
- 3D Film Concessions (U16 / Seniors / Student)	11.50	2.30	13.80	11.96	2.39	14.35	4.0%
<b>Hawthorne Theatre - Theatrical Hire Fee</b>							
Monday to Thursday							
8 hrs Theatre Hire	1,295.83	259.17	1,555.00	1,345.83	269.17	1,615.00	3.9%
Friday to Sunday							
8 hrs Theatre Hire	1,658.33	331.67	1,990.00	1,720.83	344.17	2,065.00	3.8%
<b>Screen Hire</b>							
<b>Screen 1</b>							
8am to 1pm	493.33	98.67	592.00	512.50	102.50	615.00	3.9%
1pm - 4pm	493.33	98.67	592.00	512.50	102.50	615.00	3.9%
4pm - 11pm	493.33	98.67	592.00	512.50	102.50	615.00	3.9%
<b>Screen 2</b>							
8am to 1pm	730.83	146.17	877.00	758.33	151.67	910.00	3.8%
1pm - 4pm	730.83	146.17	877.00	758.33	151.67	910.00	3.8%
4pm - 11pm	730.83	146.17	877.00	758.33	151.67	910.00	3.8%
<b>Roller City</b>							
- Skate Admission Only	10.00	0.00	10.00	10.35	-	10.35	3.5%
- Skate Hire	3.08	0.62	3.70	3.17	0.63	3.80	2.7%
- Spectator Charge	5.58	1.12	6.70	5.80	1.16	6.95	3.8%
<b>Soft Play City</b>							
Children 12 months or under	Free	Free	Free	Free	Free	Free	
Children 1 to 3 years	5.00	1.00	6.00	5.21	1.04	6.25	4.2%
Children 4 to 9 years	7.08	1.42	8.50	7.33	1.47	8.80	3.5%
Accompanying Adults	5.00	1.00	6.00	5.00	1.00	6.00	0.0%
Registered Child Minder (Mon to Fri only)	Free	Free	Free	Free	Free	Free	
<b>Mill Green Museum &amp; Welwyn Roman Baths</b>							
Adult entry fee single (same for both sites)	6.00	-	6.00	6.25	-	6.25	4.2%
Child entry fee single (same for both sites)	2.00	-	2.00	2.10	-	2.10	5.0%
Special Events for Children (maximum charge)	9.00	-	9.00	9.35	-	9.35	3.9%
Children's drop in activity (minimum charge)	6.00	-	6.00	6.25	-	6.25	4.2%

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Description	2025-26			2026-27			%
	Fee £	VAT £*	Total Fee £	Fee £	VAT £*	Total Fee £	
General School visit	6.80	-	6.80	7.00	-	7.00	2.9%
General School visit minimum charge (based on 25 pupils)	165.00	-	165.00	175.00	-	175.00	6.1%
Bath House exclusive school tour-only visit per class (up to 45 pupils)	138.00	-	138.00	145.00	-	145.00	5.1%
Extra Charge for Miller (on non milling days)	105.00	-	105.00	110.00	-	110.00	4.8%
Combined visit to Museum and Roman Bath House per child	11.00	-	11.00	11.45	-	11.45	4.1%
Combined visit to Museum and Roman Bath House minimum charge (based on 25 pupils @ 11.70)	280.00	-	280.00	290.00	-	290.00	3.6%
Private Hire of Study Area (1/2 day)	130.00	-	130.00	135.00	-	135.00	3.8%
Private Hire of Study Area (full day)	242.00	-	242.00	255.00	-	255.00	5.4%
Non-private Garden Hire (per hour until 5pm)	62.00	-	62.00	65.00	-	65.00	4.8%
Private hire Garden after hours per hour	102.00	-	102.00	150.00	-	150.00	47.1%
Private hire Garden use until 5pm per hour (during opening hours)	102.00	-	102.00	110.00	-	110.00	7.8%
Private hire Mill tours after hours per hour	85.00	-	85.00	90.00	-	90.00	5.9%
Photocopying - single sheet	0.83	0.17	1.00	0.88	0.18	1.05	5.0%
Photocopying - double sided	1.33	0.27	1.60	1.38	0.28	1.65	3.1%
Digital Capture (by Staff) 5 copies (same/different)	37.50	7.50	45.00	39.17	7.83	47.00	4.4%
Digital capture (1 image)	6.00	-	6.00	6.25	-	6.25	4.2%
<b>Reproduction Rights</b>							
Works by national / non-Herts Museums - one country	62.50	12.50	75.00	65.00	13.00	78.00	4.0%
Works by national / non-Herts Museums - worldwide	116.67	23.33	140.00	120.83	24.17	145.00	3.6%
Self publishing: local history (print run <10)	7.50	1.50	9.00	7.79	1.56	9.35	3.9%
Self publishing: local history (print run >10 <500)	15.00	3.00	18.00	15.58	3.12	18.70	3.9%
Academic / local history (print run < 2,000)**	44.17	8.83	53.00	45.83	9.17	55.00	3.8%
Academic / local history (print run > 2,000)**	71.67	14.33	86.00	75.00	15.00	90.00	4.7%
Commercial / non-academic (print run < 500)**	41.67	8.33	50.00	43.33	8.67	52.00	4.0%
Commercial / non-academic (print run > 500 < 2,000)**	71.67	14.33	86.00	75.00	15.00	90.00	4.7%
Commercial / non-academic (print run > 2,000)**	100.00	20.00	120.00	104.17	20.83	125.00	4.2%
Newspapers / magazines - National**	180.00	36.00	216.00	187.50	37.50	225.00	4.2%
Newspapers / magazines - Local**	91.67	18.33	110.00	95.83	19.17	115.00	4.5%
Internet / Website - commercial / individual**	25.00	5.00	30.00	26.25	5.25	31.50	5.0%
Internet / Website - academic**	6.67	1.33	8.00	6.92	1.38	8.30	3.8%
External exhibition loans - national / commercial	99.17	19.83	119.00	104.17	20.83	125.00	5.0%
Public / educational talks - national / commercial	50.00	10.00	60.00	62.50	12.50	75.00	25.0%
Email of each Digital Image	3.33	0.67	4.00	3.46	0.69	4.15	3.8%
Commercial Requests upon application	POA	POA	POA	POA	POA	POA	
Archaeology Deposits (single item / box)	POA	POA	POA	POA	POA	POA	
<b>**Fees doubled for worldwide usage</b>							
<b>The Hive - Venue Hire (Hourly Rate)</b>							
The Hive - Sports Hall	34.17	6.83	41.00	35.42	7.08	42.50	3.7%
The Hive - Dining Room	33.00	-	33.00	34.00	-	34.00	3.0%
The Hive - Studio	25.00	-	25.00	26.00	-	26.00	4.0%
<b>The Hive - Freddie's Den</b>							
Child Entry	3.83	0.77	4.60	4.00	0.80	4.80	4.3%
Bronze Party	108.33	21.67	130.00	112.50	22.50	135.00	3.8%
Silver Party	162.50	32.50	195.00	168.75	33.75	202.50	3.8%

\*VAT charged at prevailing rate of 20%. This would be amended in line with changes to regulations

Description	2025-26			2026-27			%
	Fee £	VAT £*	Total Fee £	Fee £	VAT £*	Total Fee £	
<b>Room/Hall Hire</b>							
<b>Campus West / Vineyard Barn / Hazel Grove / Panshanger</b>							
- Exercise Class (per session)	8.00	0.00	8.00	8.30	-	8.30	3.8%
<b>Community Centres - Room Hires (Hazel Grove, Vineyard Barn, Panshanger, Hilltop)</b>							
Large Rooms (per hour)	26.00	-	26.00	27.00	-	27.00	3.8%
Small Rooms (per hour)	24.00	-	24.00	25.00	-	25.00	4.2%
Sheridan Studio At Campus West (per hour)	32.00	0.00	32.00	33.50	-	33.50	4.7%
<b>Hatfield Stage Hire Fees</b>							
Hiring of stage	POA	POA	POA	POA	POA	POA	
<b>Car Parking</b>							
<b>Northaw Great Wood</b>							
Annual car parking permit	27.92	5.58	33.50	29.17	5.83	35.00	4.5%
<b>Parking Permits</b>							
Resident motorcycle (per annum)	23.50	-	23.50	24.50	-	24.50	4.3%
Resident first vehicle (per annum)*	44.00	-	44.00	46.50	-	46.50	5.7%
Resident second vehicle (per annum)	71.50	-	71.50	75.50	-	75.50	5.6%
Resident third vehicle (per annum)	97.50	-	97.50	105.00	-	105.00	7.7%
Medical Carers permit ( per annum)	Free	Free	Free	Free	Free	Free	
Personal Carer Permit (NEW)	N/A	-	N/A	46.50	-	46.50	NEW
Business Vehicle ( per annum)	280.00	-	280.00	290.00	-	290.00	3.6%
Resident** daily visitor vouchers (Pack of 20)	21.40	-	21.40	22.40	-	22.40	4.7%
Refund request ( admin fee)	11.50	-	11.50	15.00	-	15.00	30.4%
Change of address/vehicle (admin fee)	11.50	-	11.50	15.00	-	15.00	30.4%
<i>*Resident first vehicle (per annum) free for blue badge holders</i>							
<i>**those in receipt of state pension are entitled to a 50% discount on resident visitor vouchers only.</i>							
<b>Hatfield Multi-Storey</b>							
0 - 3 Hours	Free	Free	Free	Free	Free	Free	Free
3 - 4 Hours	3.54	0.71	4.25	3.71	0.74	4.45	4.7%
Daily Tickets 4+ hrs (Mon - Sat)	6.54	1.31	7.85	6.88	1.38	8.25	5.1%
<b>Kennelwoods CP</b>							
0 - 1 Hours**	Free	Free	Free	Free	Free	Free	Free
1 - 4 Hours**	3.33	0.67	4.00	3.67	0.73	4.40	10.0%
<i>**change in regime due to redevelopment</i>							
Hatfield Vista Resident Permit (per annum)	33.33	6.67	40.00	34.58	6.92	41.50	3.8%
<b>Hunters Bridge (Monday - Friday)</b>							
0 - 30 minutes	Free	Free	Free	Free	Free	Free	Free
30 minutes - 2 hours	1.83	0.37	2.20	1.96	0.39	2.35	6.8%
2 - 3 hours	2.67	0.53	3.20	2.83	0.57	3.40	6.2%
3 - 4 hours	3.50	0.70	4.20	3.63	0.73	4.35	3.6%
Daily tickets 4 + hrs	6.25	1.25	7.50	6.88	1.38	8.25	10.0%
<b>Hunters Bridge (Saturday)</b>							
0 - 30 minutes	Free	Free	Free	Free	Free	Free	Free
30 minutes - 2 hours	1.67	0.33	2.00	1.96	0.39	2.35	17.5%
2 - 3 hours	2.67	0.53	3.20	2.83	0.57	3.40	6.2%
3 - 4 hours	3.50	0.70	4.20	3.63	0.73	4.35	3.6%

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Description	2025-26			2026-27			%
	Fee £	VAT £*	Total Fee £	Fee £	VAT £*	Total Fee £	
Daily tickets 4 + hrs	6.25	1.25	7.50	6.88	1.38	8.25	10.0%
<b>Hunters Bridge (Sunday)</b>							
0 - 30 minutes	Free	Free	Free	Free	Free	Free	Free
Sunday (daily)	Free	Free	Free	Free	Free	Free	Free
<b>Campus West (Monday - Friday)</b>							
0 - 30 minutes	Free	Free	Free	Free	Free	Free	Free
30 minutes - 2 hours	1.83	0.37	2.20	1.92	0.38	2.30	4.5%
2 - 4 hours	3.00	0.60	3.60	3.17	0.63	3.80	5.6%
Daily tickets 4 + hrs ( Mon - Fri)	7.29	1.46	8.75	7.71	1.54	9.25	5.7%
<b>Campus West (Saturday)</b>							
0 - 30 minutes	Free	Free	Free	Free	Free	Free	Free
30 minutes - 2 hours	1.67	0.33	2.00	1.92	0.38	2.30	15.0%
2 - 4 hours	3.00	0.60	3.60	3.17	0.63	3.80	5.6%
Daily tickets 4 + hrs	7.33	1.47	8.80	7.71	1.54	9.25	5.1%
<b>Campus West (Sunday)</b>							
0 - 30 minutes	Free	Free	Free	Free	Free	Free	Free
Sunday (daily)	Free	Free	Free	Free	Free	Free	Free
<b>Cherry Tree (Monday - Friday)</b>							
0 - 30 minutes	N/A	N/A	N/A	N/A	N/A	N/A	N/A
30 mins - 2 hours	N/A	N/A	N/A	N/A	N/A	N/A	N/A
2 - 3 hours	N/A	N/A	N/A	N/A	N/A	N/A	N/A
3 - 4 hours	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Daily tickets 4 + hrs	N/A	N/A	N/A	N/A	N/A	N/A	N/A
<b>Cherry Tree (Saturday)</b>							
0 - 30 minutes	Free	Free	Free	Free	Free	Free	Free
30 mins - 2 hours	1.66	0.33	2.00	1.88	0.38	2.25	12.8%
2 - 3 hours	2.67	0.53	3.20	2.75	0.55	3.30	3.1%
3 - 4 hours	3.50	0.70	4.20	3.63	0.73	4.35	3.6%
Daily tickets 4 + hrs	6.25	1.25	7.50	6.88	1.38	8.25	10.0%
<b>Cherry Tree (Sunday)</b>							
0 - 30 minutes	Free	Free	Free	Free	Free	Free	Free
Sunday (daily)	Free	Free	Free	Free	Free	Free	Free
<b>Campus East (Monday - Friday)</b>							
0 - 30 minutes	Free	Free	Free	Free	Free	Free	Free
30 mins - 2 hours	1.83	0.37	2.20	1.88	0.38	2.25	2.3%
2 - 3 hours	2.67	0.53	3.20	2.75	0.55	3.30	3.1%
3 - 4 hours	3.50	0.70	4.20	3.63	0.73	4.35	3.6%
Daily tickets 4 + hrs	6.25	1.25	7.50	6.88	1.38	8.25	10.0%
<b>Campus East (Saturday)</b>							
0 - 30 minutes	Free	Free	Free	Free	Free	Free	Free
30 mins - 2 hours	1.66	0.33	2.00	1.88	0.38	2.25	12.8%
2 - 3 hours	2.67	0.53	3.20	2.75	0.55	3.30	3.1%
3 - 4 hours	3.50	0.70	4.20	3.63	0.73	4.35	3.6%

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Description	2025-26			2026-27			%
	Fee £	VAT £*	Total Fee £	Fee £	VAT £*	Total Fee £	
Daily tickets 4 + hrs	6.25	1.25	7.50	6.88	1.38	8.25	10.0%
<b>Campus East (Sunday)</b>							
0 - 30 minutes	Free	Free	Free	Free	Free	Free	Free
Sunday (daily)	Free	Free	Free	Free	Free	Free	Free
<b>Season Tickets:</b>							
<b>Hatfield Multi-Storey, Dog Kennel Lane</b>							
3 month season ticket - standard	83.33	16.67	100.00	87.50	17.50	105.00	5.0%
Annual Ticket	250.00	50.00	300.00	262.50	52.50	315.00	5.0%
<b>Campus West:</b>							
1 month season ticket	89.58	17.92	107.50	95.83	19.17	115.00	7.0%
3 month season ticket	250.00	50.00	300.00	262.50	52.50	315.00	5.0%
<b>Campus East Lower</b>							
1 month season ticket	90.00	18.00	108.00	79.17	15.83	95.00	-12.0%
3 month season ticket	250.00	50.00	300.00	220.83	44.17	265.00	-11.7%
<b>Hunters Bridge</b>							
1 month season ticket	89.58	17.92	107.50	79.17	15.83	95.00	-11.6%
3 month season ticket	250.00	50.00	300.00	220.83	44.17	265.00	-11.7%
Cancellation Fees relating to Season Tickets given up before their expiry date	25.00	5.00	30.00	25.00	5.00	30.00	0.0%
Civil Parking Enforcement : Dispensations (per vehicle per day)	25.00	5.00	30.00	29.17	5.83	35.00	16.7%
All Zones Business Permit	1,000.00	-	1,000.00	1,000.00	-	1,000.00	0.0%
Parking Suspensions (per 6 metres per day)	20.50	-	20.50	25.00	-	25.00	22.0%

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Description	2025-26			2026-27			%
	Fee £	VAT £*	Total Fee £	Fee £	VAT £*	Total Fee £	
<b>Legal</b>							
CS156 A Certificate of Compliance	123.00	-	123.00	128.00	-	128.00	4.1%
DS1 or DS2 Land Registry Forms	153.00	-	153.00	159.00	-	159.00	3.9%
Deed Postponement of Discount	153.00	-	153.00	159.00	-	159.00	3.9%
Legal Photocopying Charges	66.00	-	66.00	69.00	-	69.00	4.5%
Reports on Title	175.00	35.00	210.00	181.67	36.33	218.00	3.8%
Boundary enquires	108.00	-	108.00	112.00	-	112.00	3.7%
Notice of Assignment (unless otherwise specified)	80.00	-	80.00	83.00	-	83.00	3.8%
Notice of Charge (unless otherwise specified)	80.00	-	80.00	83.00	-	83.00	3.8%
Estate Management Booklet	21.00	-	21.00	22.00	-	22.00	4.8%
Search Fees:							
CON29	83.33	16.67	100.00	86.67	17.33	104.00	4.0%
CON29O questions 4-21	12.50	2.50	15.00	13.33	2.67	16.00	6.7%
CON29R question 22	29.17	5.83	35.00	30.00	6.00	36.00	2.9%
CON29R (extra parcels of land)	12.50	2.50	15.00	13.33	2.67	16.00	6.7%
<b>Electoral Services</b>							
Sale of electoral registers ( data)	20.00	-	20.00	20.00	-	20.00	0.0%
plus per 1000 entries (data)	1.50	-	1.50	1.50	-	1.50	0.0%
Sale of electoral registers (printed)	20.00	-	10.00	10.00	-	10.00	0.0%
plus per 1000 entries (printed)	5.00	-	5.00	5.00	-	5.00	0.0%
<b>Democratic Services</b>							
Photocopying of information per A4 sheet	0.16	0.03	0.19	0.17	0.03	0.20	7.0%
<b>Revenues and Benefits</b>							
Court Costs for council tax & business rates	107.00	-	107.00	107.00	-	107.00	0.0%
<b>Cemeteries</b>							
*Non Residential fees - fees marked with * are trebled for a person who at the time of death resides outside the borough of Welwyn Hatfield. Any fees relating to the grave afterwards will also be trebled.							
If a resident moved out of the area for medical care or to any nursing home within the last 2 years due to ill-health, a standard fee would apply.							
<b>Burial Digging Fees</b>							
<b>Private Grave</b>							
Coffin (Max coffin size 6'7" x 30")*	970.00	-	970.00	970.00	-	970.00	0.0%
Large Coffin/Casket (Max size 7'2" x 36")*	1,450.00	-	1,450.00	1,450.00	-	1,450.00	0.0%
Additional Timber Shoring	POA	POA	POA	POA	POA	POA	
Public Grave	710.00	-	710.00	710.00	-	710.00	0.0%
Children's Grave (paid for by the Children's Fund)	650.00	-	650.00	650.00	-	650.00	0.0%
Shallow Grave*	1,280.00	-	1,280.00	1,280.00	-	1,280.00	0.0%
Immurement of Mausoleum Chamber	540.00	-	540.00	540.00	-	540.00	0.0%
<b>Grant of Exclusive Right Fees</b>							
<b>Lawn Graves</b>							
Standard Plot (Max coffin size 6'7" x 30")*	1,280.00	-	1,280.00	1,280.00	-	1,280.00	0.0%
Premium Plot (Max Coffin/Casket size 7'2" x 36")	1,950.00	-	1,950.00	1,950.00	-	1,950.00	0.0%
Grave Selection (Chosen by family)	325.00	-	325.00	325.00	-	325.00	0.0%
Extension of Grant of Exclusive Right (Lawn Cemetery 10 Year Period)*	700.00	-	700.00	700.00	-	700.00	0.0%
Mausoleum Crypt (top and bottom vault Lawn Cemetery)	6,916.67	1,383.33	8,300.00	6,916.67	1,383.33	8,300.00	0.0%
Premium Mausoleum Crypt (middle vault Lawn Cemetery) includes marble tablet 75 years	7,875.00	1,575.00	9,450.00	7,875.00	1,575.00	9,450.00	0.0%

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Description	2025-26			2026-27			%
	Fee £	VAT £*	Total Fee £	Fee £	VAT £*	Total Fee £	
Cemetery) includes marble tablet - 75 years							
Transfer Ownership of Grant of Exclusive Right	70.00	-	70.00	70.00	-	70.00	0.0%
Official Copy of Grant of Exclusive Right/Search Fee	70.00	-	70.00	70.00	-	70.00	0.0%
<b>Cremated Remains and Burial Fees</b>							
Internment	335.00	-	335.00	335.00	-	335.00	0.0%
Strewing (Loose burial)	200.00	-	200.00	200.00	-	200.00	0.0%
Immurement into a Mausoleum Chamber	335.00	-	335.00	335.00	-	335.00	0.0%
Immurement into a Sanctum Vault	135.00	-	135.00	135.00	-	135.00	0.0%
Second set of cremated remains (at same time)	135.00	-	135.00	135.00	-	135.00	0.0%
Burial of ashes within a coffin	135.00	-	135.00	135.00	-	135.00	0.0%
<b>Cremated Remains License Fees</b>							
Memorial Garden (MG) Plot (50 Years)*	700.00	-	700.00	700.00	-	700.00	0.0%
Commemorative Garden Tablet (50 Years)*	550.00	-	550.00	550.00	-	550.00	0.0%
Lawn Grave (Half Size 50 years)*	700.00	-	700.00	700.00	-	700.00	0.0%
Sanctum Vault - Hyde Cemetery (10 Years)*	970.00	-	970.00	970.00	-	970.00	0.0%
Memorial Garden Kerb -Hyde Cemetery (10 Years)*	400.00	-	400.00	400.00	-	400.00	0.0%
Additional 10 Year Licence Period*	300.00	-	300.00	300.00	-	300.00	0.0%
<b>Memorial Permit Fees</b>							
Headstones (new and replacement memorials)	225.00	45.00	270.00	225.00	45.00	270.00	0.0%
Tablet	116.67	23.33	140.00	116.67	23.33	140.00	0.0%
Vase	116.67	23.33	140.00	116.67	23.33	140.00	0.0%
Engrave an additional Inscription	116.67	23.33	140.00	116.67	23.33	140.00	0.0%
Mausoleum Panel Inscription	N/A	-	N/A	N/A	-	N/A	
Memorial with kerb set (Hatfield Hyde)	291.67	58.33	350.00	291.67	58.33	350.00	0.0%
Fine for any convention to memorial regulation	650.00	-	650.00	650.00	-	650.00	0.0%
Memorial Clean	40.00	-	40.00	40.00	-	40.00	0.0%
Memorial Repair	140.00	-	140.00	140.00	-	140.00	0.0%
<b>Cremations</b>							
Adult cremation (18 years and older)	1,100.00	-	1,100.00	1,100.00	-	1,100.00	0.0%
Additional Committal Fee (for a second deceased in the same service)	N/A	-	N/A	N/A	-	N/A	
Child cremation (17 years and younger) (paid for by the Children's Fund)	650.00	-	650.00	650.00	-	650.00	0.0%
Weekday Early Morning Service (Mon-Fri). Includes 20 minute service.	600.00	-	600.00	600.00	-	600.00	0.0%
Direct Cremation ( unattended with no service permitted)	375.00	-	375.00	375.00	-	375.00	0.0%
Direct Cremation ( unattended with no service permitted with Virtual Memorial Service VMS)	500.00	-	500.00	500.00	-	500.00	0.0%
Please note cremations to only take place between 8.50am - 5.00pm. No cremations to take place on Bank Holidays or Sundays.							
<b>Surcharges</b>							
Saturday cremation (additional cost to above)	280.00	-	280.00	280.00	-	280.00	0.0%
Additional time/hire of chapel (60 minutes, with 40 minute chapel service included)	279.17	55.83	335.00	279.17	55.83	335.00	0.0%
<b>Miscellaneous Fees</b>							
Late fee for cremation services - per 15 minutes	100.00	-	100.00	100.00	-	100.00	0.0%
Late fee for burial services - per half hour	200.00	-	200.00	200.00	-	200.00	0.0%

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Description	2025-26			2026-27			%
	Fee £	VAT £*	Total Fee £	Fee £	VAT £*	Total Fee £	
Administration Fee (per hour)	N/A	-	N/A	N/A	-	N/A	
Turf Grave	80.00	-	80.00	80.00	-	80.00	0.0%
Permission to vault a grave space <sup>^^</sup>	600.00	-	600.00	600.00	-	600.00	0.0%
<sup>^^</sup> Subject to availability.							
<b>Media Services</b>							
Live & on demand (View for 28 days)	62.50	12.50	75.00	62.50	12.50	75.00	0.0%
Digital Download (Add on)	N/A	-	N/A	N/A	-	N/A	
Digital Download (Stand alone)	N/A	-	N/A	N/A	-	N/A	
Keepsake of webcast (USB, DVD, CD)	62.50	12.50	75.00	62.50	12.50	75.00	0.0%
<b>Visual Tribute Services</b>							
Single photo	12.50	2.50	15.00	12.50	2.50	15.00	0.0%
Basic Slideshow (up to 25 photos)	45.83	9.17	55.00	45.83	9.17	55.00	0.0%
Music Tribute (up to 25 photos professionally edited, including video footage)	79.17	15.83	95.00	79.17	15.83	95.00	0.0%
Themed Tribute	POA	POA	POA	POA	POA	POA	
Family Supplied	29.17	5.83	35.00	29.17	5.83	35.00	0.0%
Video Book	83.33	16.67	100.00	83.33	16.67	100.00	0.0%
Memory Box	116.67	23.33	140.00	116.67	23.33	140.00	0.0%
<b>Keepsake Extras</b>							
Additional copy of webcast (USB, DVD, CD)	33.33	6.67	40.00	33.33	6.67	40.00	0.0%
Additional Video Book	45.83	9.17	60.00	45.83	9.17	60.00	0.0%
Additional Copies of Memory Book	62.50	12.50	80.00	62.50	12.50	80.00	0.0%
<b>Tribute Extras</b>							
Extra single photo	12.50	2.50	15.00	12.50	2.50	15.00	0.0%
Extra Tribute Photos (up to 25 photos)	29.17	5.83	35.00	29.17	5.83	35.00	0.0%
Extra Work Charge	29.17	5.83	35.00	29.17	5.83	35.00	0.0%
Late Fees (Works submitted after deadline)	29.17	5.83	35.00	29.17	5.83	35.00	0.0%
<b>Rose Garden</b>							