

*VAT charged at prevailing rate of 20%. This would be amended in line with changes to regulations

| Description | 2022-23 | | | 2023-24 | | | % |
|---|---------|-------|-----------|---------|-------|-----------|-------|
| | Fee | VAT* | Total Fee | Fee | VAT* | Total Fee | |
| Legal | | | | | | | |
| CS156 A Certificate of Compliance | 85.75 | - | 85.75 | 95.00 | - | 95.00 | 10.8% |
| DS1 or DS2 Land Registry Forms | 85.75 | - | 85.75 | 95.00 | - | 95.00 | 10.8% |
| Deed Postponement of Discount | 85.75 | - | 85.75 | 95.00 | - | 95.00 | 10.8% |
| Legal Photocopying Charges | 48.25 | - | 48.25 | 54.00 | - | 54.00 | 11.9% |
| Reports on Title | 139.25 | 27.85 | 167.10 | 154.17 | 30.83 | 185.00 | 10.7% |
| Boundary enquires | 85.75 | - | 85.75 | 95.00 | - | 95.00 | 10.8% |
| Notice of Transfer/Charge refer to lease (NO VAT) : Reasonable unless specified in lease. | 41.25 | - | 41.25 | 46.00 | - | 46.00 | 11.5% |
| Estate Management Booklet Search Fees: | 15.50 | - | 15.50 | 17.00 | - | 17.00 | 9.7% |
| CON29 | 61.00 | 12.20 | 73.20 | 67.77 | 13.55 | 81.33 | 11.1% |
| CON29O questions 4-21 | 8.00 | 1.60 | 9.60 | 8.89 | 1.78 | 10.67 | 11.1% |
| CON29R question 22 | 18.00 | 3.60 | 21.60 | 20.00 | 4.00 | 24.00 | 11.1% |
| CON29R (extra parcels of land) | 8.00 | 1.60 | 9.60 | 8.89 | 1.78 | 10.67 | 11.1% |
| Electoral Services | | | | | | | |
| Sale of electoral registers (data) | 20.00 | - | 20.00 | 20.00 | - | 20.00 | 0.0% |
| plus per 1000 entries (data) | 1.50 | - | 1.50 | 1.50 | - | 1.50 | 0.0% |
| Sale of electoral registers (printed) | 10.00 | - | 10.00 | 10.00 | - | 10.00 | 0.0% |
| plus per 1000 entries (printed) | 5.00 | - | 5.00 | 5.00 | - | 5.00 | 0.0% |
| Democratic Services | | | | | | | |
| Photocopying of information per A4 sheet | 0.13 | 0.03 | 0.15 | 0.14 | 0.03 | 0.17 | 11.1% |
| Revenues and Benefits | | | | | | | |
| Court Costs for council tax & business rates | 104.50 | - | 104.50 | 104.50 | - | 104.50 | 0.0% |
| Cemeteries | | | | | | | |
| Burial Fees | | | | | | | |
| Private Grave | | | | | | | |
| Coffin <=30" Wide and 78" Long^ | 795.00 | - | 795.00 | 885.00 | - | 885.00 | 11.3% |

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| | Fee | VAT* | Total Fee | Fee | VAT* | Total Fee | |
| Large Coffin/ Casket >30" Wide and 78" Long ^{^^} | 1,165.00 | - | 1,165.00 | 1,295.00 | - | 1,295.00 | 11.2% |
| Additional Timber Shoring | | | New | POA | | POA | |
| Public Grave | 580.00 | - | 580.00 | 645.00 | - | 645.00 | 11.2% |
| Children's Grave | 580.00 | - | 580.00 | 580.00 | - | 580.00 | 0.0% |
| Shallow Grave ^{^^} | 1,050.00 | - | 1,050.00 | 1,165.00 | - | 1,165.00 | 11.0% |
| Immurement of Mausoleum Chamber ^{^^} | 425.00 | - | 425.00 | 475.00 | - | 475.00 | 11.8% |
| Grant of Exclusive Right Fees | | | | | | | |
| Lawn Graves | | | | | | | |
| Coffin <=30" Wide and 78" Long ^{^^} | 1,050.00 | - | 1,050.00 | 1,165.00 | - | 1,165.00 | 11.0% |
| Large Coffin/ Casket >30" Wide and 78" Long ^{^^} | 1,575.00 | - | 1,575.00 | 1,750.00 | - | 1,750.00 | 11.1% |
| Premium Graves (Chosen by family - Additional Fee) ^{^^} | 265.00 | - | 265.00 | 295.00 | - | 295.00 | 11.3% |
| Extension of Grant of Exclusive Right (Lawn Cemetery 10 Year Period) ^{^^} | 580.00 | - | 580.00 | 645.00 | - | 645.00 | 11.2% |
| Reservation of Mausoleum Crypt (top and bottom vault Lawn Cemetery) (10 years) | N/A | N/A | N/A | 1,500.00 | - | 1,500.00 | New |
| Mausoleum Crypt (top and bottom vault Lawn Cemetery) | 7,450.00 | - | 7,450.00 | 8,300.00 | - | 8,300.00 | 11.4% |
| Premium Mausoleum Crypt (middle vault Lawn Cemetery) | 8,500.00 | - | 8,500.00 | 9,450.00 | - | 9,450.00 | 11.2% |
| Includes marble tablet with initial inscription. Bespoke artwork, photographs and vases will incur an additional charge - 75 years | | | | | | | |
| Transfer Ownership of Grant of Exclusive Right ^{^^} | 55.00 | 0.00 | 55.00 | 60.00 | - | 60.00 | 9.1% |
| Official Copy of Grant of Exclusive Right/Search Fee ^{^^} | 55.00 | 0.00 | 55.00 | 60.00 | - | 60.00 | 9.1% |
| Cremated Remains and Burial Fees | | | | | | | |
| Interment of Cremated Remains ^{^^} | 265.00 | 0.00 | 265.00 | 295.00 | - | 295.00 | 11.3% |
| Strewing of Cremated Remains ^{^^} | 160.00 | 0.00 | 160.00 | 180.00 | - | 180.00 | 12.5% |
| Immurement of cremated remains ^{^^} | 105.00 | 0.00 | 105.00 | 120.00 | - | 120.00 | 14.3% |
| Second set of cremated remains - same time ^{^^} | 105.00 | 0.00 | 105.00 | 120.00 | - | 120.00 | 14.3% |
| Cremated Remains within Coffin ^{^^} | 105.00 | 0.00 | 105.00 | 120.00 | - | 120.00 | 14.3% |
| Cremated Remains License Fees | | | | | | | |

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| Cremated Remains Memorial Plot ^{^^} | 525.00 | 0.00 | 525.00 | 600.00 | - | 600.00 | 14.3% |
| Commemorative Garden Tablet ^{^^} | 425.00 | 0.00 | 425.00 | 500.00 | - | 500.00 | 17.6% |
| Half Size Lawn Grave ^{^^} | 525.00 | 0.00 | 525.00 | 590.00 | - | 590.00 | 12.4% |
| Sanctum 2000 Vault (Hyde Cemetery) ^{^^} | 790.00 | 0.00 | 790.00 | 880.00 | - | 880.00 | 11.4% |
| Memorial Garden Kerb (Hyde Cemetery) ^{^^} | 315.00 | 0.00 | 315.00 | 350.00 | - | 350.00 | 11.1% |
| Additional 10 Year Licence Period ^{^^} | 210.00 | 0.00 | 210.00 | 235.00 | - | 235.00 | 11.9% |
| Memorial Permit Fees | | | | | | | |
| Headstones - new and replacement memorials ^{^^} | 210.00 | - | 210.00 | 235.00 | - | 235.00 | 11.9% |
| Tablet ^{^^} | 105.00 | - | 105.00 | 120.00 | - | 120.00 | 14.3% |
| Vase ^{^^} | 105.00 | - | 105.00 | 120.00 | - | 120.00 | 14.3% |
| Engrave an additional Subscription ^{^^} | 105.00 | - | 105.00 | 120.00 | - | 120.00 | 14.3% |
| Kerb Setting (Hatfield Hyde) ^{^^} | 265.00 | - | 265.00 | 300.00 | - | 300.00 | 13.2% |
| Fine for any convention to memorial regulation | 525.00 | - | 525.00 | 590.00 | - | 590.00 | 12.4% |
| Permit to clean Memorial | | | New | 30.00 | - | 30.00 | |
| Permit to Repair Memorial | | | New | 115.00 | - | 115.00 | |
| ^{^^} Non Residential fees - all of the above fees are trebled for a person who at the time of death resides outside the borough of Welwyn Hatfield. Any fees relating to the grave afterwards will also be trebled. The only exceptions to the trebling of fees are as follows: | | | | | | | |
| - If a resident is required to move out of the area for medical care or to any nursing home within the last 2 years due to ill-health, a standard fee would apply | | | | | | | |
| Cremations | | | | | | | |
| Adult cremation (18 years and older) | N/A | N/A | N/A | 1,000.00 | - | 1,000.00 | New |
| Child cremation (17 years and younger) | N/A | N/A | N/A | 580.00 | - | 580.00 | New |
| Direct Cremation (unattended with no service permitted) | N/A | N/A | N/A | 500.00 | - | 500.00 | New |
| Please note cremations to only take place between 9.30am - 4.30pm. No cremations to take place on Bank Holidays. | | | | | | | |
| Both Adult & Child cremation includes 60 minute slot, with 40 minute chapel service. | | | | | | | |
| Surcharges | | | | | | | |

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| | Fee | VAT* | Total Fee | Fee | VAT* | Total Fee | |
| Saturday cremation (additional cost to above) | N/A | N/A | N/A | 250.00 | - | 250.00 | New |
| Sunday cremation (additional cost to above) | N/A | N/A | N/A | 500.00 | - | 500.00 | New |
| Additional time/hire of chapel (60 minutes, with 40 minute chapel service included) | N/A | N/A | N/A | 300.00 | - | 300.00 | New |
| Miscellaneous Fees | | | | | | | |
| Memorial Plaque | N/A | N/A | N/A | POA | - | POA | POA |
| Inclusion of small photo/bespoke artwork | N/A | N/A | N/A | POA | - | POA | POA |
| Inclusion of large photo/bespoke artwork | N/A | N/A | N/A | POA | - | POA | POA |
| New plaque for Memorial Garden Kerb (Hyde Only) | N/A | N/A | N/A | POA | - | POA | POA |
| New tablet for Commemorative Garden Plot (Lawn Only) | N/A | N/A | N/A | POA | N/A | N/A | N/A |
| Plaque on Granite Memorial Bench | N/A | N/A | N/A | POA | N/A | N/A | N/A |
| Second Plaque on Existing Granite Bench | N/A | N/A | N/A | POA | N/A | N/A | N/A |
| Hourly rate for exhumations | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| Late fee - per half hour | N/A | N/A | N/A | 175.00 | - | 175.00 | New |
| ^ Subject to availability. | | | | | | | |
| Media Services | | | | | | | |
| Live webcast | N/A | N/A | N/A | 40.00 | - | 40.00 | New |
| Live, on demand (for 28 days) and downloadable webcast | N/A | N/A | N/A | 60.00 | - | 60.00 | New |
| Keepsake copy of webcast | N/A | N/A | N/A | 65.00 | - | 65.00 | New |
| Additional copy of webcast | N/A | N/A | N/A | 30.00 | - | 30.00 | New |
| Visual Tribute Services | | | | | | | |
| Halo Photo (Single photo shown throughout service or at specific time) | N/A | N/A | N/A | 15.00 | - | 15.00 | New |
| Additional single photo | N/A | N/A | N/A | 15.00 | - | 15.00 | New |
| Slideshow (up to 25 photos with simple fades) | N/A | N/A | N/A | 35.00 | - | 35.00 | New |
| Pro Tribute (up to 25 photos professionally edited, including video footage) | N/A | N/A | N/A | 90.00 | - | 90.00 | New |

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| | Fee | VAT* | Total Fee | Fee | VAT* | Total Fee | |
| Family-made (family -made video that is checked and prepared) | N/A | N/A | N/A | 25.00 | - | 25.00 | New |
| Keepsake copy of Visual Tribute | N/A | N/A | N/A | 35.00 | - | 35.00 | New |
| Downloadable Pro Tribute | N/A | N/A | N/A | 15.00 | - | 15.00 | New |
| | | | | | | | |
| Tribute Additions | | | | | | | |
| Additional 25 photos on Slide Show or Pro Tribute | N/A | N/A | N/A | 30.00 | - | 30.00 | New |
| Additional personalisation | N/A | N/A | N/A | 30.00 | - | 30.00 | New |

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| Planning | | | | | | | |
| Residential properties enlargement, improvement/alteration of dwellings for domestic purposes - 1 dwelling | 206.00 | - | 206.00 | 206.00 | - | 206.00 | 0.0% |
| Residential properties enlargement, improvement/alteration of dwellings for domestic purposes - 2 or more dwellings | 407.00 | - | 407.00 | 407.00 | - | 407.00 | 0.0% |
| Operations with residential curtilage for domestic purposes (including buildings, gates & fences etc.) | 206.00 | - | 206.00 | 206.00 | - | 206.00 | 0.0% |
| Car park, road & access to serve single undertaking where associated with existing use | 234.00 | - | 234.00 | 234.00 | - | 234.00 | 0.0% |
| New dwellings outline permission :- | | | | | | | |
| Site less than 2.5ha - price per 0.1ha | 462.00 | - | 462.00 | 462.00 | - | 462.00 | 0.0% |
| Site greater than 2.5ha - plus price per 0.1ha above 2.5ha (maximum £125,000) | 11,432.00 | - | 11,432.00 | 11,432.00 | - | 11,432.00 | 0.0% |
| Up to 50 new dwellings - price per dwelling | 138.00 | - | 138.00 | 138.00 | - | 138.00 | 0.0% |
| 51 or more new dwellings - plus fee per additional dwelling above 50 (maximum £250,000) | 462.00 | - | 462.00 | 462.00 | - | 462.00 | 0.0% |
| | 22,859.00 | - | 22,859.00 | 22,859.00 | - | 22,859.00 | 0.0% |
| Buildings outline permission, dwellings, agricultural buildings or plant & glass houses etc :- | | | | | | | |
| Site less than 2.5ha - price per 0.1ha | 462.00 | - | 462.00 | 462.00 | - | 462.00 | 0.0% |
| Site greater than 2.5ha - plus fee per additional 0.1ha above 2.5ha (maximum £125,000) | 11,432.00 | - | 11,432.00 | 11,432.00 | - | 11,432.00 | 0.0% |
| | 138.00 | - | 138.00 | 138.00 | - | 138.00 | 0.0% |
| Commercial Planning fees - other cases (of gross floor space created):- | | | | | | | |
| No floor space created | 234.00 | - | 234.00 | 234.00 | - | 234.00 | 0.0% |
| If less than 40sqm | 234.00 | - | 234.00 | 234.00 | - | 234.00 | 0.0% |
| If between 40sqm - 75sqm gross floor space | 462.00 | - | 462.00 | 462.00 | - | 462.00 | 0.0% |
| If between 75sqm - 3750sqm, price per each 75sqm | 462.00 | - | 462.00 | 462.00 | - | 462.00 | 0.0% |
| If greater than 3750sqm gross floor space | 22,859.00 | - | 22,859.00 | 22,859.00 | - | 22,859.00 | 0.0% |

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| plus additional fee per each 75sqm over 3750sqm (maximum £50,000) | 138.00 | - | 138.00 | 138.00 | - | 138.00 | 0.0% |
| Prior approval applications comprising of a material change of use of any buildings or other land | 96.00 | - | 96.00 | 96.00 | - | 96.00 | 0.0% |
| Prior approval applications comprising of associated operational development | 206.00 | - | 206.00 | 206.00 | - | 206.00 | 0.0% |
| Commercial outline planning fees - Agricultural buildings on agricultural land (other than glasshouses) | | | | | | | |
| Site less than 2.5ha - price per 0.1ha | 462.00 | - | 462.00 | 462.00 | - | 462.00 | 0.0% |
| Site greater than 2.5ha - plus fee per additional 0.1ha (maximum £25,000) | 11,432.00 | - | 11,432.00 | 11,432.00 | - | 11,432.00 | 0.0% |
| | 138.00 | - | 138.00 | 138.00 | - | 138.00 | 0.0% |
| Commercial planning fees - Other Agricultural Cases | | | | | | | |
| If less than 465sqm gross floor space created | 96.00 | - | 96.00 | 96.00 | - | 96.00 | 0.0% |
| If between 465sqm - 540sqm gross floor space created | 462.00 | - | 462.00 | 462.00 | - | 462.00 | 0.0% |
| If between 540sqm - 4215sqm gross floor space created | 462.00 | - | 462.00 | 462.00 | - | 462.00 | 0.0% |
| plus fee per additional 75sqm above 540sqm | 462.00 | - | 462.00 | 462.00 | - | 462.00 | 0.0% |
| If over 4215sqm floor space created | 22,859.00 | - | 22,859.00 | 22,859.00 | - | 22,859.00 | 0.0% |
| plus fee per additional 75sqm above 4215sqm (maximum £250,000) | 138.00 | - | 138.00 | 138.00 | - | 138.00 | 0.0% |
| Commercial planning fees - Glasshouses & poly tunnels agricultural land :- | | | | | | | |
| Up to 465sqm | 96.00 | - | 96.00 | 96.00 | - | 96.00 | 0.0% |
| Exceeding 465sqm | 2,580.00 | - | 2,580.00 | 2,580.00 | - | 2,580.00 | 0.0% |
| Erection, alteration or replacement of plant & machinery where site area does not exceed 5ha - fee per 0.1ha | 462.00 | - | 462.00 | 462.00 | - | 462.00 | 0.0% |
| where site area exceeds 5ha - plus fee per additional 0.1 ha (maximum £250,000) | 22,859.00 | - | 22,859.00 | 22,859.00 | - | 22,859.00 | 0.0% |
| | 138.00 | - | 138.00 | 138.00 | - | 138.00 | 0.0% |
| Commercial planning fees - Operations connected with exploratory drilling for oil and gas :- | | | | | | | |
| Where site area does not exceed 7.5ha - fee for each 0.1 ha | 508.00 | - | 508.00 | 508.00 | - | 508.00 | 0.0% |
| Where site area exceeds 7.5ha | 38,070.00 | - | 38,070.00 | 38,070.00 | - | 38,070.00 | 0.0% |

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| plus additional fee for each 0.1ha above 7.5ha (maximum £250,000) | 151.00 | - | 151.00 | 151.00 | - | 151.00 | 0.0% |
| Commercial planning fees - operations not within the above categories :- | | | | | | | |
| Where site area does not exceed 15ha - fee per 0.1ha | 234.00 | - | 234.00 | 234.00 | - | 234.00 | 0.0% |
| Where site area exceeds 15ha - plus additional fee per 0.1ha above 15ha (maximum £250,000) | 29,112.00 | - | 29,112.00 | 29,112.00 | - | 29,112.00 | 0.0% |
| | 115.00 | - | 115.00 | 115.00 | - | 115.00 | 0.0% |
| Change of use of a building to one or more dwellings :- | | | | | | | |
| Where change is from a single dwelling to 50 or fewer dwellings - fee per dwelling | 385.00 | - | 385.00 | 385.00 | - | 385.00 | 0.0% |
| 51 or more dwellings - plus additional fee per dwelling over 50 | 19,049.00 | - | 19,049.00 | 19,049.00 | - | 19,049.00 | 0.0% |
| | 115.00 | - | 115.00 | 115.00 | - | 115.00 | 0.0% |
| Other cases :- | | | | | | | |
| To 50 or fewer dwellings - fee per dwelling | 462.00 | - | 462.00 | 462.00 | - | 462.00 | 0.0% |
| 51 or more dwellings - plus additional fee per dwelling over 50 (maximum £250,000) | 22,859.00 | - | 22,859.00 | 22,859.00 | - | 22,859.00 | 0.0% |
| | 138.00 | - | 138.00 | 138.00 | - | 138.00 | 0.0% |
| Use of disposal of refuse or waste materials and open mineral storage | | | | | | | |
| Where site area does not exceed 15ha - fee for each 0.1 ha | 234.00 | - | 234.00 | 234.00 | - | 234.00 | 0.0% |
| Where site area exceeds 15ha - plus additional fee per 0.1ha above 15ha (maximum £78,000) | 34,934.00 | - | 34,934.00 | 34,934.00 | - | 34,934.00 | 0.0% |
| | 138.00 | - | 138.00 | 138.00 | - | 138.00 | 0.0% |
| Other operations (not coming within any of the above categories) any site area each 0.1 hectare (or part there of) up to a maximum of £1,690 | 234.00 | - | 234.00 | 234.00 | - | 234.00 | 0.0% |
| Material change of use in land or buildings other than above | 462.00 | - | 462.00 | 462.00 | - | 462.00 | 0.0% |
| Advertisements :- | | | | | | | |

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| A1 - Business premises or other land within business curtilage relating to nature of business goods sold, services provided or name of persons undertaking business. | 132.00 | - | 132.00 | 132.00 | - | 132.00 | 0.0% |
| A2 - Sign relating to business in the same locality as the site but not visible from that site. | 132.00 | - | 132.00 | 132.00 | - | 132.00 | 0.0% |
| A3 - All other advertisements | 462.00 | - | 462.00 | 462.00 | - | 462.00 | 0.0% |
| Variation of a Condition | 234.00 | - | 234.00 | 234.00 | - | 234.00 | 0.0% |
| Discharge of a Condition (for each request) | | | | | | | |
| Householder | 34.00 | - | 34.00 | 34.00 | - | 34.00 | 0.0% |
| Other | 116.00 | - | 116.00 | 116.00 | - | 116.00 | 0.0% |
| Non-material changes to Planning Permission | | | | | | | |
| Householder | 34.00 | - | 34.00 | 34.00 | - | 34.00 | 0.0% |
| Other | 234.00 | - | 234.00 | 234.00 | - | 234.00 | 0.0% |
| Retrospective Estate Management Consent | 242.00 | - | 242.00 | 242.00 | - | 242.00 | 0.0% |
| S106/legal agreements / obligations (excludes any legal costs incurred by the Council which are paid by the | | | | | | | |
| Confirmation of compliance with clause(s) | 257.14 | 51.43 | 308.57 | 285.83 | 57.17 | 343.00 | 11.2% |
| Discharge or modification of obligation to householder | - | - | - | - | - | - | |
| Discharge or modification of obligation (all except householder) | 482.32 | 96.46 | 578.78 | 535.83 | 107.17 | 643.00 | 11.1% |
| New householder related with associated planning application | 172.00 | 34.40 | 206.40 | N/A | N/A | N/A | N/A |
| New for housing developments between 10 - 24 houses | 618.46 | 123.69 | 742.15 | N/A | N/A | N/A | N/A |
| New for housing developments between 25 - 100 houses | 699.46 | 139.89 | 839.35 | N/A | N/A | N/A | N/A |
| New for housing developments between 101 - 300 houses | 957.56 | 191.51 | 1,149.07 | N/A | N/A | N/A | N/A |
| Monitoring and Administration of s106 planning obligations - 5% of the total value of the contributions up to a maximum of £5,000. | | | | | | | |
| All legal costs for Section 106 Agreements and Unilateral Undertakings will be paid for by the Applicant. The Applicant will be provided with an hourly rate and an estimate of the total legal costs when Legal is first instructed. The Applicant is responsible for paying any abortive legal costs even if the matter is not proceeded with or if planning permission is ultimately refused. | | | | | | | |
| Pre Application Advice | | | | | | | |

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| | Fee | VAT* | Total Fee | Fee | VAT* | Total Fee | |
| Detailed Written Advice | | | | | | | |
| Household | 103.00 | 20.60 | 123.60 | 158.33 | 31.67 | 190.00 | 53.7% |
| Listed Building | 206.00 | 41.20 | 247.20 | 229.17 | 45.83 | 275.00 | 11.2% |
| 1-3 dwellings | 412.00 | 82.40 | 494.40 | 458.33 | 91.67 | 550.00 | 11.2% |
| 4-9 dwellings up to 999 sqm less than 0.5 hectares change of Use to 499 sqm | 1,030.00 | 206.00 | 1,236.00 | 1,500.00 | 300.00 | 1,800.00 | 45.6% |
| 10-24 dwellings Up to 1,999 sqm 0.5 - 1 hectares Change of Use 500+ sqm | 3,090.00 | 618.00 | 3,708.00 | 3,433.33 | 686.67 | 4,120.00 | 11.1% |
| 25-49 dwellings up to 4,999 sqm more than 1 hectare | 5,150.00 | 1,030.00 | 6,180.00 | 5,720.83 | 1,144.17 | 6,865.00 | 11.1% |
| 50-99 dwellings up to 10,000 sqm | 6,180.00 | 1,236.00 | 7,416.00 | 6,866.67 | 1,373.33 | 8,240.00 | 11.1% |
| 100+ dwellings more than 10,000 sqm/major development for listed building | Bespoke fees to be agreed with officers | | | | | | |
| | | | | | | | |
| Meeting to discuss the proposal | | | | | | | |
| Householder - max 1 hour | 103.00 | 20.60 | 123.60 | 114.17 | 22.83 | 137.00 | 10.8% |
| Listed Building - to include Heritage Officer for max 1 hour | 206.00 | 41.20 | 247.20 | 229.17 | 45.83 | 275.00 | 11.2% |
| 1-3 dwellings - for max 1 hour | 154.50 | 30.90 | 185.40 | 170.83 | 34.17 | 205.00 | 10.6% |
| 4-9 dwellings up to 999 sqm less than 0.5 hectares change of Use to 499 sqm - for max 2 hours | 309.00 | 61.80 | 370.80 | 341.67 | 68.33 | 410.00 | 10.6% |
| 10-24 dwellings Up to 1,999 sqm 0.5 - 1 hectares Change of Use 500+ sqm - for max 2 hours | 515.00 | 103.00 | 618.00 | 570.83 | 114.17 | 685.00 | 10.8% |
| 25-49 dwellings up to 4,999 sqm more than 1 hectare for - max 2 hours | 1,030.00 | 206.00 | 1,236.00 | 1,145.83 | 229.17 | 1,375.00 | 11.2% |
| 50-99 dwellings up to 10,000 sqm - for max 2 hours | 1,545.00 | 309.00 | 1,854.00 | 1,716.67 | 343.33 | 2,060.00 | 11.1% |
| 100+ dwellings more than 10,000 sqm/major development for listed building | Bespoke fees to be agreed with officers | | | | | | |
| | | | | | | | |
| The following would be in addition to the cost for drawing up and agreeing the Planning Performance Agreements. The list is indicative and some developments may require an assessment which is not listed below. This will not prevent the local planning authority from seeking to recover its costs in these areas. | | | | | | | |
| The Local Planning Authority will, for each development, keep a record of the costs and/or hours worked for each issue and will either refund to the developer any amount overpaid, or will require further funds should the sum paid not cover the costs. | | | | | | | |
| The following charges are given for a development of 100 houses and is indicative of the level and type of charges that could be incurred. | | | | | | | |
| Officer Time | | | | | | | |

*VAT charged at prevailing rate of 20%. This would be amended in line with changes to regulations

| Description | 2022-23 | | | 2023-24 | | | % |
|--|-----------|----------|-----------|-----------|----------|-----------|-------|
| | Fee | VAT* | Total Fee | Fee | VAT* | Total Fee | |
| Principal Development Management Officer^ | 4,486.94 | 897.39 | 5,384.33 | 4,983.33 | 996.67 | 5,980.00 | 11.1% |
| Senior Development Management Officer ^ | 13,460.81 | 2,692.16 | 16,152.98 | 14,954.17 | 2,990.83 | 17,945.00 | 11.1% |
| ^These charges are on the basis of a Senior Planning Officer leading the discussions for WHBC and upon four meetings. Different officers / number of meetings might result in a different charge. The appropriate officer to deal with a scheme will be determined by the Development Management team. | | | | | | | |
| Assessments | | | | | | | |
| Viability assessment | 17,947.75 | 3,589.55 | 21,537.30 | 19,941.67 | 3,988.33 | 23,930.00 | 11.1% |
| Legal – re obligations/ advice | 4,486.94 | 897.39 | 5,384.33 | 4,983.33 | 996.67 | 5,980.00 | 11.1% |
| Marketing assessment | 8,973.87 | 1,794.77 | 10,768.65 | 9,970.83 | 1,994.17 | 11,965.00 | 11.1% |
| Daylight/Sunlight assessment | 6,730.41 | 1,346.08 | 8,076.49 | 7,479.17 | 1,495.83 | 8,975.00 | 11.1% |
| Economic/Employment Statement | 8,973.87 | 1,794.77 | 10,768.65 | 9,970.83 | 1,994.17 | 11,965.00 | 11.1% |
| Consultees | | | | | | | |
| Environmental Health – | | | | | | | |
| - Contaminated Land | 897.39 | 179.48 | 1,076.87 | 995.83 | 199.17 | 1,195.00 | 11.0% |
| - Air Quality | 448.69 | 89.74 | 538.43 | 500.00 | 100.00 | 600.00 | 11.4% |
| - Noise | 358.96 | 71.79 | 430.75 | 400.00 | 80.00 | 480.00 | 11.4% |
| - Vibration | 358.96 | 71.79 | 430.75 | 400.00 | 80.00 | 480.00 | 11.4% |
| - Odour | 673.04 | 134.61 | 807.65 | 750.00 | 150.00 | 900.00 | 11.4% |
| - Lighting | 448.69 | 89.74 | 538.43 | 500.00 | 100.00 | 600.00 | 11.4% |
| - Health Impact Assessments | 448.69 | 89.74 | 538.43 | 500.00 | 100.00 | 600.00 | 11.4% |
| Landscaping (arboricultural implications) | 448.69 | 89.74 | 538.43 | 500.00 | 100.00 | 600.00 | 11.4% |
| Conservation – Heritage | 673.04 | 134.61 | 807.65 | 750.00 | 150.00 | 900.00 | 11.4% |
| Conservation – Biodiversity | 448.69 | 89.74 | 538.43 | 500.00 | 100.00 | 600.00 | 11.4% |
| Archaeology | 448.69 | 89.74 | 538.43 | 500.00 | 100.00 | 600.00 | 11.4% |
| Client Services | 224.35 | 44.87 | 269.22 | 250.00 | 50.00 | 300.00 | 11.4% |
| Policy | 897.39 | 179.48 | 1,076.87 | 995.83 | 199.17 | 1,195.00 | 11.0% |
| Housing Department (Affordable Housing) | 897.39 | 179.48 | 1,076.87 | 995.83 | 199.17 | 1,195.00 | 11.0% |
| Amenity, Playspace, Open Space | 897.39 | 179.48 | 1,076.87 | 995.83 | 199.17 | 1,195.00 | 11.0% |
| Structural Assessment of Building | 448.69 | 89.74 | 538.43 | 500.00 | 100.00 | 600.00 | 11.4% |
| Estates Management Scheme | | | | | | | |
| Replacement – Genuinely Like for Like The replacement of an existing feature that will not alter its location, scale, appearance, design, materials and colour | Free | N/A | Free | Free | N/A | Free | 0.0% |

*VAT charged at prevailing rate of 20%. This would be amended in line with changes to regulations

| Description | 2022-23 | | | 2023-24 | | | % |
|--|-------------------------------------|------|-------------------------------------|----------------------------|------|----------------------------|-------|
| | Fee | VAT* | Total Fee | Fee | VAT* | Total Fee | |
| Environmental Projects The addition of environmental/alternative energy initiatives to the host property or land, such as rainwater harvesting, air source heat pumps, electric charging points, wall insulation, wind turbine, photovoltaic cells, solar hot water panels. | Free | N/A | Free | Free | N/A | Free | 0.0% |
| Tree or Hedgerow Works : The removal or works to an existing tree 4 metres (15 feet) tall or greater. Application for the removal of a hedge. | Free | N/A | Free | Free | N/A | Free | 0.0% |
| Small Projects: A proposed feature not currently present, or existing where the alteration is not replacing like for like on the property or land – small scale and impact. Examples may include: chimney, flue, guttering, hardstanding, sheds/fencing, aerials, soffits/bargeboards, lighting, external boilers. | 50.00 | - | 50.00 | 75.00 | - | 75.00 | 50.0% |
| Medium Projects: A proposed feature not currently present, or existing where the alteration is not replacing like for like on the property or land – large scale and impact. Examples may include: external door/windows, loft conversion, replacement of roof, porch, balcony, garage, basement, swimming pool/garden. | 100.00 | - | 100.00 | 140.00 | - | 140.00 | 40.0% |
| Major Projects : Extension to a property including front, rear and side extensions | £30 per sqm To max of £500 (17 sqm) | N/A | £30 per sqm To max of £500 (17 sqm) | £35 per sqm to max of £500 | N/A | £35 per sqm to max of £500 | 16.7% |
| Multiple small to medium projects submitted at the same time by one applicant will be capped at £100 per grouped | | | | | | | |
| Planning Policy | | | | | | | |
| Planning Policy Documents | | | | | | | |

*VAT charged at prevailing rate of 20%. This would be amended in line with changes to regulations

| Description | 2022-23 | | | 2023-24 | | | % |
|--|---------|------|-----------|---------|------|-----------|-------|
| | Fee | VAT* | Total Fee | Fee | VAT* | Total Fee | |
| Local Plan Consultation Document 2015 | 15.75 | - | 15.75 | 17.50 | - | 17.50 | 11.1% |
| postage and packing | 3.15 | 0.63 | 3.78 | 3.50 | 0.70 | 4.20 | 11.1% |
| Local Plan Consultation Document Statement | 30.47 | - | 30.47 | 33.85 | - | 33.85 | 11.1% |
| postage & packing | 3.15 | 0.63 | 3.78 | 3.50 | 0.70 | 4.20 | 11.1% |
| Sustainability Appraisal Report and Appendices | 47.28 | - | 47.28 | 52.50 | - | 52.50 | 11.0% |
| postage & packing | 4.20 | 0.84 | 5.04 | 4.67 | 0.93 | 5.60 | 11.1% |
| Draft Infrastructure Delivery Plan 2015 | 15.76 | - | 15.76 | 17.50 | - | 17.50 | 11.0% |
| postage & packing | 1.30 | 0.26 | 1.56 | 1.45 | 0.29 | 1.74 | 11.1% |
| District Plan Written Statement & Proposal Maps | 57.78 | - | 57.78 | 64.20 | - | 64.20 | 11.1% |
| postage & packing | 3.15 | 0.63 | 3.78 | 3.50 | 0.70 | 4.20 | 11.1% |
| Written Statement only | 36.77 | - | 36.77 | 40.85 | - | 40.85 | 11.1% |
| postage & packing | 3.15 | 0.63 | 3.78 | 3.50 | 0.70 | 4.20 | 11.1% |
| Proposal Maps only | 21.01 | - | 21.01 | 23.35 | - | 23.35 | 11.1% |
| postage & packing | 1.30 | 0.26 | 1.56 | 1.45 | 0.29 | 1.74 | 11.1% |
| Parking Standards adopted January 2004 | 21.01 | - | 21.01 | 23.35 | - | 23.35 | 11.1% |
| postage & packing | 1.09 | 0.22 | 1.31 | 1.21 | 0.24 | 1.46 | 11.1% |
| Draft Local Plan Proposed Submission document August 2016 | 15.76 | - | 15.76 | 17.50 | - | 17.50 | 11.0% |
| postage & packing | 3.15 | 0.63 | 3.78 | 3.50 | 0.70 | 4.20 | 11.1% |
| Draft Local Plan Proposed Submission Policies Maps August 2016 | 31.52 | - | 31.52 | 35.00 | - | 35.00 | 11.0% |
| postage & packing | 3.15 | 0.63 | 3.78 | 3.50 | 0.70 | 4.20 | 11.1% |
| Summary and Guide | Free | Free | Free | Free | Free | Free | |
| postage & packing | 1.26 | 0.25 | 1.51 | 1.40 | 0.28 | 1.68 | 11.1% |
| Sustainability Appraisal Non Technical Summary 2016 | 17.86 | - | 17.86 | 19.85 | - | 19.85 | 11.1% |
| postage & packing | 1.47 | 0.29 | 1.77 | 1.63 | 0.33 | 1.96 | 11.1% |
| Sustainability Appraisal Report 2016 | 36.77 | - | 36.77 | 40.85 | - | 40.85 | 11.1% |
| postage & packing | 3.15 | 0.63 | 3.78 | 3.50 | 0.70 | 4.20 | 11.1% |
| Sustainability Appraisal Appendices 1-5 2016 | 33.62 | - | 33.62 | 37.35 | - | 37.35 | 11.1% |
| postage & packing | 3.15 | 0.63 | 3.78 | 3.50 | 0.70 | 4.20 | 11.1% |
| Sustainability Appraisal Annex 2016 | 42.02 | - | 42.02 | 46.70 | - | 46.70 | 11.1% |
| postage & packing | 14.71 | 2.94 | 17.65 | 16.33 | 3.27 | 19.60 | 11.0% |
| Habitats Regulatory Assessment 2016 | 17.86 | - | 17.86 | 19.85 | - | 19.85 | 11.1% |
| postage & packing | 1.47 | 0.29 | 1.77 | 1.63 | 0.33 | 1.96 | 11.1% |
| Green Corridor Strategic Framework Plan 2016 | 9.46 | - | 9.46 | 10.50 | - | 10.50 | 11.1% |
| postage & packing | 1.69 | 0.34 | 2.03 | 1.88 | 0.38 | 2.25 | 10.9% |
| British Aerospace Supplementary Planning Guidance | 10.51 | - | 10.51 | 11.70 | - | 11.70 | 11.4% |
| postage & packing | 1.31 | 0.26 | 1.58 | 1.46 | 0.29 | 1.75 | 11.1% |

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| Description | 2022-23 | | | 2023-24 | | | % |
|---|---------|--------|-----------|---------------------------------------|--------|-----------|-------|
| | Fee | VAT* | Total Fee | Fee | VAT* | Total Fee | |
| Broadwater Road Supplementary Planning Document | 15.76 | - | 15.76 | 17.50 | - | 17.50 | 11.0% |
| postage & packing | 1.05 | 0.21 | 1.26 | 1.17 | 0.23 | 1.40 | 11.1% |
| Digswell Character Appraisal 2004 | 26.27 | - | 26.27 | 29.20 | - | 29.20 | 11.2% |
| postage & packing | 1.05 | 0.21 | 1.26 | 1.17 | 0.23 | 1.40 | 11.1% |
| Welwyn Garden City Conservation Area Appraisal | 15.76 | - | 15.76 | 17.50 | - | 17.50 | 11.0% |
| postage & packing | 1.05 | 0.21 | 1.26 | 1.17 | 0.23 | 1.40 | 11.1% |
| High View Supplementary Planning Document | 15.76 | - | 15.76 | 17.50 | - | 17.50 | 11.0% |
| postage & packing | 1.05 | 0.21 | 1.26 | 1.17 | 0.23 | 1.40 | 11.1% |
| Welwyn Hatfield Green Belt Study Stage 3 August 2018 | 78.80 | - | 78.80 | 87.55 | - | 87.55 | 11.1% |
| postage & packing | 14.71 | 2.94 | 17.65 | 16.33 | 3.27 | 19.60 | 11.0% |
| Supplementary Design Guidance | 21.01 | - | 21.01 | 23.35 | - | 23.35 | 11.1% |
| postage & packing | 1.09 | 0.22 | 1.31 | 1.21 | 0.24 | 1.46 | 11.1% |
| Consultation on sites promoted through the Call for Sites 2019 | 14.71 | - | 14.71 | 16.35 | - | 16.35 | 11.2% |
| postage & packing | 2.10 | 0.42 | 2.52 | 2.33 | 0.47 | 2.80 | 11.1% |
| Estates | | | | | | | |
| Freehold Reversions - 999 year lease | 475.00 | 95.00 | 570.00 | 529.17 | 105.83 | 635.00 | 11.4% |
| Freehold Reversions - 999 year lease - valuation | 120.83 | 24.17 | 145.00 | 135.00 | 27.00 | 162.00 | 11.7% |
| Freehold Reversions - 99 year lease | 475.00 | 95.00 | 570.00 | 529.17 | 105.83 | 635.00 | 11.4% |
| Freehold Reversions - 99 year lease - valuation | 120.83 | 24.17 | 145.00 | 135.00 | 27.00 | 162.00 | 11.7% |
| Residential Long Lease Extensions - Houses | 475.00 | 95.00 | 570.00 | 529.17 | 105.83 | 635.00 | 11.4% |
| Residential Long Lease Extension Valuations - Houses | 120.83 | 24.17 | 145.00 | 135.00 | 27.00 | 162.00 | 11.7% |
| Residential Long Lease Extensions - Flats | 945.00 | 189.00 | 1,134.00 | 1,050.00 | 210.00 | 1,260.00 | 11.1% |
| Residential Long Lease Extension Valuations - Flats | 175.00 | 35.00 | 210.00 | 195.00 | 39.00 | 234.00 | 11.4% |
| Document copying - If from paper copy | 55.00 | 11.00 | 66.00 | 61.67 | 12.33 | 74.00 | 12.1% |
| Assignments or Change of use or deed of Variation | 929.17 | 185.83 | 1,115.00 | 1,050.00 | 210.00 | 1,260.00 | 13.0% |
| Grant of licences / land sales - HRA and GF | 929.17 | 185.83 | 1,115.00 | 1,050.00 | 210.00 | 1,260.00 | 13.0% |
| Minor Asset Disposal Valuations (eg. Land Sale Requests & Hsg Garage Valuations) | 200.00 | 40.00 | 240.00 | 225.00 | 45.00 | 270.00 | 12.5% |
| Development and Additional dwelling valuation | 416.67 | 83.33 | 500.00 | Replaced by Valuation Fee lines below | | | N/A |

*VAT charged at prevailing rate of 20%. This would be amended in line with changes to regulations

| Description | 2022-23 | | | 2023-24 | | | % |
|--|----------|----------|-----------|-------------------------------------|--------|-----------|--------|
| | Fee | VAT* | Total Fee | Fee | VAT* | Total Fee | |
| Valuation Fee - Covenant Consent - Driveway or creation of off road parking | N/A | N/A | N/A | 250.00 | 50.00 | 300.00 | N/A |
| Valuation Fee - Covenant Consent - Major Extension | N/A | N/A | N/A | 750.00 | 150.00 | 900.00 | N/A |
| Valuation Fee - Covenant Consent - 1 extra dwelling | N/A | N/A | N/A | 1,250.00 | 250.00 | 1,500.00 | N/A |
| Valuation Fee - Covenant Consent 2-3 extra dwellings | N/A | N/A | N/A | 2,000.00 | 400.00 | 2,400.00 | N/A |
| Valuation Fee - Covenant Consent 4+ additional dwellings | N/A | N/A | N/A | POA | POA | POA | N/A |
| by exchange of e-mails - minor works only where no valuation needed | 68.33 | 13.67 | 82.00 | 79.17 | 15.83 | 95.00 | 15.9% |
| Restrictive Covenant Releases RTB's | 5,610.00 | 1,122.00 | 6,732.00 | Replaced by Legal Fees lines below. | | | N/A |
| Restrictive Covenant Releases Non - RTB | 929.17 | 185.83 | 1,115.00 | | | | N/A |
| Legal Fees for deed documenting Covenant Consent for major works | N/A | N/A | N/A | 1,025.00 | 205.00 | 1,230.00 | N/A |
| Legal fees for deed documenting Covenant Consent release of single dwelling covenant and consent | N/A | N/A | N/A | 1,650.00 | 330.00 | 1,980.00 | N/A |
| Responses to LPE1's (managed blocks only) | 50.00 | 10.00 | 60.00 | 75.00 | 15.00 | 90.00 | 50.0% |
| Local Searches - with Inspection (Title deeds submitted) | 75.00 | 15.00 | 90.00 | 83.33 | 16.67 | 100.00 | 11.1% |
| Local Searches - with Inspection (without title deeds submitted) | 100.00 | 20.00 | 120.00 | 112.50 | 22.50 | 135.00 | 12.5% |
| Valuation for consent under the single dwelling covenant for HMO | 250.00 | 0.00 | 250.00 | 900.00 | 0.00 | 900.00 | 260.0% |
| Event Consent Request (non-commercial) | 55.00 | 11.00 | 66.00 | 60.00 | 12.00 | 72.00 | 9.1% |
| Event Consent Request (commercial) < 300 people | 100.00 | 20.00 | 120.00 | 150.00 | 30.00 | 180.00 | 50.0% |
| Event Consent Request (commercial) 300 - 499 people | 250.00 | 50.00 | 300.00 | 279.17 | 55.83 | 335.00 | 11.7% |
| Event Consent Request (commercial) >=500 people | 1,000.00 | 200.00 | 1,200.00 | 1,116.67 | 223.33 | 1,340.00 | 11.7% |
| Campus West | | | | | | | |
| Garden City Cinema - Monday to Thursday | | | | | | | |
| - Full Price | 7.08 | 1.42 | 8.50 | 7.92 | 1.58 | 9.50 | 11.8% |

*VAT charged at prevailing rate of 20%. This would be amended in line with changes to regulations

| Description | 2022-23 | | | 2023-24 | | | % |
|--|----------|--------|-----------|----------|--------|-----------|-------|
| | Fee | VAT* | Total Fee | Fee | VAT* | Total Fee | |
| - Concessions (U16 / Seniors / Student) | 6.25 | 1.25 | 7.50 | 7.00 | 1.40 | 8.40 | 12.0% |
| - Full Price 3D Films | 9.17 | 1.83 | 11.00 | 10.25 | 2.05 | 12.30 | 11.8% |
| - 3D Films Concession (U16 / Seniors / Student) | 8.33 | 1.67 | 10.00 | 9.33 | 1.87 | 11.20 | 12.0% |
| - Screenings starting before 5pm No Zebra Discount | 5.00 | 1.00 | 6.00 | 5.58 | 1.12 | 6.70 | 11.7% |
| - Friday to Sunday | | | | | | | |
| - Full Price | 8.54 | 1.71 | 10.25 | 9.50 | 1.90 | 11.40 | 11.3% |
| - Concessions (U16 / Seniors / Student) | 7.92 | 1.58 | 9.50 | 8.83 | 1.77 | 10.60 | 11.5% |
| - Full Price 3D Films | 10.42 | 2.08 | 12.50 | 11.58 | 2.32 | 13.90 | 11.2% |
| - 3D Film Concessions (U16 / Seniors / Student) | 9.58 | 1.92 | 11.50 | 10.67 | 2.13 | 12.80 | 11.3% |
| Hawthorne Theatre - Theatrical Hire Fee | | | | | | | |
| Monday to Wednesday | | | | | | | |
| 8am to 4pm | 1,072.92 | 214.58 | 1,287.50 | 1,200.00 | 240.00 | 1,440.00 | 11.8% |
| 4pm to midnight | 1,201.67 | 240.33 | 1,442.00 | 1,341.67 | 268.33 | 1,610.00 | 11.7% |
| Thursday to Sunday | | | | | | | |
| 8am to 4pm | 1,330.42 | 266.08 | 1,596.50 | 1,483.33 | 296.67 | 1,780.00 | 11.5% |
| 4pm to midnight | 1,587.92 | 317.58 | 1,905.50 | 1,766.67 | 353.33 | 2,120.00 | 11.3% |
| Screen Hire | | | | | | | |
| Screen 1 | | | | | | | |
| 8am to 1pm | 429.17 | 85.83 | 515.00 | 483.33 | 96.67 | 580.00 | 12.6% |
| 1pm - 4pm | 429.17 | 85.83 | 515.00 | 483.33 | 96.67 | 580.00 | 12.6% |
| 4pm - 11pm | 429.17 | 85.83 | 515.00 | 483.33 | 96.67 | 580.00 | 12.6% |
| Screen 2 | | | | | | | |
| 8am to 1pm | 643.75 | 128.75 | 772.50 | 716.67 | 143.33 | 860.00 | 11.3% |
| 1pm - 4pm | 643.75 | 128.75 | 772.50 | 716.67 | 143.33 | 860.00 | 11.3% |
| 4pm - 11pm | 643.75 | 128.75 | 772.50 | 716.67 | 143.33 | 860.00 | 11.3% |
| Roller City | | | | | | | |
| - Skate Admission Only | 6.67 | 1.33 | 8.00 | 7.42 | 1.48 | 8.90 | 11.3% |
| - Skate Hire | 2.50 | 0.50 | 3.00 | 2.83 | 0.57 | 3.40 | 13.3% |
| - Spectator Charge | 4.58 | 0.92 | 5.50 | 5.17 | 1.03 | 6.20 | 12.8% |
| Soft Play City | | | | | | | |
| Children 12 month or under | Free | Free | Free | Free | Free | Free | |
| Children 1 to 3 years | 4.33 | 0.87 | 5.20 | 4.83 | 0.97 | 5.80 | 11.6% |
| Children 4 to 9 years | 6.00 | 1.20 | 7.20 | 6.67 | 1.33 | 8.00 | 11.1% |
| Accompanying Adults | 4.17 | 0.83 | 5.00 | 4.67 | 0.93 | 5.60 | 11.9% |
| Registered Child Minder (Mon to Fri only) | Free | Free | Free | Free | Free | Free | |
| Mill Green Museum & Welwyn Roman Baths | | | | | | | |
| Adult entry fee single (same for both sites) | 5.00 | - | 5.00 | 5.60 | - | 5.60 | 12.0% |
| Child entry fee single (same for both sites) | 1.50 | - | 1.50 | 1.70 | - | 1.70 | 13.3% |

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| Description | 2022-23 | | | 2023-24 | | | % |
|---|---------|-------|-----------|---------|-------|-----------|-------|
| | Fee | VAT* | Total Fee | Fee | VAT* | Total Fee | |
| Special Events for Children (maximum charge) | 7.50 | - | 7.50 | 8.40 | - | 8.40 | 12.0% |
| Children's drop in activity (minimum charge) | 5.00 | - | 5.00 | 5.60 | - | 5.60 | 12.0% |
| General School visit (informal session) | 5.25 | - | 5.25 | 5.90 | - | 5.90 | 12.4% |
| Extra Charge for Miller (on non milling days) | 52.00 | - | 52.00 | 60.00 | - | 60.00 | 15.4% |
| Taught lesson (standard) per child | 7.50 | - | 7.50 | 8.40 | - | 8.40 | 12.0% |
| Minimum charge (up to 30 children) | 225.00 | - | 225.00 | 250.00 | - | 250.00 | 11.1% |
| Combined visit to Museum and Roman Bath House per child | 9.50 | - | 9.50 | 10.60 | - | 10.60 | 11.6% |
| Private Hire of Study Area (1/2 day) | 100.00 | - | 100.00 | 115.00 | - | 115.00 | 15.0% |
| Private Hire of Study Area (full day) | 190.00 | - | 190.00 | 215.00 | - | 215.00 | 13.2% |
| | | | | | | | |
| Photocopying - single sheet | 0.67 | 0.13 | 0.80 | 0.75 | 0.15 | 0.90 | 11.9% |
| Photocopying - double sided | 1.00 | 0.20 | 1.20 | 1.17 | 0.23 | 1.40 | 17.1% |
| Digital Capture (by Staff) 5 copies (same/different) | 29.75 | 5.95 | 35.70 | 33.33 | 6.67 | 40.00 | 12.0% |
| Digital capture (1 image) | 4.60 | 0.00 | 4.60 | 5.20 | 0.00 | 5.20 | 13.0% |
| | | | | | | | |
| Reproduction Rights | | | | | | | |
| Works by national / non-Herts Museums - one country | 45.84 | 9.17 | 55.00 | 54.17 | 10.83 | 65.00 | 18.2% |
| Works by national / non-Herts Museums - worldwide | 91.67 | 18.33 | 110.00 | 104.17 | 20.83 | 125.00 | 13.6% |
| Self publishing: local history (print run <10) | 5.83 | 1.17 | 7.00 | 6.50 | 1.30 | 7.80 | 11.5% |
| Self publishing: local history (print run >10 <500) | 11.25 | 2.25 | 13.50 | 12.50 | 2.50 | 15.00 | 11.1% |
| Academic / local history (print run < 2,000)** | 34.59 | 6.92 | 41.50 | 39.17 | 7.83 | 47.00 | 13.2% |
| Academic / local history (print run > 2,000)** | 57.08 | 11.42 | 68.50 | 63.33 | 12.67 | 76.00 | 11.0% |
| Commercial / non-academic (print run < 500)** | 30.00 | 6.00 | 36.00 | 33.33 | 6.67 | 40.00 | 11.1% |
| Commercial / non-academic (print run > 500 < 2,000)** | 57.08 | 11.42 | 68.50 | 63.33 | 12.67 | 76.00 | 11.0% |
| Commercial / non-academic (print run > 2,000)** | 71.67 | 14.33 | 86.00 | 83.33 | 16.67 | 100.00 | 16.3% |
| Newspapers / magazines - National** | 142.92 | 28.58 | 171.50 | 160.00 | 32.00 | 192.00 | 12.0% |
| Newspapers / magazines - Local** | 71.67 | 14.33 | 86.00 | 80.00 | 16.00 | 96.00 | 11.6% |
| Internet / Website - commercial / individual* | 19.25 | 3.85 | 23.10 | 21.67 | 4.33 | 26.00 | 12.6% |
| | | | | | | | |
| Internet / Website - academic** | 5.00 | 1.00 | 6.00 | 5.58 | 1.12 | 6.70 | 11.7% |
| External exhibition loans - national / commercial | 75.83 | 15.17 | 91.00 | 87.50 | 17.50 | 105.00 | 15.4% |

*VAT charged at prevailing rate of 20%. This would be amended in line with changes to regulations

| Description | 2022-23 | | | 2023-24 | | | % |
|---|---------|-------|-----------|---------|-------|-----------|-------|
| | Fee | VAT* | Total Fee | Fee | VAT* | Total Fee | |
| Public / educational talks - national / commercial | 38.33 | 7.67 | 46.00 | 43.33 | 8.67 | 52.00 | 13.1% |
| Email of each Digital Image | 2.50 | 0.50 | 3.00 | 2.83 | 0.57 | 3.40 | 13.3% |
| Commercial Requests upon application | POA | POA | POA | POA | POA | POA | |
| Archaeology Deposits (single item / box) | POA | POA | POA | POA | POA | POA | |
| | | | | | | | |
| **Fees doubled for worldwide usage | | | | | | | |
| | | | | | | | |
| Room/Hall Hire | | | | | | | |
| | | | | | | | |
| Campus West / Vineyard Barn / Hazel Grove / Panshanger | | | | | | | |
| - Keep Fit (per session) | 6.00 | 1.20 | 7.20 | 6.67 | 1.33 | 8.00 | 11.1% |
| - Fitness (per session) | 6.00 | 1.20 | 7.20 | 6.67 | 1.33 | 8.00 | 11.1% |
| - Children's Parties (per party) | 129.17 | 25.83 | 155.00 | 145.83 | 29.17 | 175.00 | 12.9% |
| | | | | | | | |
| Community Centres - Room Hires (Hazel Grove, Vineyard Barn, Panshanger, Hilltop) | | | | | | | |
| Large Rooms (per hour) | 21.00 | 0.00 | 21.00 | 23.50 | 0.00 | 23.50 | 11.9% |
| Small Rooms (per hour) | 19.00 | 0.00 | 19.00 | 21.50 | 0.00 | 21.50 | 13.2% |
| Sheridan Studio At Campus West (per hour) | 21.67 | 4.33 | 26.00 | 24.17 | 4.83 | 29.00 | 11.5% |
| | | | | | | | |
| Hatfield Stage Hire Fees | | | | | | | |
| | | | | | | | |
| Hiring of stage | POA | POA | POA | POA | POA | POA | N/A |
| | | | | | | | |
| Car Parking | | | | | | | |
| | | | | | | | |
| Northaw Great Wood | | | | | | | |
| Annual car parking permit | 16.67 | 3.33 | 20.00 | 25.00 | 5.00 | 30.00 | 50.0% |
| | | | | | | | |
| Parking Permits | | | | | | | |
| Resident motorcycle (per annum) | 11.00 | - | 11.00 | 21.00 | - | 21.00 | 90.9% |
| Resident first vehicle (per annum) | 30.00 | - | 30.00 | 40.00 | - | 40.00 | 33.3% |
| Resident second vehicle (per annum) | 50.00 | - | 50.00 | 65.00 | - | 65.00 | 30.0% |
| Resident third vehicle (per annum) | 70.00 | - | 70.00 | 85.00 | - | 85.00 | 21.4% |
| Carers permit (per annum) | 24.00 | - | 24.00 | 27.00 | - | 27.00 | 12.5% |
| | | | | | | | |
| Business Vehicle (per annum) | 245.00 | - | 245.00 | 255.00 | - | 255.00 | 4.1% |
| Pack of 20 daily visitor vouchers | 11.00 | - | 11.00 | 20.00 | - | 20.00 | 81.8% |
| Refund request (admin fee) | 5.50 | - | 5.50 | 10.00 | - | 10.00 | 81.8% |
| Change of address/vehicle (admin fee) | 5.50 | - | 5.50 | 10.00 | - | 10.00 | 81.8% |
| | | | | | | | |
| | | | | | | | |
| Hatfield Multi-Storey | | | | | | | |

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| Description | 2022-23 | | | 2023-24 | | | % |
|--|---------|------|-----------|---------|------|-----------|-------|
| | Fee | VAT* | Total Fee | Fee | VAT* | Total Fee | |
| 0 - 3 Hours | Free | Free | Free | Free | Free | Free | |
| 3 - 4 Hours | 2.92 | 0.58 | 3.50 | 3.25 | 0.65 | 3.90 | 11.3% |
| Daily Tickets 4+ hrs (Mon - | 5.42 | 1.08 | 6.50 | 6.00 | 1.20 | 7.20 | 10.7% |
| Hunters Bridge (Monday - Saturday) | | | | | | | |
| 0 - 30 minutes | Free | Free | Free | Free | Free | Free | |
| 30 minutes - 2 hours | 1.33 | 0.27 | 1.60 | 1.50 | 0.30 | 1.80 | 12.8% |
| 2 - 3 hours | 2.17 | 0.43 | 2.60 | 2.42 | 0.48 | 2.90 | 11.6% |
| 3 - 4 hours | 3.00 | 0.60 | 3.60 | 3.33 | 0.67 | 4.00 | 11.1% |
| Daily tickets 4 + hrs (Mon - Sat) | 5.50 | 1.10 | 6.60 | 6.08 | 1.22 | 7.30 | 10.6% |
| Hunters Bridge (Sunday) | | | | | | | |
| 0 - 30 minutes | Free | Free | Free | Free | Free | Free | |
| Sunday (daily) | 0.92 | 0.18 | 1.10 | 1.08 | 0.22 | 1.30 | 17.8% |
| Campus West (Monday - Saturday) | | | | | | | |
| 0 - 30 minutes | Free | Free | Free | Free | Free | Free | |
| 30 minutes - 2 hours | 1.33 | 0.27 | 1.60 | 1.50 | 0.30 | 1.80 | 12.8% |
| 2 - 3 hours | 2.17 | 0.43 | 2.60 | 2.42 | 0.48 | 2.90 | 11.6% |
| 3 - 4 hours | 3.00 | 0.60 | 3.60 | 3.33 | 0.67 | 4.00 | 11.1% |
| Daily tickets 4 + hrs (Mon - Sat) | 5.50 | 1.10 | 6.60 | 6.08 | 1.22 | 7.30 | 10.6% |
| Campus West (Sunday) | | | | | | | |
| 0 - 30 minutes | Free | Free | Free | Free | Free | Free | |
| Sunday (daily) | 0.92 | 0.18 | 1.10 | 1.08 | 0.22 | 1.30 | 17.8% |
| Cherry Tree (Monday - Saturday) | | | | | | | |
| 0 - 30 minutes | Free | Free | Free | Free | Free | Free | |
| 30 mins - 2 hours* | - | - | - | 1.50 | 0.30 | 1.80 | New |
| 2 - 3 hours | 2.17 | 0.43 | 2.60 | 2.42 | 0.48 | 2.90 | 11.4% |
| 3 - 4 hours | 3.00 | 0.60 | 3.60 | 3.33 | 0.67 | 4.00 | 11.1% |
| Daily tickets 4 + hrs | 5.50 | 1.10 | 6.60 | 6.08 | 1.22 | 7.30 | 10.6% |
| <i>*Parking charge time bandings have changed for 2023/24 to ensure consistency between this and other car parks</i> | | | | | | | |
| Cherry Tree (Sunday) | | | | | | | |
| 0 - 30 minutes | Free | Free | Free | Free | Free | Free | |
| Sunday (daily) | 0.92 | 0.18 | 1.10 | 1.08 | 0.22 | 1.30 | 17.8% |
| Campus East (Monday - Sunday) | | | | | | | |
| 0 - 30 minutes* | - | - | - | Free | Free | Free | New |
| 30 mins - 2 hours* | - | - | - | 1.50 | 0.30 | 1.80 | New |
| 2 - 3 hours* | - | - | - | 2.42 | 0.48 | 2.90 | New |
| 3 - 4 hours* | - | - | - | 3.33 | 0.67 | 4.00 | New |
| Daily tickets 4 + hrs* | - | - | - | 6.08 | 1.22 | 7.30 | New |
| Campus East (Sunday) | | | | | | | |
| 0 - 30 minutes* | - | - | - | Free | Free | Free | New |
| Sunday (daily) | 0.92 | 0.18 | 1.10 | 1.08 | 0.22 | 1.30 | 17.8% |

*VAT charged at prevailing rate of 20%. This would be amended in line with changes to regulations

| Description | 2022-23 | | | 2023-24 | | | % |
|--|---------|-------|-----------|---------|-------|-----------|-------|
| | Fee | VAT* | Total Fee | Fee | VAT* | Total Fee | |
| <i>*Parking charge time bandings have changed for 2023/24 to ensure consistency between this and other car parks</i> | | | | | | | |
| Season Tickets: | | | | | | | |
| Hatfield Multi-Storey, Kennelwood Lane, Dog Kennel Lane | | | | | | | |
| 3 month season ticket - standard | 41.67 | 8.33 | 50.00 | 79.17 | 15.83 | 95.00 | 90.0% |
| Annual Ticket | 166.67 | 33.33 | 200.00 | 229.17 | 45.83 | 275.00 | 37.5% |
| Campus West: | | | | | | | |
| 1 month season ticket - standard | 75.38 | 15.08 | 98.00 | 91.67 | 18.33 | 110.00 | 12.2% |
| 3 month season ticket - standard | 241.67 | 48.33 | 290.00 | 258.33 | 51.67 | 310.00 | 6.9% |
| 1 month season ticket - worker/resident | 72.50 | 14.50 | 87.00 | 79.17 | 15.83 | 95.00 | 9.2% |
| 3 month season ticket - worker / resident | 216.67 | 43.33 | 260.00 | 229.17 | 45.83 | 275.00 | 5.8% |
| Campus East Lower | | | | | | | |
| 1 month season ticket - standard | 75.38 | 15.08 | 98.00 | 91.67 | 18.33 | 110.00 | 12.2% |
| 3 month season ticket - standard | 241.67 | 48.33 | 290.00 | 258.33 | 51.67 | 310.00 | 6.9% |
| 1 month season ticket - worker/resident /student | 72.50 | 14.50 | 87.00 | 79.17 | 15.83 | 95.00 | 9.2% |
| 3 month season ticket - worker / resident/ student | 216.67 | 43.33 | 260.00 | 229.17 | 45.83 | 275.00 | 5.8% |
| Hunters Bridge | | | | | | | |
| 1 month season ticket - standard | 75.38 | 15.08 | 98.00 | 91.67 | 18.33 | 110.00 | 12.2% |
| 3 month season ticket - standard | 241.67 | 48.33 | 290.00 | 258.33 | 51.67 | 310.00 | 6.9% |
| 1 month season ticket - worker / resident | 72.50 | 14.50 | 87.00 | 79.17 | 15.83 | 95.00 | 9.2% |
| 3 month season ticket - worker / resident | 216.67 | 43.33 | 260.00 | 229.17 | 45.83 | 275.00 | 5.8% |
| Cancellation Fees relating to Season Tickets given up before their expiry date | 12.92 | 2.58 | 15.50 | 20.83 | 4.17 | 25.00 | 61.2% |
| Civil Parking Enforcement : Dispensations | 12.92 | 2.58 | 15.50 | 20.83 | 4.17 | 25.00 | 61.2% |

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| Description | 2022-23 | | | 2023-24 | | | % |
|---|---------|------|-----------|---------|------|-----------|-------|
| | Fee | VAT* | Total Fee | Fee | VAT* | Total Fee | |
| Licensing | | | | | | | |
| Animal Activities | | | | | | | |
| Home Dog boarding or Day Care/ Commercial up to ten dogs 1 year: | | | | | | | |
| On Application | 275.00 | - | 275.00 | 303.00 | - | 303.00 | 10.2% |
| On Issue | 32.00 | - | 32.00 | 36.00 | - | 36.00 | 12.5% |
| Home Dog boarding or Day Care/ Commercial up to ten dogs 2 years: | | | | | | | |
| On Application | 275.00 | - | 275.00 | 303.00 | - | 303.00 | 10.2% |
| On Issue | 76.50 | - | 76.50 | 85.00 | - | 85.00 | 11.1% |
| Renewal 1 year - On application | 241.00 | - | 241.00 | 266.00 | - | 266.00 | 10.4% |
| Renewal 1 year - On issue | 37.10 | - | 37.10 | 41.00 | - | 41.00 | 10.5% |
| Application | 241.00 | - | 241.00 | 266.00 | - | 266.00 | 10.4% |
| Renewal 2 year - On Issue | 102.00 | - | 102.00 | 113.00 | - | 113.00 | 10.8% |
| Application | 241.00 | - | 241.00 | 266.00 | - | 266.00 | 10.4% |
| Renewal 3 year - On Issue | 123.00 | - | 123.00 | 136.00 | - | 136.00 | 10.6% |
| Dog/Cat commercial over ten dogs - 1 Year | | | | | | | |
| On Application | 295.00 | - | 295.00 | 325.00 | - | 325.00 | 10.2% |
| On Issue | 39.50 | - | 39.50 | 44.00 | - | 44.00 | 11.4% |
| Dog/Cat commercial over ten dogs -2 year | | | | | | | |
| On Application | 295.00 | - | 295.00 | 325.00 | - | 325.00 | 10.2% |
| On Issue | 92.70 | - | 92.70 | 102.00 | - | 102.00 | 10.0% |
| application | 270.00 | - | 270.00 | 298.00 | - | 298.00 | 10.4% |
| Renewal 1 year - On issue | 32.00 | - | 32.00 | 36.00 | - | 36.00 | 12.5% |
| Application | 287.50 | - | 287.50 | 317.00 | - | 317.00 | 10.3% |
| Renewal 2 year - On Issue | 92.00 | - | 92.00 | 102.00 | - | 102.00 | 10.9% |
| Application | 295.00 | - | 295.00 | 325.00 | - | 325.00 | 10.2% |
| Renewal 3 year - On Issue | 144.00 | - | 144.00 | 159.00 | - | 159.00 | 10.4% |
| Arranging boarding/franchise No dogs New and renewal | | | | | | | |
| On Application | 246.50 | - | 246.50 | 272.00 | - | 272.00 | 10.3% |
| On Issue | 32.00 | - | 32.00 | 36.00 | - | 36.00 | 12.5% |
| Variation franchise | 51.50 | - | 51.50 | 57.00 | - | 57.00 | 10.7% |
| Inspection of new franchisee no licence 1 year | | | | | | | |
| On Application | 230.00 | - | 230.00 | 255.00 | - | 255.00 | 10.9% |
| On Issue | 16.50 | - | 16.50 | 19.00 | - | 19.00 | 15.2% |
| Inspection of new franchisee no licence 2 year | | | | | | | |
| On Application | 231.00 | - | 231.00 | 255.00 | - | 255.00 | 10.4% |

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| Description | 2022-23 | | | 2023-24 | | | % |
|---|---------|------|-----------|---------|------|-----------|-------|
| | Fee | VAT* | Total Fee | Fee | VAT* | Total Fee | |
| On Issue | 42.50 | - | 42.50 | 47.00 | - | 47.00 | 10.6% |
| Inspection of new franchisee no licence 3 year | | | | | | | |
| On Application | 225.50 | - | 225.50 | 249.00 | - | 249.00 | 10.4% |
| On Issue | 81.50 | - | 81.50 | 90.00 | - | 90.00 | 10.4% |
| application | 222.50 | - | 222.50 | 245.00 | - | 245.00 | 10.1% |
| Renewal 1 year - On issue | 16.50 | - | 16.50 | 19.00 | - | 19.00 | 15.2% |
| Application | 215.50 | - | 215.50 | 238.00 | - | 238.00 | 10.4% |
| Renewal 2 year - On Issue | 42.50 | - | 42.50 | 47.00 | - | 47.00 | 10.6% |
| Application | 206.00 | - | 206.00 | 227.00 | - | 227.00 | 10.2% |
| Renewal 3 year - On Issue | 81.50 | - | 81.50 | 90.00 | - | 90.00 | 10.4% |
| Dog Breeding New 1 year | | | | | | | |
| On Application | 282.00 | - | 282.00 | 311.00 | - | 311.00 | 10.3% |
| On Issue | 31.00 | - | 31.00 | 35.00 | - | 35.00 | 12.9% |
| Dog Breeding New 2 years | | | | | | | |
| On Application | 281.19 | - | 281.19 | 310.00 | - | 310.00 | 10.2% |
| On Issue | 80.00 | - | 80.00 | 89.00 | - | 89.00 | 11.3% |
| Dog Breeding Renewal 1 year | | | | | | | |
| On Application | 260.00 | - | 260.00 | 287.00 | - | 287.00 | 10.4% |
| On Issue | 31.00 | - | 31.00 | 35.00 | - | 35.00 | 12.9% |
| Dog Breeding Renewal 2 year | | | | | | | |
| On Application | 242.00 | - | 242.00 | 267.00 | - | 267.00 | 10.3% |
| On Issue | 82.50 | - | 82.50 | 91.00 | - | 91.00 | 10.3% |
| Dog Breeding Renewal 3 year | | | | | | | |
| On Application | 258.50 | - | 258.50 | 285.00 | - | 285.00 | 10.3% |
| On Issue | 133.00 | - | 133.00 | 147.00 | - | 147.00 | 10.5% |
| Selling animals as Pets New 1 year | | | | | | | |
| On Application | 275.00 | - | 275.00 | 303.00 | - | 303.00 | 10.2% |
| On Issue | 32.00 | - | 32.00 | 36.00 | - | 36.00 | 12.5% |
| Selling animals as pets New 2 year | | | | | | | |
| On Application | 272.00 | - | 272.00 | 300.00 | - | 300.00 | 10.3% |
| On Issue | 96.00 | - | 96.00 | 106.00 | - | 106.00 | 10.4% |
| Selling animals as pets | | | | | | | |
| Renewal 1 year - On application | 264.00 | - | 264.00 | 291.00 | - | 291.00 | 10.2% |
| Renewal 1 year - On issue | 32.00 | - | 32.00 | 36.00 | - | 36.00 | 12.5% |
| Renewal 2 year - On Application | 266.00 | - | 266.00 | 293.00 | - | 293.00 | 10.2% |
| Renewal 2 year - On Issue | 85.50 | - | 85.50 | 95.00 | - | 95.00 | 11.1% |
| Renewal 3 year - On Application | 273.00 | - | 273.00 | 301.00 | - | 301.00 | 10.3% |

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| Description | 2022-23 | | | 2023-24 | | | % |
|---|---------|------|-----------|---------|------|-----------|--------|
| | Fee | VAT* | Total Fee | Fee | VAT* | Total Fee | |
| Renewal 3 year - On Issue | 144.00 | - | 144.00 | 159.00 | - | 159.00 | 10.4% |
| Riding Establishments - New 1 Year | | | | | | | |
| On Application | 294.00 | - | 294.00 | 324.00 | - | 324.00 | 10.2% |
| On Issue | 32.00 | - | 32.00 | 36.00 | - | 36.00 | 12.5% |
| Riding Establishments - New 2 years | | | | | | | |
| On Application | 295.00 | - | 295.00 | 325.00 | - | 325.00 | 10.2% |
| On Issue | 96.00 | - | 96.00 | 114.00 | - | 114.00 | 18.8% |
| Renewal 1 year - On application | 285.00 | - | 285.00 | 314.00 | - | 314.00 | 10.2% |
| Renewal 1 year - On issue | 32.00 | - | 32.00 | 114.00 | - | 114.00 | 256.3% |
| Renewal 2 year - On Application | 285.00 | - | 285.00 | N/A | N/A | N/A | N/A |
| Renewal 2 year - On Issue | 96.00 | - | 96.00 | N/A | N/A | N/A | N/A |
| Renewal 3 year - On Application | 285.00 | - | 285.00 | N/A | N/A | N/A | N/A |
| Renewal 3 year - On Issue | 152.50 | - | 152.50 | N/A | N/A | N/A | N/A |
| Keeping or training animals for exhibition - 3 years | | | | | | | |
| On Application | 266.00 | - | 266.00 | 293.00 | - | 293.00 | 10.2% |
| On Issue | 32.00 | - | 32.00 | 36.00 | - | 36.00 | 12.5% |
| Combination of activities equal to highest fee plus 50% of each additional licensable activity | | | | | | | |
| Re evaluation of inspection rating | 103.00 | - | 103.00 | 114.00 | - | 114.00 | 10.7% |
| Re visit- appeals fee applies unless higher rating achieved | 103.00 | - | 103.00 | 114.00 | - | 114.00 | 10.7% |
| Variation all types except franchises | 206.00 | - | 206.00 | 227.00 | - | 227.00 | 10.2% |
| Transfer due to death of licensee | 20.60 | - | 20.60 | 23.00 | - | 23.00 | 11.7% |
| Copy of licence | 12.50 | - | 12.50 | 14.00 | - | 14.00 | 12.0% |
| Ear Piercing | 222.00 | - | 222.00 | 245.00 | - | 245.00 | 10.4% |
| Tattooing/Other | 278.00 | - | 278.00 | 307.00 | - | 307.00 | 10.4% |
| Change of details on registration certificate | 28.00 | - | 28.00 | 31.00 | - | 31.00 | 10.7% |
| Dangerous Wild Animals | 322.00 | - | 322.00 | 355.00 | - | 355.00 | 10.2% |
| Zoos | 515.50 | - | 515.50 | 568.00 | - | 568.00 | 10.2% |
| Gaming Machine Permits | | | | | | | |
| Two machines on licensed premises | 50.00 | - | 50.00 | 50.00 | - | 50.00 | 0.0% |
| Grant | 150.00 | - | 150.00 | 150.00 | - | 150.00 | 0.0% |
| More than two machines existing | 100.00 | - | 100.00 | 100.00 | - | 100.00 | 0.0% |
| More than two machines other cases | 150.00 | - | 150.00 | 150.00 | - | 150.00 | 0.0% |
| More than two machines variation | 100.00 | - | 100.00 | 100.00 | - | 100.00 | 0.0% |
| More than two machines transferred | 25.00 | - | 25.00 | 25.00 | - | 25.00 | 0.0% |

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| Description | 2022-23 | | | 2023-24 | | | % |
|--|-----------|------|-----------|-----------|------|-----------|-------|
| | Fee | VAT* | Total Fee | Fee | VAT* | Total Fee | |
| Annual Fees | 50.00 | - | 50.00 | 50.00 | - | 50.00 | 0.0% |
| Substitute Name | 25.00 | - | 25.00 | 25.00 | - | 25.00 | 0.0% |
| Copy of Permit | 15.00 | - | 15.00 | 15.00 | - | 15.00 | 0.0% |
| Club Gaming Permits Club machine permits | | | | | | | |
| Two machines on licensed premises | 50.00 | - | 50.00 | 50.00 | - | 50.00 | 0.0% |
| Grant | 200.00 | - | 200.00 | 200.00 | - | 200.00 | 0.0% |
| Grant (Club premises certificate holder) | 100.00 | - | 100.00 | 100.00 | - | 100.00 | 0.0% |
| More than two machines variation | 100.00 | - | 100.00 | 100.00 | - | 100.00 | 0.0% |
| Renewal | 200.00 | - | 200.00 | 200.00 | - | 200.00 | 0.0% |
| Renewal (Club premises certificate holder) | 100.00 | - | 100.00 | 100.00 | - | 100.00 | 0.0% |
| Annual Fees | 50.00 | - | 50.00 | 50.00 | - | 50.00 | 0.0% |
| Substitute Name | 25.00 | - | 25.00 | 25.00 | - | 25.00 | 0.0% |
| Copy of Permit | 15.00 | - | 15.00 | 15.00 | - | 15.00 | 0.0% |
| Gambling Premises new application | | | | | | | |
| New Small Casino | 8,000.00 | - | 8,000.00 | 8,000.00 | - | 8,000.00 | 0.0% |
| New Large Casino | 10,000.00 | - | 10,000.00 | 10,000.00 | - | 10,000.00 | 0.0% |
| Regional Casino | 15,000.00 | - | 15,000.00 | 15,000.00 | - | 15,000.00 | 0.0% |
| Bingo Club | 1,775.00 | - | 1,775.00 | 1,970.00 | - | 1,970.00 | 11.0% |
| Betting premises (excluding tracks) | 1,664.00 | - | 1,664.00 | 1,850.00 | - | 1,850.00 | 11.2% |
| Tracks | 2,500.00 | - | 2,500.00 | 2,500.00 | - | 2,500.00 | 0.0% |
| Family Entertainment Centre | 1,331.01 | - | 1,331.01 | 1,480.00 | - | 1,480.00 | 11.2% |
| Adult Gaming Centre | 1,331.01 | - | 1,331.01 | 1,480.00 | - | 1,480.00 | 11.2% |
| Gambling Premises annual fee | | | | | | | |
| New Small Casino | 5,000.00 | - | 5,000.00 | 5,000.00 | - | 5,000.00 | 0.0% |
| New Large Casino | 10,000.00 | - | 10,000.00 | 10,000.00 | - | 10,000.00 | 0.0% |
| Regional Casino | 15,000.00 | - | 15,000.00 | 15,000.00 | - | 15,000.00 | 0.0% |
| Bingo Club | 555.00 | - | 555.00 | 617.00 | - | 617.00 | 11.2% |
| Betting premises (excluding tracks) | 333.00 | - | 333.00 | 370.00 | - | 370.00 | 11.1% |
| Tracks | 1,000.00 | - | 1,000.00 | 1,000.00 | - | 1,000.00 | 0.0% |
| Family Entertainment Centre | 333.00 | - | 333.00 | 370.00 | - | 370.00 | 11.1% |
| Adult Gaming Centre | 555.00 | - | 555.00 | 617.00 | - | 617.00 | 11.2% |
| Gambling Premises application for a provisional statement | | | | | | | |
| New Small Casino | 8,000.00 | - | 8,000.00 | 8,000.00 | - | 8,000.00 | 0.0% |
| New Large Casino | 10,000.00 | - | 10,000.00 | 10,000.00 | - | 10,000.00 | 0.0% |
| Regional Casino | 15,000.00 | - | 15,000.00 | 15,000.00 | - | 15,000.00 | 0.0% |
| Bingo Club | 1,775.00 | - | 1,775.00 | 1,970.00 | - | 1,970.00 | 11.0% |
| Betting premises (excluding tracks) | 1,441.92 | - | 1,441.92 | 1,600.00 | - | 1,600.00 | 11.0% |
| Tracks | 2,500.00 | - | 2,500.00 | 2,500.00 | - | 2,500.00 | 0.0% |
| Family Entertainment Centre | 1,442.00 | - | 1,442.00 | 1,600.00 | - | 1,600.00 | 11.0% |
| Adult Gaming Centre | 1,261.00 | - | 1,261.00 | 1,400.00 | - | 1,400.00 | 11.0% |
| Gambling Premises application for transfer | | | | | | | |

*VAT charged at prevailing rate of 20%. This would be amended in line with changes to regulations

| Description | 2022-23 | | | 2023-24 | | | % |
|--|----------|------|-----------|----------|------|-----------|-------|
| | Fee | VAT* | Total Fee | Fee | VAT* | Total Fee | |
| New Small Casino | 1,800.00 | - | 1,800.00 | 1,800.00 | - | 1,800.00 | 0.0% |
| New Large Casino | 2,150.00 | - | 2,150.00 | 2,150.00 | - | 2,150.00 | 0.0% |
| Regional Casino | 6,500.00 | - | 6,500.00 | 6,500.00 | - | 6,500.00 | 0.0% |
| Bingo Club | 772.63 | - | 772.63 | 860.00 | - | 860.00 | 11.3% |
| Betting premises (excluding tracks) | 772.63 | - | 772.63 | 860.00 | - | 860.00 | 11.3% |
| Tracks | 950.00 | - | 950.00 | 950.00 | - | 950.00 | 0.0% |
| Family Entertainment Centre | 541.00 | - | 541.00 | 600.00 | - | 600.00 | 10.9% |
| Adult Gaming Centre | 649.50 | - | 649.50 | 720.00 | - | 720.00 | 10.9% |
| Gambling Premises application to vary | | | | | | | |
| New Small Casino | 4,000.00 | - | 4,000.00 | 4,000.00 | - | 4,000.00 | 0.0% |
| New Large Casino | 5,000.00 | - | 5,000.00 | 5,000.00 | - | 5,000.00 | 0.0% |
| Regional Casino | 7,500.00 | - | 7,500.00 | 7,500.00 | - | 7,500.00 | 0.0% |
| Bingo Club | 1,623.00 | - | 1,623.00 | 1,750.00 | - | 1,750.00 | 7.8% |
| Betting premises (excluding tracks) | 1,442.00 | - | 1,442.00 | 1,500.00 | - | 1,500.00 | 4.0% |
| Tracks | 1,250.00 | - | 1,250.00 | 1,250.00 | - | 1,250.00 | 0.0% |
| Family Entertainment Centre | 665.50 | - | 665.50 | 740.00 | - | 740.00 | 11.2% |
| Adult Gaming Centre | 665.50 | - | 665.50 | 740.00 | - | 740.00 | 11.2% |
| Gambling Premises application for reinstatement | | | | | | | |
| New Small Casino | 1,800.00 | - | 1,800.00 | 1,800.00 | - | 1,800.00 | 0.0% |
| New Large Casino | 2,150.00 | - | 2,150.00 | 2,150.00 | - | 2,150.00 | 0.0% |
| Regional Casino | 6,500.00 | - | 6,500.00 | 6,500.00 | - | 6,500.00 | 0.0% |
| Bingo Club | 772.63 | - | 772.63 | 860.00 | - | 860.00 | 11.3% |
| Betting premises (excluding tracks) | 772.63 | - | 772.63 | 860.00 | - | 860.00 | 11.3% |
| Tracks | 950.00 | - | 950.00 | 950.00 | - | 950.00 | 0.0% |
| Family Entertainment Centre | 542.00 | - | 542.00 | 600.00 | - | 600.00 | 10.7% |
| Adult Gaming Centre | 758.00 | - | 758.00 | 840.00 | - | 840.00 | 10.8% |
| Gambling Premises provisional statement holders | | | | | | | |
| New Small Casino | 3,000.00 | - | 3,000.00 | 3,000.00 | - | 3,000.00 | 0.0% |
| New Large Casino | 5,000.00 | - | 5,000.00 | 5,000.00 | - | 5,000.00 | 0.0% |
| Regional Casino | 8,000.00 | - | 8,000.00 | 8,000.00 | - | 8,000.00 | 0.0% |
| Bingo Club | 772.63 | - | 772.63 | 860.00 | - | 860.00 | 11.3% |
| Betting premises (excluding tracks) | 772.63 | - | 772.63 | 860.00 | - | 860.00 | 11.3% |
| Tracks | 950.00 | - | 950.00 | 950.00 | - | 950.00 | 0.0% |
| Family Entertainment Centre | 828.36 | - | 828.36 | 920.00 | - | 920.00 | 11.1% |
| Adult Gaming Centre | 828.36 | - | 828.36 | 920.00 | - | 920.00 | 11.1% |
| Other | | | | | | | |
| Sex Shop or Sex Cinema | 695.48 | - | 695.48 | 770.00 | - | 770.00 | 10.7% |
| Sexual Entertainment Venue | 695.48 | - | 695.48 | 770.00 | - | 770.00 | 10.7% |
| Hypnotism application | 171.45 | - | 171.45 | 190.00 | - | 190.00 | 10.8% |
| Gambling Premises notification of change | 50.00 | - | 50.00 | 50.00 | - | 50.00 | 0.0% |
| Gambling Premises copy of Licence | 25.00 | - | 25.00 | 25.00 | - | 25.00 | 0.0% |
| Lottery Registration | 40.00 | - | 40.00 | 40.00 | - | 40.00 | 0.0% |
| Lottery Renewal | 20.00 | - | 20.00 | 20.00 | - | 20.00 | 0.0% |

*VAT charged at prevailing rate of 20%. This would be amended in line with changes to regulations

| Description | 2022-23 | | | 2023-24 | | | % |
|--|-----------|------|-----------|-----------|------|-----------|-------|
| | Fee | VAT* | Total Fee | Fee | VAT* | Total Fee | |
| Scrap Metal | | | | | | | |
| Site Licence Application | 826.00 | - | 826.00 | 920.00 | - | 920.00 | 11.4% |
| Collectors Licence Application | 690.89 | - | 690.89 | 770.00 | - | 770.00 | 11.4% |
| Site Licence Renewal | 560.19 | - | 560.19 | 620.00 | - | 620.00 | 10.7% |
| Collectors Licence Renewal | 532.73 | - | 532.73 | 590.00 | - | 590.00 | 10.8% |
| Variation (site licence to collectors licence) | 91.17 | - | 91.17 | 100.00 | - | 100.00 | 9.7% |
| Variation (collectors licence to site licence) | 164.76 | - | 164.76 | 185.00 | - | 185.00 | 12.3% |
| Change of site | 91.17 | - | 91.17 | 100.00 | - | 100.00 | 9.7% |
| Change of site manager | 73.59 | - | 73.59 | 82.00 | - | 82.00 | 11.4% |
| Change of name or address | 51.62 | - | 51.62 | 57.00 | - | 57.00 | 10.4% |
| | | | | | | | |
| Premises & Clubs - new applications | | | | | | | |
| Rateable value :- Band A | 100.00 | - | 100.00 | 100.00 | - | 100.00 | 0.0% |
| :- Band B | 190.00 | - | 190.00 | 190.00 | - | 190.00 | 0.0% |
| :- Band C | 315.00 | - | 315.00 | 315.00 | - | 315.00 | 0.0% |
| :- Band D | 450.00 | - | 450.00 | 450.00 | - | 450.00 | 0.0% |
| :- Band E | 635.00 | - | 635.00 | 635.00 | - | 635.00 | 0.0% |
| :- Minor variations | 89.00 | - | 89.00 | 89.00 | - | 89.00 | 0.0% |
| | | - | | | | | |
| Additional fees for premises holding more than 5000 persons | | | | | | | |
| 5,000 - 9,999 | 1,000.00 | - | 1,000.00 | 1,000.00 | - | 1,000.00 | 0.0% |
| 10,000 - 14,999 | 2,000.00 | - | 2,000.00 | 2,000.00 | - | 2,000.00 | 0.0% |
| 15,000 - 19,999 | 4,000.00 | - | 4,000.00 | 4,000.00 | - | 4,000.00 | 0.0% |
| 20,000 - 29,999 | 8,000.00 | - | 8,000.00 | 8,000.00 | - | 8,000.00 | 0.0% |
| 30,000 - 39,999 | 16,000.00 | - | 16,000.00 | 16,000.00 | - | 16,000.00 | 0.0% |
| 40,000 - 49,999 | 24,000.00 | - | 24,000.00 | 24,000.00 | - | 24,000.00 | 0.0% |
| 50,000 - 59,999 | 32,000.00 | - | 32,000.00 | 32,000.00 | - | 32,000.00 | 0.0% |
| 60,000 - 69,999 | 40,000.00 | - | 40,000.00 | 40,000.00 | - | 40,000.00 | 0.0% |
| 70,000 - 79,999 | 48,000.00 | - | 48,000.00 | 48,000.00 | - | 48,000.00 | 0.0% |
| 80,000 - 89,999 | 56,000.00 | - | 56,000.00 | 56,000.00 | - | 56,000.00 | 0.0% |
| 90,000 and over | 64,000.00 | - | 64,000.00 | 64,000.00 | - | 64,000.00 | 0.0% |
| | | | | | | | |
| Premises & Clubs - Annual Fee (Renewals) | | | | | | | |
| Rateable value :- Band A | 70.00 | - | 70.00 | 70.00 | - | 70.00 | 0.0% |
| :- Band B | 180.00 | - | 180.00 | 180.00 | - | 180.00 | 0.0% |
| :- Band C | 295.00 | - | 295.00 | 295.00 | - | 295.00 | 0.0% |
| :- Band D | 320.00 | - | 320.00 | 320.00 | - | 320.00 | 0.0% |
| :- Band E | 350.00 | - | 350.00 | 350.00 | - | 350.00 | 0.0% |
| | | | | | | | |
| Additional fees for premises holding more than 5000 persons | | | | | | | |
| 5,000 - 9,999 | 500.00 | - | 500.00 | 500.00 | - | 500.00 | 0.0% |
| 10,000 - 14,999 | 1,000.00 | - | 1,000.00 | 1,000.00 | - | 1,000.00 | 0.0% |
| 15,000 - 19,999 | 2,000.00 | - | 2,000.00 | 2,000.00 | - | 2,000.00 | 0.0% |
| 20,000 - 29,999 | 4,000.00 | - | 4,000.00 | 4,000.00 | - | 4,000.00 | 0.0% |
| 30,000 - 39,999 | 8,000.00 | - | 8,000.00 | 8,000.00 | - | 8,000.00 | 0.0% |
| 40,000 - 49,999 | 12,000.00 | - | 12,000.00 | 12,000.00 | - | 12,000.00 | 0.0% |

*VAT charged at prevailing rate of 20%. This would be amended in line with changes to regulations

| Description | 2022-23 | | | 2023-24 | | | % |
|---|-----------|------|-----------|-----------|------|-----------|-------|
| | Fee | VAT* | Total Fee | Fee | VAT* | Total Fee | |
| 50,000 - 59,999 | 16,000.00 | - | 16,000.00 | 16,000.00 | - | 16,000.00 | 0.0% |
| 60,000 - 69,999 | 20,000.00 | - | 20,000.00 | 20,000.00 | - | 20,000.00 | 0.0% |
| 70,000 - 79,999 | 24,000.00 | - | 24,000.00 | 24,000.00 | - | 24,000.00 | 0.0% |
| 80,000 - 89,999 | 28,000.00 | - | 28,000.00 | 28,000.00 | - | 28,000.00 | 0.0% |
| 90,000 and over | 32,000.00 | - | 32,000.00 | 32,000.00 | - | 32,000.00 | 0.0% |
| Personal Licence | 37.00 | - | 37.00 | 37.00 | - | 37.00 | 0.0% |
| Application for the grant or renewal of a personal licence | 37.00 | - | 37.00 | 37.00 | - | 37.00 | 0.0% |
| Temporary Event Notice | 21.00 | - | 21.00 | 21.00 | - | 21.00 | 0.0% |
| Replacement of premises licence or summary | 10.50 | - | 10.50 | 10.50 | - | 10.50 | 0.0% |
| Premises & Clubs - new applications for primarily for selling alcohol for consumption on the premises | | | | | | | |
| Rateable value :- Band D | 900.00 | - | 900.00 | 900.00 | - | 900.00 | 0.0% |
| :- Band E | 1,905.00 | - | 1,905.00 | 1,905.00 | - | 1,905.00 | 0.0% |
| Premises & Clubs - Annual Fee for primarily for selling alcohol for consumption on the premises | | | | | | | |
| Rateable value :- Band D | 640.00 | - | 640.00 | 640.00 | - | 640.00 | 0.0% |
| :- Band E | 1,050.00 | - | 1,050.00 | 1,050.00 | - | 1,050.00 | 0.0% |
| Application for the mandatory condition requiring DPS in respect of a premises licence to be disapplied | 23.00 | - | 23.00 | 23.00 | - | 23.00 | 0.0% |
| Street Trading consents | | | | | | | |
| Per trading per day of the week | 182.18 | - | 182.18 | 202.00 | - | 202.00 | 10.9% |
| Pavement licence | 100.00 | - | 100.00 | 100.00 | - | 100.00 | 0.0% |
| Application for a provisional statement where premises are being built etc | 315.00 | - | 315.00 | 315.00 | - | 315.00 | 0.0% |
| Notification of change of address | 10.50 | - | 10.50 | 10.50 | - | 10.50 | 0.0% |
| Application to vary a licence to specify an individual as premises supervisor | 23.00 | - | 23.00 | 23.00 | - | 23.00 | 0.0% |
| Application for transfer of premises Licence | 23.00 | - | 23.00 | 23.00 | - | 23.00 | 0.0% |
| Interim Authority Notice following death of licence holder | 23.00 | - | 23.00 | 23.00 | - | 23.00 | 0.0% |
| Replacement of certificate or summary | 10.50 | - | 10.50 | 10.50 | - | 10.50 | 0.0% |

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| Description | 2022-23 | | | 2023-24 | | | % |
|--|----------|-------|-----------|----------|------|-----------|-------|
| | Fee | VAT* | Total Fee | Fee | VAT* | Total Fee | |
| Notification of change of name or alteration of rules of club | 10.50 | - | 10.50 | 10.50 | - | 10.50 | 0.0% |
| Change of relevant registered address of club | 10.50 | - | 10.50 | 10.50 | - | 10.50 | 0.0% |
| Replacement of temporary event notice | 10.50 | - | 10.50 | 10.50 | - | 10.50 | 0.0% |
| Replacement of personal licence | 10.50 | - | 10.50 | 10.50 | - | 10.50 | 0.0% |
| Duty to notify change of name & address | 10.50 | - | 10.50 | 10.50 | - | 10.50 | 0.0% |
| Right of freeholder to be notified of licensing matters | 21.00 | - | 21.00 | 21.00 | - | 21.00 | 0.0% |
| Copy of document on public register | 0.12 | 0.02 | 0.14 | 0.13 | - | 0.16 | 11.1% |
| Mobile Homes Act | | | | | | | |
| Initial Site Licence Fee | 151.57 | 30.31 | 181.89 | 168.33 | - | 202.00 | 11.1% |
| - and in addition for each pitch | 15.38 | 3.08 | 18.45 | 17.08 | - | 20.50 | 11.1% |
| Transfer or Standard amendment fee | 195.51 | 39.10 | 234.62 | 216.67 | - | 260.00 | 10.8% |
| Site expansion amendment fee | 151.57 | 30.31 | 181.89 | 168.33 | - | 202.00 | 11.1% |
| - and in addition for each pitch | 15.38 | 3.08 | 18.45 | 17.08 | - | 20.50 | 11.1% |
| Annual Fee per pitch | 12.08 | 2.42 | 14.50 | 13.33 | - | 16.00 | 10.4% |
| Site Rules Regulation Deposit | 38.44 | 7.69 | 46.13 | 42.50 | - | 51.00 | 10.6% |
| Fit and Proper Persons Check | 181.24 | 36.25 | 217.49 | 200.00 | - | 240.00 | 10.4% |
| Enforcement Notice | 311.95 | 62.39 | 374.33 | 345.83 | - | 415.00 | 10.9% |
| Works in default - As displayed in current budget book and vary between the officer involved and the time for day the works are executed | | | | | | | |
| Hackney Carriages | | | | | | | |
| Hackney Carriage Driver/Private hire driver Licence - 3 Years | 450.00 | - | 450.00 | 450.00 | - | 450.00 | 0.0% |
| Hackney Carriage Vehicle Licence/Private Hire Vehicle - 1 Year | 290.00 | - | 290.00 | 290.00 | - | 290.00 | 0.0% |
| Private Hire Operator Licence :- | | | | | | | |
| 1 Year | 330.00 | - | 330.00 | 330.00 | - | 330.00 | 0.0% |
| 3 Years | 762.00 | - | 762.00 | 762.00 | - | 762.00 | 0.0% |
| 5 Years | 1,194.00 | - | 1,194.00 | 1,194.00 | - | 1,194.00 | 0.0% |
| CRB check | 50.00 | - | 50.00 | 50.00 | - | 50.00 | 0.0% |
| Knowledge test (per attempt) | 60.00 | - | 60.00 | 60.00 | - | 60.00 | 0.0% |
| Replacement plate | 20.00 | - | 20.00 | 20.00 | - | 20.00 | 0.0% |

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| Description | 2022-23 | | | 2023-24 | | | % |
|--|------------|------|-----------|------------|------|-----------|-------|
| | Fee | VAT* | Total Fee | Fee | VAT* | Total Fee | |
| Replacement bracket | 15.00 | - | 15.00 | 15.00 | - | 15.00 | 0.0% |
| Replacement driver's badge | 15.00 | - | 15.00 | 15.00 | - | 15.00 | 0.0% |
| Extra copy/duplicate of licence | 5.00 | - | 5.00 | 5.00 | - | 5.00 | 0.0% |
| DVLA | 10.00 | - | 10.00 | 10.00 | - | 10.00 | 0.0% |
| Vehicle transfers | 100.00 | - | 100.00 | 100.00 | - | 100.00 | 0.0% |
| | | | | | | | |
| Environmental Health | | | | | | | |
| | | | | | | | |
| Training / Courses | | | | | | | |
| Catering (residents or businesses of WH) | 67.50 | - | 67.50 | 75.00 | - | 75.00 | 11.1% |
| Level 2 - Food Hygiene in Catering (outside of WH) | 72.50 | - | 72.50 | 80.00 | - | 80.00 | 10.3% |
| (residents or businesses of WH) | 67.00 | - | 67.00 | 75.00 | - | 75.00 | 11.9% |
| Level 2 - Nutrition course (outside of WH) | 72.50 | - | 72.50 | 80.00 | - | 80.00 | 10.3% |
| Catering (residents/businesses of WH) | 283.50 | - | 283.50 | 315.00 | - | 315.00 | 11.1% |
| Level 3 - Food safety in Catering (outside of WH)) | 294.50 | - | 294.50 | 330.00 | - | 330.00 | 12.1% |
| Level 3 - Refresher Course | 160.00 | - | 160.00 | 180.00 | - | 180.00 | 12.5% |
| Level 3 - Refresher Course (outside WH) | 170.00 | - | 170.00 | 190.00 | - | 190.00 | 11.8% |
| Resilience awareness training (organisation) | 535.81 | - | 535.81 | 595.00 | - | 595.00 | 11.0% |
| Small Business Support course (part day) | 69.66 | - | 69.66 | 77.00 | - | 77.00 | 10.5% |
| Small Business Support course (full day) | 139.31 | - | 139.31 | 155.00 | - | 155.00 | 11.3% |
| Small Food Business workshop | 26.79 | - | 26.79 | 30.00 | - | 30.00 | 12.0% |
| Replacement food hygiene/safety certificate | 41.50 | - | 41.50 | 46.00 | - | 46.00 | 10.8% |
| Cancellation of attendance at courses listed above: | | | | | | | |
| Cancellation within 1 month of course : | 75% refund | | | 75% refund | | | |
| Cancellation within 1 week of course: | No Refund | | | No Refund | | | |
| Failure to attend without notification: | No Refund | | | No Refund | | | |
| | | | | | | | |
| Environmental Permit Application (EPA) prescribed processes - application fees, these fees are subject to change by statute | | | | | | | |
| EPA part B installation | 1,650.00 | - | 1,650.00 | 1,650.00 | - | 1,650.00 | 0.0% |
| Additional fee for operating without a permit | 1,188.00 | - | 1,188.00 | 1,188.00 | - | 1,188.00 | 0.0% |
| Reduced Fee activities | 155.00 | - | 155.00 | 155.00 | - | 155.00 | 0.0% |
| PVR I & II | 257.00 | - | 257.00 | 257.00 | - | 257.00 | 0.0% |
| Vehicle Refinishers | 362.00 | - | 362.00 | 362.00 | - | 362.00 | 0.0% |

*VAT charged at prevailing rate of 20%. This would be amended in line with changes to regulations

| Description | 2022-23 | | | 2023-24 | | | % |
|---|----------|------|-----------|----------|------|-----------|------|
| | Fee | VAT* | Total Fee | Fee | VAT* | Total Fee | |
| Annual Subsistence Charges | | | | | | | |
| Annual Subsistence Charge - low risk ^ | 772.00 | - | 772.00 | 772.00 | - | 772.00 | 0.0% |
| Annual Subsistence Charge - medium risk ^ | 1,161.00 | - | 1,161.00 | 1,161.00 | - | 1,161.00 | 0.0% |
| Annual Subsistence Charge - high risk ^ | 1,747.00 | - | 1,747.00 | 1,747.00 | - | 1,747.00 | 0.0% |
| Annual Subsistence Charge - petrol stations | | | | | | | |
| Reduced fee activities - low | 79.00 | - | 79.00 | 79.00 | - | 79.00 | 0.0% |
| Reduced fee activities - medium | 158.00 | - | 158.00 | 158.00 | - | 158.00 | 0.0% |
| Reduced fee activities - high | 237.00 | - | 237.00 | 237.00 | - | 237.00 | 0.0% |
| PVR I & II - low | 113.00 | - | 113.00 | 113.00 | - | 113.00 | 0.0% |
| PVR I & II - medium | 226.00 | - | 226.00 | 226.00 | - | 226.00 | 0.0% |
| PVR I & II - high | 341.00 | - | 341.00 | 341.00 | - | 341.00 | 0.0% |
| Vehicle Refinishers - low | 228.00 | - | 228.00 | 228.00 | - | 228.00 | 0.0% |
| Vehicle Refinishers - medium | 365.00 | - | 365.00 | 365.00 | - | 365.00 | 0.0% |
| Vehicle Refinishers - high | 548.00 | - | 548.00 | 548.00 | - | 548.00 | 0.0% |
| Mobile screening & crushing plant - low | 626.00 | - | 626.00 | 626.00 | - | 626.00 | 0.0% |
| Mobile screening & crushing plant - medium | 1,034.00 | - | 1,034.00 | 1,034.00 | - | 1,034.00 | 0.0% |
| Mobile screening & crushing plant - high | 1,551.00 | - | 1,551.00 | 1,551.00 | - | 1,551.00 | 0.0% |
| for the 3rd to 7th applications - low | 385.00 | - | 385.00 | 385.00 | - | 385.00 | 0.0% |
| for the 3rd to 7th applications - medium | 617.00 | - | 617.00 | 617.00 | - | 617.00 | 0.0% |
| for the 3rd to 7th applications - high | 924.00 | - | 924.00 | 924.00 | - | 924.00 | 0.0% |
| for the 8th & subsequent applications - low | 198.00 | - | 198.00 | 198.00 | - | 198.00 | 0.0% |
| for the 8th & subsequent applications - medium | 314.00 | - | 314.00 | 314.00 | - | 314.00 | 0.0% |
| for the 8th & subsequent applications - high | 473.00 | - | 473.00 | 473.00 | - | 473.00 | 0.0% |
| If subsistence charge is paid in instalments the total amount of subsistence charge payable in that financial year is increased by £38. | | | | | | | |
| An extra £104 is required where the operator carries on an operation that falls within the reporting obligations of the EC Regulation | | | | | | | |
| ^ these additional amounts must be charged where a permit is for a combined Part B and waste | | | | | | | |
| Low Risk | 104.00 | - | 104.00 | 104.00 | - | 104.00 | 0.0% |
| Medium risk | 156.00 | - | 156.00 | 156.00 | - | 156.00 | 0.0% |
| High Risk | 207.00 | - | 207.00 | 207.00 | - | 207.00 | 0.0% |
| Transfer & Surrender | | | | | | | |
| Standard process transfer | 169.00 | - | 169.00 | 169.00 | - | 169.00 | 0.0% |

*VAT charged at prevailing rate of 20%. This would be amended in line with changes to regulations

| Description | 2022-23 | | | 2023-24 | | | % |
|--|----------|------|-----------|----------|------|-----------|-------|
| | Fee | VAT* | Total Fee | Fee | VAT* | Total Fee | |
| Standard process partial transfer | 497.00 | - | 497.00 | 497.00 | - | 497.00 | 0.0% |
| Surrender : all Part B activities | 0.00 | - | 0.00 | 0.00 | - | 0.00 | 0.0% |
| Reduced fee activities : transfer | 0.00 | - | 0.00 | 0.00 | - | 0.00 | 0.0% |
| Reduced fee activities : partial transfer | 47.00 | - | 47.00 | 47.00 | - | 47.00 | 0.0% |
| Substantial change S10 & S11 | | | | | | | |
| Standard process | 1,050.00 | - | 1,050.00 | 1,050.00 | - | 1,050.00 | 0.0% |
| Standard process where the substantial change results in a new PPC activity. | 1,650.00 | - | 1,650.00 | 1,650.00 | - | 1,650.00 | 0.0% |
| Change due to implementing an upgrading plan (applies to LAPC only) | 147.00 | - | 147.00 | 147.00 | - | 147.00 | 0.0% |
| Reduced fee activities | 102.00 | - | 102.00 | 102.00 | - | 102.00 | 0.0% |
| Application fee for grant of A2 permit | 3,363.00 | - | 3,363.00 | 3,363.00 | - | 3,363.00 | 0.0% |
| Application fee for transfer of A2 permit full | 235.00 | - | 235.00 | 235.00 | - | 235.00 | 0.0% |
| Partial transfer | 698.00 | - | 698.00 | 698.00 | - | 698.00 | 0.0% |
| Surrender of permit | 698.00 | - | 698.00 | 698.00 | - | 698.00 | 0.0% |
| Application for Variation | 1,368.00 | - | 1,368.00 | 1,368.00 | - | 1,368.00 | 0.0% |
| Variation for Small Waste Incineration plant | 3,363.00 | - | 3,363.00 | 3,363.00 | - | 3,363.00 | 0.0% |
| Late Application fee for A2 | 1,188.00 | - | 1,188.00 | 1,188.00 | - | 1,188.00 | 0.0% |
| Subsistence Charges A2 | | | | | | | |
| Low Risk | 1,343.00 | - | 1,343.00 | 1,343.00 | - | 1,343.00 | 0.0% |
| Medium Risk | 1,507.00 | - | 1,507.00 | 1,507.00 | - | 1,507.00 | 0.0% |
| High Risk | 2,230.00 | - | 2,230.00 | 2,230.00 | - | 2,230.00 | 0.0% |
| If subsistence charge is paid in instalments the total amount of subsistence charge payable in that financial year is increased by £38. | | | | | | | |
| An extra £103 is required where the operator carries on an operation that falls within the reporting obligations of the European Commission Regulation | | | | | | | |
| Certificate of Voluntary Surrender of Food (plus officer & disposal costs) per hour | 57.00 | - | 57.00 | 63.00 | - | 63.00 | 10.5% |
| Sale of Food Safety Act Register | 251.82 | - | 251.82 | 280.00 | - | 280.00 | 11.2% |
| Food Safety Export check | 64.29 | - | 64.29 | 71.00 | - | 71.00 | 10.4% |
| Food Hygiene Rating Revisit | 185.50 | - | 185.50 | 206.00 | - | 206.00 | 11.1% |
| Storage of noise making equipment following seizure (plus officer cost) | 594.74 | - | 594.74 | 660.00 | - | 660.00 | 11.0% |

*VAT charged at prevailing rate of 20%. This would be amended in line with changes to regulations

| Description | 2022-23 | | | 2023-24 | | | % |
|---|---------|-------|-----------|---------|------|-----------|-------|
| | Fee | VAT* | Total Fee | Fee | VAT* | Total Fee | |
| Fixed penalty notice for smoking in a smoke free place | 50.00 | - | 50.00 | 50.00 | - | 50.00 | 0.0% |
| Discounted to if paid within 30 days | 30.00 | - | 30.00 | 30.00 | - | 30.00 | 0.0% |
| Failure to display "no smoking" signs | 200.00 | - | 200.00 | 200.00 | - | 200.00 | 0.0% |
| Discounted to if paid within 30 days | 150.00 | - | 150.00 | 150.00 | - | 150.00 | 0.0% |
| Private Water Supplies & Distribution Systems | | | | | | | |
| Risk Assessment | 500.00 | - | 500.00 | 500.00 | - | 500.00 | 0.0% |
| Sampling - each visit (maximum fee) | 100.00 | - | 100.00 | 100.00 | - | 100.00 | 0.0% |
| Investigation (each investigation) | 100.00 | - | 100.00 | 100.00 | - | 100.00 | 0.0% |
| Granting an Authorisation | 100.00 | - | 100.00 | 100.00 | - | 100.00 | 0.0% |
| Analysing a sample: taken under regulation 10 | 30.00 | 6.00 | 36.00 | 30.00 | - | 36.00 | 0.0% |
| taken during check monitoring | POA | POA | POA | POA | POA | POA | |
| taken during audit monitoring | 500.00 | - | 500.00 | 500.00 | - | 500.00 | 0.0% |
| Environmental Search for Contaminated Land | 96.45 | - | 96.45 | 107.00 | - | 107.00 | 10.9% |
| Officer time for work in default - Service Manager/Assistant Director | 63.43 | 12.69 | 76.11 | 70.83 | - | 85.00 | 11.7% |
| Officer time for work in default - Team Leader | 46.69 | 9.34 | 56.03 | 51.67 | - | 62.00 | 10.7% |
| Officer time for work in default - EHO | 39.62 | 7.92 | 47.55 | 44.17 | - | 53.00 | 11.5% |
| Officer time for work in default - EHTO | 31.52 | 6.30 | 37.82 | 35.00 | - | 42.00 | 11.0% |
| Officer time for work in default - EHTSO | 21.29 | 4.26 | 25.55 | 23.33 | - | 28.00 | 9.6% |
| Charges for works carried out during the following times: Monday - Friday 7pm - 8am time and a half, Saturday time and a half, Sunday & Bank Holidays time and a half | | | | | | | |
| Provision of a factual statement to the victim of an accident | POA | POA | POA | POA | POA | POA | |
| Dog Warden Services | | | | | | | |
| Collection / release fee for dog with collar & tag | 27.00 | - | 27.00 | 30.00 | - | 30.00 | 11.1% |
| Collection / release fee for dog without collar & tag | 38.00 | - | 38.00 | 42.00 | - | 42.00 | 10.5% |
| Dog collected by Warden and Transported to Kennels | 80.50 | - | 80.50 | 90.00 | - | 90.00 | 11.8% |

*VAT charged at prevailing rate of 20%. This would be amended in line with changes to regulations

| Description | 2022-23 | | | 2023-24 | | | % |
|---|----------|--------|-----------|----------|--------|-----------|-------|
| | Fee | VAT* | Total Fee | Fee | VAT* | Total Fee | |
| Kennel Fee per night | 16.50 | - | 16.50 | 18.00 | - | 18.00 | 9.1% |
| Allotments per annum | | | | | | | |
| Plot without water per 25sqm | 7.50 | - | 7.50 | 8.30 | - | 8.30 | 10.7% |
| Plot with water per 25 sqm | 12.50 | - | 12.50 | 13.80 | - | 13.80 | 10.4% |
| Admin charge for new customers | | | | 15.00 | - | 15.00 | New |
| Landscape & Ecology | | | | | | | |
| High Hedge Enforcement Fee | 545.00 | - | 545.00 | 505.00 | - | 606.00 | 11.2% |
| Abandoned Vehicles | | | | | | | |
| Abandoned Vehicles - off private property | 45.83 | 9.17 | 55.00 | 51.67 | 10.33 | 62.00 | 12.7% |
| Abandoned Vehicles - Return of vehicle | 116.67 | 23.33 | 140.00 | 133.33 | 26.67 | 160.00 | 14.3% |
| Abandoned Vehicles - Storage rate per day | 11.92 | 2.38 | 14.31 | 13.33 | 2.67 | 16.00 | 11.8% |
| General | | | | | | | |
| Benches (refurbished) | 380.00 | 76.00 | 456.00 | 420.83 | 84.17 | 505.00 | 10.7% |
| Benches (new) | 1,062.00 | 212.40 | 1274.40 | 1,179.17 | 235.83 | 1,415.00 | 11.0% |
| Waste Collection Services | | | | | | | |
| Bulky Household Collections (not upholstered items) - Up to 4 items | | | | 44.50 | - | 44.50 | New |
| Bulky Household Collections (upholstered items) - up to 3 items | | | | 44.50 | - | 44.50 | New |
| Bulky Household Collections (Black Bags) - up to 20 bags | | | | 44.50 | - | 44.50 | New |
| Bulky Household Collections - OAPs | 20.00 | - | 20.00 | 22.50 | - | 22.50 | 12.5% |
| Bulky Household Collections - Benefits | 20.00 | - | 20.00 | 22.50 | - | 22.50 | 12.5% |
| Insurance charge for collections within homes | 17.08 | 3.42 | 20.50 | 19.17 | 3.83 | 23.00 | 12.2% |
| Collection of Hazardous Electrical items | 37.50 | - | 37.50 | 41.50 | - | 41.50 | 10.7% |
| Clinical Waste collections (5 sacks/resident) | 5.83 | 1.17 | 7.00 | 6.67 | 1.33 | 8.00 | 14.3% |
| Kitchen Caddy delivery charge | 5.42 | 1.08 | 6.50 | 6.25 | 1.25 | 7.50 | 15.3% |
| Emptying of a contaminated wheeled bin | 20.00 | - | 20.00 | 22.50 | - | 22.50 | 12.5% |
| Emptying of 2 contaminated wheeled bins (at same address) | 25.00 | - | 25.00 | 28.00 | - | 28.00 | 12.0% |

*VAT charged at prevailing rate of 20%. This would be amended in line with changes to regulations

| Description | 2022-23 | | | 2023-24 | | | % |
|--|---------|--------|-----------|---------|--------|-----------|-------|
| | Fee | VAT* | Total Fee | Fee | VAT* | Total Fee | |
| Cost of a first standard replacement (180/240L) bin | 12.92 | 2.58 | 15.50 | 17.50 | 3.50 | 21.00 | 35.5% |
| Cost of a subsequent standard (180/240L) bin | 27.08 | 5.42 | 32.50 | 30.00 | 6.00 | 36.00 | 10.8% |
| Cost of a first standard replacement (360L) bin | 22.92 | 4.58 | 27.50 | 25.83 | 5.17 | 31.00 | 12.7% |
| Cost of a subsequent standard (360L) bin | 37.92 | 7.58 | 45.50 | 42.08 | 8.42 | 50.50 | 11.0% |
| Cost of a mini-bank unit | 695.00 | 139.00 | 834.00 | 791.67 | 158.33 | 950.00 | 13.9% |
| Cost of a large bin (1100L) bin | 345.00 | - | 345.00 | 450.00 | - | 450.00 | 30.4% |
| Garden Waste Collection | | | | | | | |
| First bin per property per annum | 40.00 | - | 40.00 | 50.00 | - | 50.00 | 25.0% |
| Second bin per property per annum, and any additional bins | 65.00 | - | 65.00 | 80.00 | - | 80.00 | 23.1% |
| Schedule of Offences | | | | | | | |
| Nuisance Parking | | | | | | | |
| - paid within 10 days | 60.00 | - | 60.00 | 60.00 | - | 60.00 | 0.0% |
| - full amount of penalty | 100.00 | - | 100.00 | 100.00 | - | 100.00 | 0.0% |
| Abandoning a vehicle | | | | | | | |
| - paid within 10 days | 120.00 | - | 120.00 | 120.00 | - | 120.00 | 0.0% |
| - full amount of penalty | 200.00 | - | 200.00 | 200.00 | - | 200.00 | 0.0% |
| Depositing Litter | | | | | | | |
| - paid within 10 days | 50.00 | - | 50.00 | 50.00 | - | 50.00 | 0.0% |
| - full amount of penalty | 75.00 | - | 75.00 | 75.00 | - | 75.00 | 0.0% |
| Failure to comply with a street litter control notice | | | | | | | |
| - paid within 10 days | 60.00 | - | 60.00 | 60.00 | - | 60.00 | 0.0% |
| - full amount of penalty | 100.00 | - | 100.00 | 100.00 | - | 100.00 | 0.0% |
| Failure to comply with a litter clearing notice | | | | | | | |
| - paid within 10 days | 60.00 | - | 60.00 | 60.00 | - | 60.00 | 0.0% |
| - full amount of penalty | 100.00 | - | 100.00 | 100.00 | - | 100.00 | 0.0% |
| Unauthorised distribution of free printed matter | | | | | | | |
| - paid within 10 days | 50.00 | - | 50.00 | 50.00 | - | 50.00 | 0.0% |
| - full amount of penalty | 75.00 | - | 75.00 | 75.00 | - | 75.00 | 0.0% |
| Defacement by graffiti and flyposting | | | | | | | |
| - paid within 10 days | 50.00 | - | 50.00 | 50.00 | - | 50.00 | 0.0% |
| - full amount of penalty | 75.00 | - | 75.00 | 75.00 | - | 75.00 | 0.0% |
| Duty of Care | | | | | | | |
| - paid within 10 days | 200.00 | - | 200.00 | 200.00 | - | 200.00 | 0.0% |
| - full amount of penalty | 300.00 | - | 300.00 | 300.00 | - | 300.00 | 0.0% |
| Failure to comply with a dog control order | | | | | | | |
| - paid within 10 days | 50.00 | - | 50.00 | 50.00 | - | 50.00 | 0.0% |

*VAT charged at prevailing rate of 20%. This would be amended in line with changes to regulations

| Description | 2022-23 | | | 2023-24 | | | % |
|--|----------|----------|-----------|----------|---------|-----------|-------|
| | Fee | VAT* | Total Fee | Fee | VAT* | Total Fee | |
| - full amount of penalty | 75.00 | - | 75.00 | 75.00 | - | 75.00 | 0.0% |
| Failure to produce authority (waste carrier's licence) | | | | | | | |
| - paid within 10 days | 200.00 | - | 200.00 | 200.00 | - | 200.00 | 0.0% |
| - full amount of penalty | 300.00 | - | 300.00 | 300.00 | - | 300.00 | 0.0% |
| Failure to furnish documentation (waste transfer notes) | | | | | | | |
| - paid within 10 days | 200.00 | - | 200.00 | 200.00 | - | 200.00 | 0.0% |
| - full amount of penalty | 300.00 | - | 300.00 | 300.00 | - | 300.00 | 0.0% |
| Offences relating to waste receptacles (eg. causes an obstruction, attracts vermin, restricts access to highway or pavement) | | | | | | | |
| - paid within 10 days | 40.00 | - | 40.00 | 40.00 | - | 40.00 | 0.0% |
| - full amount of penalty | 80.00 | - | 80.00 | 80.00 | - | 80.00 | 0.0% |
| Roundabout Sponsorship | | | | | | | |
| High Profile | | | | | | | |
| 1 year sponsorship | 2,750.00 | 550.00 | 3300.00 | 3,058.33 | 611.67 | 3,670.00 | 11.2% |
| 3 year sponsorship | 5,791.67 | 1,158.33 | 6950.00 | 6,433.33 | 1286.67 | 7,720.00 | 11.1% |
| 5 year sponsorship | 8,250.00 | 1,650.00 | 9900.00 | 9,166.67 | 1833.33 | 11,000.00 | 11.1% |
| Medium Profile (main road) | | | | | | | |
| 1 year sponsorship | 2,208.34 | 441.67 | 2650.00 | 2,450.00 | 490.00 | 2,940.00 | 10.9% |
| 3 year sponsorship | 4,620.83 | 924.17 | 5545.00 | 5,133.33 | 1026.67 | 6,160.00 | 11.1% |
| 5 year sponsorship | 6,600.00 | 1,320.00 | 7920.00 | 7,333.33 | 1466.67 | 8,800.00 | 11.1% |
| Medium Profile (residential road) | | | | | | | |
| 1 year sponsorship | 1,649.60 | 329.92 | 1979.52 | 1,833.33 | 366.67 | 2,200.00 | 11.1% |
| 3 year sponsorship | 3,462.44 | 692.49 | 4154.93 | 3,850.00 | 770.00 | 4,620.00 | 11.2% |
| 5 year sponsorship | 4,950.94 | 990.19 | 5941.13 | 5,500.00 | 1100.00 | 6,600.00 | 11.1% |
| Low Profile | | | | | | | |
| 1 year sponsorship | 825.00 | 165.00 | 990.00 | 916.67 | 183.33 | 1,100.00 | 11.1% |
| 3 year sponsorship | 1,729.16 | 345.83 | 2075.00 | 1,925.00 | 385.00 | 2,310.00 | 11.3% |
| 5 year sponsorship | 2,475.00 | 495.00 | 2970.00 | 2,750.00 | 550.00 | 3,300.00 | 11.1% |
| Street Naming & Numbering | | | | | | | |
| New development build or Conversion of existing property (price per plot) | | | | | | | |
| 1st plot | 66.67 | 13.33 | 80.00 | 83.33 | 16.67 | 100.00 | 25.0% |
| 2nd - 24th plots | 45.83 | 9.17 | 55.00 | 54.17 | 10.83 | 65.00 | 18.2% |
| 25th - 49th plots | 37.50 | 7.50 | 45.00 | 43.33 | 8.67 | 52.00 | 15.6% |
| 50th - 74th plots | 26.67 | 5.33 | 32.00 | 33.33 | 6.67 | 40.00 | 25.0% |
| 75th - 99th plots | 22.50 | 4.50 | 27.00 | 26.67 | 5.33 | 32.00 | 18.5% |

*VAT charged at prevailing rate of 20%. This would be amended in line with changes to regulations

| Description | 2022-23 | | | 2023-24 | | | % |
|--|----------|-------|-----------|----------|-------|-----------|-------|
| | Fee | VAT* | Total Fee | Fee | VAT* | Total Fee | |
| Plots 100 and above | 14.17 | 2.83 | 17.00 | 16.67 | 3.33 | 20.00 | 17.6% |
| Naming of block or building name | 175.27 | 35.05 | 210.33 | 213.33 | 42.67 | 256.00 | 21.7% |
| Street Name for new development | 175.27 | 35.05 | 210.33 | 245.83 | 49.17 | 295.00 | 40.3% |
| Street name | 175.27 | 35.05 | 210.33 | 245.83 | 49.17 | 295.00 | 40.3% |
| Changes to Development/Layout after notification | 43.82 | 8.76 | 52.59 | 48.33 | 9.67 | 58.00 | 10.3% |
| Re-Naming/Renumbering Building (existing premises) | 65.73 | 13.15 | 78.87 | 81.67 | 16.33 | 98.00 | 24.3% |
| Addition of name to numbered property (alias) | 65.73 | 13.15 | 78.87 | 81.67 | 16.33 | 98.00 | 24.3% |
| Change of name to named only property | 65.73 | 13.15 | 78.87 | 81.67 | 16.33 | 98.00 | 24.3% |
| Re-Naming Street or re- post coding (at residents request) | 175.27 | 35.05 | 210.33 | 245.83 | 49.17 | 295.00 | 40.3% |
| General ^ | | | | | | | |
| Immigration Inspection | 297.67 | - | 298.00 | 331.00 | - | 331.00 | 11.1% |
| Housing Act Notice^ | 341.96 | - | 342.00 | 380.00 | - | 380.00 | 11.1% |
| ^A fixed charge of £325 will be applied for any single notice served. In addition, an hourly rate of £45 will be added where multiple notices are served and for the total amount of time taken to produce the single notice when it exceeds £333 (7.4 hours). | | | | | | | |
| HMO Application^^ | | | | | | | |
| Application for basic 5 person HMO^^ | 1,022.79 | - | 1,023.00 | 1,150.00 | - | 1,150.00 | 12.4% |
| Application for an HMO between 6 - 10 persons^^ | 1,143.30 | - | 1,143.00 | 1,285.00 | - | 1,285.00 | 12.4% |
| Application for an HMO with 11 or more persons^^ | 1,258.66 | - | 1,259.00 | 1,415.00 | - | 1,415.00 | 12.4% |
| Officer time for work in default^^^ | | | | | | | |
| Officer time for work in default - Service Manager / Assistant Director | 75.83 | 15.17 | 91.00 | 84.17 | 16.83 | 101.00 | 11.0% |
| Officer time for work in default - Private Sector Housing Manager | 53.33 | 10.67 | 64.00 | 59.17 | 11.83 | 71.00 | 10.9% |
| Officer time for work in default - Senior Housing Technician | 49.17 | 9.83 | 59.00 | 55.00 | 11.00 | 66.00 | 11.9% |
| Officer time for work in default - Housing Technician | 34.17 | 6.83 | 41.00 | 38.33 | 7.67 | 46.00 | 12.2% |
| Officer time for work in default - Support Officer | 23.33 | 4.67 | 28.00 | 25.83 | 5.17 | 31.00 | 10.7% |

^^Charges for works carried out during the following times: Monday - Friday (7pm - 8am) - time and a half,

Fees and Charges - Property Maintenance and Climate Change Directorate

*VAT charged at prevailing rate of 20%. This would be amended in line with changes to regulations

| Description | 2022-23 | | | 2023-24 | | | % |
|---|---------|------|-----------|---------|------|-----------|-------|
| | Fee | VAT* | Total Fee | Fee | VAT* | Total Fee | |
| Garage Rents | | | | | | | |
| Owner occupier en bloc garage charges (52 week charge): | | | | | | | |
| GF Garages Std VAT | 11.42 | 2.28 | 13.70 | 14.83 | 2.97 | 17.80 | 29.9% |
| GF Garages Reduced Rate VAT* | 9.58 | 1.92 | 11.50 | 14.83 | 2.97 | 17.80 | 54.8% |
| GF Garages Std NON-VAT | 11.42 | 0.00 | 11.42 | 14.83 | 0.00 | 14.80 | 29.6% |
| GF Garages Reduced Rate NON-VAT* | 9.58 | 0.00 | 9.58 | 14.80 | 0.00 | 14.80 | 54.5% |
| Campus East Lower Car Park Garages Rents VAT | 16.66 | 3.33 | 20.00 | 18.50 | 3.70 | 22.20 | 11.0% |
| Campus East Lower Car Park Garages NON VAT | 16.66 | 0.00 | 16.66 | 18.50 | 0.00 | 18.50 | 11.0% |
| GF Garages- Premium Sites Std Vat | N/A | N/A | N/A | 18.75 | 3.75 | 22.50 | New |
| GF Garages- Premium Sites Non-Vat | N/A | N/A | N/A | 18.71 | 0.00 | 18.71 | New |

* The reduced rate for garages will be removed from 2023/24 and aligned to the standard rate