



## **PUBLICATION OF DECISION LIST NUMBER 06/15-16**

MUNICIPAL YEAR 2015/16

Date Published: 6 November 2015

This document lists the decisions taken by the Cabinet at its meeting on 3 November 2015. Decisions outside the budget or policy framework that are called-in cannot come into force until the ten working day “call-in” period from the date of this document (i.e. 20 November 2015) has elapsed except for those decisions taken under emergency procedures.

Cabinet decisions are subject to pre-implementation review through the following call-in procedure:-

“Call-in” requires at least a quarter of the Members of the appropriate Overview and Scrutiny Committee to request the “call-in”, in writing, within four working days of the publication of the decision by the Cabinet, to be effective. Where the appropriate Committee has been previously involved in the decision which is being “called-in”, the request should be made by Members of one of the other two Overview and Scrutiny Committees. A Notification of Call-in Form can be obtained from and should be completed, signed and returned to Graham Seal, Governance Services Manager. The meeting of the Overview and Scrutiny Committee to consider the “called-in” item(s) must take place within twenty working days of the publication of the decision by the Cabinet. The Call-In procedure does not apply where the decision being taken by the Cabinet is urgent.

Where an Overview and Scrutiny Committee is of the opinion that an executive decision which relates to an area covered by that Committee yet to be made or made but not yet implemented would be, contrary to the policy framework, or contrary to or not wholly in accordance with the Council’s budget, then it should seek advice from the Monitoring Officer and/or Director (Finance and Operations).

If you have any queries or wish to obtain further report information or information on a decision please refer to:  
Graham Seal, Governance Services Manager at the Council Offices, Campus  
East, Welwyn Garden City, Herts AL8 6AE  
Telephone number (01707) 357444 or e-mail [g.seal@welhat.gov.uk](mailto:g.seal@welhat.gov.uk)

## INDEX OF PUBLISHED CABINET DECISIONS

| List Ref. | Decision Made by | Date of Decision | Part 1/2 | Subject/Title of Report   | Category of Decision   | Affected Wards | Eligible for Call-In & Date Decision must be called in by (If applicable) | Appropriate Overview and Scrutiny Committee | Page No. |
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| 1/6/15-16 | Cabinet          | 3 November 2015  | 1        | Adoption of the Welwyn Hatfield Council Statement of Principles Under the Gambling Act 2005   | Budget and Policy Framework Item for Recommendation to the Council | All            | No  | Environment                                 | 1.       |
| 2/6/15-16 | Cabinet          | 3 November 2015  | 1        | Economic Development Strategy   | Budget and Policy Framework Item for Recommendation to the Council | All            | No  | Environment                                 | 2.       |
| 3/6/15-16 | Cabinet          | 3 November 2015  | 1        | Revenue Budget Monitoring at 30 September 2015 (Period 6)                                     | Key Forward Plan Ref: FP718  | All            | No  | Resources                                   | 3.       |
| 4/6/15-16 | Cabinet          | 3 November 2015  | 1        | Capital Budget Monitoring at 30 September 2015 (Period 6)                                     | Key Forward Plan Ref: FP719  | All            | No  | Resources                                   | 4.       |
| 5/6/15-16 | Cabinet          | 3 November 2015  | 1        | Assets of Community Value (ACVs)  | Non-Key  | All            | No  | Resources                                   | 5.       |
| 6/6/15-16 | Cabinet          | 3 November 2015  | 1        | Appointment of Valuers – Housing Revenue Account Stock Valuation 1 April 2015 to 1 April 2019 | Non-Key  | All            | No  | Resources                                   | 6.       |
| 7/6/15-16 | Cabinet          | 3 November 2015  | 1        | Treasury Management Strategy Mid-Year Report  | Non-Key  | All            | No  | Resources                                   | 7.       |

| <b>List Ref.</b> | <b>Decision Made by</b> | <b>Date of Decision</b> | <b>Part 1/2</b> | <b>Subject/Title of Report</b>                           | <b>Category of Decision</b> | <b>Affected Wards</b> | <b>Eligible for Call-In &amp; Date Decision must be called in by (If applicable)</b> | <b>Appropriate Overview and Scrutiny Committee</b> | <b>Page No.</b> |
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| 8/6/15-16        | Cabinet                 | 3 November 2015         | 1               | Abandoned Vehicles Procurement                           | Non-Key                     | All                   | No   | Environment  | 8.              |
| 9/6/15-16        | Cabinet                 | 3 November 2015         | 1               | Council's Achievements                                   | Non-Key                     | All                   | No   | Resources  | 9.              |
| 10/6/15-16       | Cabinet                 | 3 November 2015         | 1               | Funding Grant from Hertfordshire Lawn Tennis Association | Non-Key                     | Handside              | No   | Resources  | 10.             |

**LIST REFERENCE: 1/6/15-16**

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| <b>SUBJECT / TITLE OF REPORT</b>  |
| Adoption of the Welwyn Hatfield Council Statement of Principles Under the Gambling Act 2005 |

| <b>Part 1 or 2 (relevant exempt Paragraph)</b> | <b>Wards affected by the Decision</b> | <b>Decision taken by</b> | <b>Date decision taken</b> | <b>Interest declared in respect of the Decision</b> | <b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>   | <b>Contact Details</b>   | <b>Eligible for Call-in &amp; Date to be called in by</b> | <b>Appropriate Overview and Scrutiny Committee</b> |
|--|---------------------------------------|--------------------------|----------------------------|---|--|--|---|--|
| 1  | All                                   | Cabinet                  | 3 November 2015            | No  | Budget and Policy Framework Item for Recommendation to the Council | Kate Payne<br>01707 357619<br><a href="mailto:k.payne@welhat.gov.uk">k.payne@welhat.gov.uk</a> | No  | Environment  |

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| <b>DECISION:</b>  |
| The revised Welwyn Hatfield Statement of Principles as recommended by the Environment Overview and Scrutiny Committee following consultation was agreed and referred to the Council for adoption for the next three years commencing on 31 January 2016 |

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| <b>BACKGROUND:</b>   |
| Report of the Director (Governance) to the Cabinet item 7a refers. |

**LIST REFERENCE: 2/6/15-16**

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| <b>SUBJECT / TITLE OF REPORT</b> |
| Economic Development Strategy    |

| <b>Part 1 or 2 (relevant exempt Paragraph)</b> | <b>Wards affected by the Decision</b> | <b>Decision taken by</b> | <b>Date decision taken</b> | <b>Interest declared in respect of the Decision</b> | <b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>               | <b>Contact Details</b>  | <b>Eligible for Call-in &amp; Date to be called in by</b> | <b>Appropriate Overview and Scrutiny Committee</b> |
|--|---------------------------------------|--------------------------|----------------------------|---|--|---|---|--|
| 1  | All                                   | Cabinet                  | 3<br>November<br>2015      | No  | Budget and<br>Policy Framework<br>Item for<br>Recommendation<br>to the Council | Colin Haigh<br>01707 357239<br><a href="mailto:c.haigh@welhat.gov.uk">c.haigh@welhat.gov.uk</a> | No  | Environment  |

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| <b>DECISION:</b>  |
| The Council was recommended to adopt the Economic Development Strategy. |

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| <b>BACKGROUND:</b>   |
| Report of the Director (Finance and Operations) to the Cabinet item 8(a) refers. |

**LIST REFERENCE: 3/6/15-16**

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| <b>SUBJECT / TITLE OF REPORT</b>                          |
| Revenue Budget Monitoring at 30 September 2015 (Period 6) |

| Part 1 or 2 (relevant exempt Paragraph) | Wards affected by the Decision | Decision taken by | Date decision taken   | Interest declared in respect of the Decision | Category of decision (i.e. Key, Non-Key, Council, Urgent) | Contact Details   | Eligible for Call-in & Date to be called in by | Appropriate Overview and Scrutiny Committee |
|---|--------------------------------|-------------------|-----------------------|--|---|---|--|---|
| 1                                       | All                            | Cabinet           | 3<br>November<br>2015 | No   | Key Forward Plan<br>Ref: FP718                            | Daniel Williams<br>01707 357389<br><a href="mailto:d.williams@welhat.gov.uk">d.williams@welhat.gov.uk</a> | No   | Resources                                   |

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| <b>DECISION:</b>   |
| <p>(1) Changes to the forecast outturn as at 30 September 2015 were agreed and included in the current budget, which in turn would then be used as the basis of comparison to the forecast outturn.</p> <p>(2) All service managers would be informed that any significant changes to the forecast outturn which could not be met by a similar level of savings would need a report to the Cabinet to request additional funds.</p> <p>(3) The position on debts and rechargeable works was noted.</p> |

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| <b>BACKGROUND:</b>   |
| Report of the Director (Finance and Operations) to the Cabinet item 8(b) refers. |

**LIST REFERENCE: 4/6/15-16**

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| <b>SUBJECT / TITLE OF REPORT</b>                          |
| Capital Budget Monitoring at 30 September 2015 (Period 6) |

| <b>Part 1 or 2<br/>(relevant<br/>exempt<br/>Paragraph)</b> | <b>Wards<br/>affected by<br/>the<br/>Decision</b> | <b>Decision<br/>taken by</b> | <b>Date<br/>decision<br/>taken</b> | <b>Interest<br/>declared<br/>in respect<br/>of the<br/>Decision</b> | <b>Category of<br/>decision (i.e.<br/>Key, Non-Key,<br/>Council, Urgent)</b> | <b>Contact Details</b>  | <b>Eligible for<br/>Call-in &amp;<br/>Date to be<br/>called in by</b> | <b>Appropriate<br/>Overview<br/>and<br/>Scrutiny<br/>Committee</b> |
|--|---|------------------------------|------------------------------------|---|--|---|---|--|
| 1  | All   | Cabinet                      | 3<br>November<br>2015              | No  | Key Forward Plan<br>Ref: FP719   | Tracy Fortune<br>01707 357219<br><a href="mailto:t.fortune@welhat.gov.uk">t.fortune@welhat.gov.uk</a> | No  | Resources  |

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| <b>DECISION:</b>   |
| The overall position on capital spending, funding and reserves, the latest current budget to date of £41.471M and the forecast outturn to date be approved with a view to amending the current budget to £39.843M and Prudential Indicators were noted |

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| <b>BACKGROUND:</b>   |
| Report of the Director (Finance and Operations) to the Cabinet item 8(c) refers. |

**LIST REFERENCE: 5/6/15-16**

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| <b>SUBJECT / TITLE OF REPORT</b> |
| Assets of Community Value (ACVs) |

| Part 1 or 2 (relevant exempt Paragraph) | Wards affected by the Decision | Decision taken by | Date decision taken   | Interest declared in respect of the Decision | Category of decision (i.e. Key, Non-Key, Council, Urgent) | Contact Details   | Eligible for Call-in & Date to be called in by | Appropriate Overview and Scrutiny Committee |
|---|--------------------------------|-------------------|-----------------------|--|---|---|--|---|
| 1                                       | All                            | Cabinet           | 3<br>November<br>2015 | No   | Non-Key   | Margaret Martinus<br>01707 357575<br><a href="mailto:m.martinus@welhat.gov.uk">m.martinus@welhat.gov.uk</a> | No   | Resources                                   |

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| <b>DECISION:</b>  |
| (1) Operational procedures for dealing with applications were approved.   |
| (2) Revised membership of the various panels set-up to consider applications at various stages of the process was approved. |

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| <b>BACKGROUND:</b>   |
| Report of the Director (Governance) to the Cabinet item 12 refers. |



**LIST REFERENCE: 6/6/15-16**

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| <b>SUBJECT / TITLE OF REPORT</b>  |
| Appointment of Valuers – Housing Revenue Account Stock Valuation 1 April 2015 to 1 April 2019 |

| Part 1 or 2 (relevant exempt Paragraph) | Wards affected by the Decision | Decision taken by | Date decision taken   | Interest declared in respect of the Decision | Category of decision (i.e. Key, Non-Key, Council, Urgent) | Contact Details   | Eligible for Call-in & Date to be called in by | Appropriate Overview and Scrutiny Committee |
|---|--------------------------------|-------------------|-----------------------|--|---|---|--|---|
| 1                                       | All                            | Cabinet           | 3<br>November<br>2015 | No   | Non-Key   | Vicki Osborne<br>01707 357394<br><a href="mailto:v.osborne@welhat.gov.uk">v.osborne@welhat.gov.uk</a> | No   | Resources                                   |

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| <b>DECISION:</b>   |
| <p>(1) The Cabinet agreed to the appointment of the District Valuation Service to undertake desk top valuations for the Council's housing stock.</p> <p>(2) In accordance with Rule 12 (Alternative Procedures in Prescribed Circumstances), the Cabinet agreed the dispensation of Contract Procedure Rules for the appointment of the District Valuation Service for this purpose.</p> |

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| <b>BACKGROUND:</b>   |
| Report of the Director (Finance and Operations) to the Cabinet item 13 refers. |

**LIST REFERENCE: 7/6/15-16**

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| <b>SUBJECT / TITLE OF REPORT</b>             |
| Treasury Management Strategy Mid-Year Report |

| Part 1 or 2 (relevant exempt Paragraph) | Wards affected by the Decision | Decision taken by | Date decision taken   | Interest declared in respect of the Decision | Category of decision (i.e. Key, Non-Key, Council, Urgent) | Contact Details  | Eligible for Call-in & Date to be called in by | Appropriate Overview and Scrutiny Committee |
|---|--------------------------------|-------------------|-----------------------|--|---|--|--|---|
| 1                                       | All                            | Cabinet           | 3<br>November<br>2015 | No   | Non-Key   | Andrea Plucknett<br>01707 357453<br><a href="mailto:a.plucknett@welhat.gov.uk">a.plucknett@welhat.gov.uk</a> | No   | Resources                                   |

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| <b>DECISION:</b>  |
| The current treasury position and Treasury Management Indicators was noted. |

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| <b>BACKGROUND:</b>   |
| Report of the Director (Finance and Operations) to the Cabinet item 14 refers. |

**LIST REFERENCE: 8/6/15-16**

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| <b>SUBJECT / TITLE OF REPORT</b> |
| Abandoned Vehicles Procurement   |

| <b>Part 1 or 2 (relevant exempt Paragraph)</b> | <b>Wards affected by the Decision</b> | <b>Decision taken by</b> | <b>Date decision taken</b> | <b>Interest declared in respect of the Decision</b> | <b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b> | <b>Contact Details</b>  | <b>Eligible for Call-in &amp; Date to be called in by</b> | <b>Appropriate Overview and Scrutiny Committee</b> |
|--|---------------------------------------|--------------------------|----------------------------|---|--|---|---|--|
| 1  | All                                   | Cabinet                  | 3<br>November<br>2015      | No  | Non-Key  | Kirsten Roberts<br>01707 357177<br><a href="mailto:k.roberts@welhat.gov.uk">k.roberts@welhat.gov.uk</a> | No  | Environment  |

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| <b>DECISION:</b>   |
| The Cabinet agreed to appoint Redcorn Recycling Ltd for the new abandoned vehicles contract commencing on 1 December 2015. |

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| <b>BACKGROUND:</b>   |
| Report of the Director (Finance and Operations) to the Cabinet item 15 refers. |

**LIST REFERENCE: 9/6/15-16**

| <b>SUBJECT / TITLE OF REPORT</b> |  |  |  |  |  |  |  |  |
|----------------------------------|--|--|--|--|--|--|--|--|
| Council's Achievements           |  |  |  |  |  |  |  |  |

| <b>Part 1 or 2<br/>(relevant<br/>exempt<br/>Paragraph)</b> | <b>Wards<br/>affected<br/>by the<br/>Decision</b> | <b>Decision<br/>taken by</b> | <b>Date<br/>decision<br/>taken</b> | <b>Interest<br/>declared<br/>in respect<br/>of the<br/>Decision</b> | <b>Category of<br/>decision (i.e. Key,<br/>Non-Key, Council,<br/>Urgent)</b> | <b>Contact Details</b>  | <b>Eligible for<br/>Call-in &amp;<br/>Date to be<br/>called in by</b> | <b>Appropriate<br/>Overview<br/>and<br/>Scrutiny<br/>Committee</b> |
|--|---|------------------------------|------------------------------------|---|--|---|---|--|
| 1  | All   | Cabinet                      | 3<br>November<br>2015              | No  | Non-Key  | Thom Burn<br>01707 357245<br><a href="mailto:t.burn@welhat.gov.uk">t.burn@welhat.gov.uk</a> | No  | Resources  |

| <b>DECISION:</b>   |
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| The Achievements List for the second quarter of 2015/16 was noted. |

| <b>BACKGROUND:</b>   |
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| Report of the Director (Finance and Operations) to the Cabinet item 16 refers. |

**LIST REFERENCE: 10/6/15-16**

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| <b>SUBJECT / TITLE OF REPORT</b>                         |
| Funding Grant from Hertfordshire Lawn Tennis Association |

| Part 1 or 2 (relevant exempt Paragraph) | Wards affected by the Decision | Decision taken by | Date decision taken   | Interest declared in respect of the Decision | Category of decision (i.e. Key, Non-Key, Council, Urgent) | Contact Details  | Eligible for Call-in & Date to be called in by | Appropriate Overview and Scrutiny Committee |
|---|--------------------------------|-------------------|-----------------------|--|---|--|--|---|
| 1                                       | Handside                       | Cabinet           | 3<br>November<br>2015 | No   | Non-Key   | Matthew Rayner<br>01707 357174<br><a href="mailto:m.rayner@welhat.gov.uk">m.rayner@welhat.gov.uk</a> | No   | Resources                                   |

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| <b>DECISION:</b>  |
| The Council's success in being awarded a grant of £90,000, which would directly fund the development and improvement of tennis facilities at Gosling Sports Park, was noted and welcomed. |

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| <b>BACKGROUND:</b>   |
| Report of the Director (Finance and Operations) to the Cabinet item 17 refers. |