



RESPONSIBLE AUTHORITIES AND CONTACTS

Council Office Address

Contact: Licensing Department
Address: Welwyn Hatfield Borough Council
Council Offices
Welwyn Garden City
Hertfordshire
AL8 6AE
Telephone: 01707 357925
Email: licensing@welhat.gov.uk

Responsible authorities are public bodies that must be fully notified of applications and that are entitled to make representations to the licensing authority in relation to the application for the grant, variation, or review of a premises license. All representations made by responsible authorities are relevant representations if they concern the effect of the application on the licensing objectives.

Please note that you must send a copy of your completed application form to these responsible authorities.

Social Services

Contact: Michele Fournier
Address: Relevant Authority Licensing Act
Room 152
Local Safeguarding Children's Board
County Hall
Pegs Lane
Hertford
SG13 8DF

Weights and Measures Authority

Hertfordshire Trading Standards
Hertfordshire County Council
Mundells
Welwyn Garden City
Hertfordshire
AL7 1FT
Telephone: 01707 292429
Email: hcc.tradstad@hertfordshire.gov.uk

Police

Contact: Police Licensing Officer
Community Safety Unit
The Police Station
Comet Way
Hatfield
Hertfordshire
AL10 9SJ.

Home Office Immigration Enforcement

Address: Alcohol Licensing Team
Lunar House
40 Wellesley Road
Croydon
CR9 2BY
Email: Alcohol@homeoffice.gsi.gov.uk



Environmental Health

Contact: District Environmental Health Officer
Address: Environmental Health
Welwyn Hatfield Borough Council
The Council Offices
The Campus
Welwyn Garden City
Hertfordshire
AL8 6AE
Telephone: 01707 357242
Email: e.health@welhat.gov.uk

Planning

Address: Planning
Welwyn Hatfield Borough Council
The Council Offices
The Campus
Welwyn Garden City
Hertfordshire
AL8 6AE
Telephone: 01707 357000
Email: planning@welhat.gov.uk

Fire

Contact: Fire Protection Manager
Address: Fire Protection
Mundells – MU103
Welwyn Garden City
Hertfordshire
AL7 1 FT
Telephone: 01707 292310
Email: administration.cfs@hertfordshire.gov.uk
Web: www.hertsdirect.org.uk

HSE

Address: Woodlands
Manton Lane
Manton Industrial Estate
Bedford
Bedfordshire
MK41 7LW
Telephone: 08701 545 500
Web: www.hse.gov.uk

Health Authority

Address: Licensing applications
Public Health (postal point SFAR232)
Farnham House
Six Hills Way
Stevenage
SG1 2FQ
Email: publichealth@hertfordshire.gov.uk