



WELWYN HATFIELD

PUBLICATION OF DECISION LIST NUMBER 3/16-17

MUNICIPAL YEAR 2015/16

Date Published: 5 August 2016

This document lists the decisions taken by the Cabinet at its meeting on 2 August 2016. The list covers key and non-key decisions. These decisions will come into force within ten working days of the date of this document (i.e. 19 August 2016) unless the appropriate Overview and Scrutiny Committee calls a decision in.

Cabinet decisions are subject to pre-implementation review through the following call-in procedure:-

Decisions that involve expenditure over £100,000 can be called in. "Call-in" requires at least a quarter of the Members of the appropriate Overview and Scrutiny Committee to request the "call-in", in writing, within four working days of the publication of the decision by the Cabinet, to be effective. Where the appropriate Committee has been previously involved in the decision which is being "called-in", the request should be made by Members of one of the other two Overview and Scrutiny Committees. A Notification of Call-in Form can be obtained from and should be completed, signed and returned to Graham Seal, Governance Services Manager. The meeting of the Overview and Scrutiny Committee to consider the "called-in" item(s) must take place within twenty working days of the publication of the decision by the Cabinet. The Call-In procedure does not apply where the decision being taken by the Cabinet is urgent.

Where an Overview and Scrutiny Committee is of the opinion that an executive decision which relates to an area covered by that Committee yet to be made or made but not yet implemented would be, contrary to the policy framework, or contrary to or not wholly in accordance with the Council's budget, then it should seek advice from the Monitoring Officer and/or Director (Finance and Operations).

If you have any queries or wish to obtain further report information or information on a decision please refer to:

Graham Seal, Governance Services Manager at the Council Offices,

Campus East, Welwyn Garden City, Herts AL8 6AE

Telephone number (01707) 357444 or e-mail g.seal@welhat.gov.uk

INDEX OF PUBLISHED CABINET DECISIONS

List Ref.	Decision Made by	Date of Decision	Part 1/2	Subject/Title of Report	Category of Decision	Affected Wards	Eligible for Call-In & Date Decision must be called in by (If applicable)	Appropriate Overview and Scrutiny Committee	Page No.
1/3/16-17	Cabinet	2 August 2016	1	Revised Application Pack and Handbook for Hackney Carriage and Private Hire Drivers	Budget and Policy Framework Item for Recommendation to the Council	All	No	Environment	1.
2/3/16-17	Cabinet	2 August 2016	1	Welwyn Hatfield Draft Local Plan Submission 2016 and Green Corridor Strategic Framework – Stage 1 Report	Key Forward Plan Ref: FP752	All	No	Environment	2.
3/3/16-17	Cabinet	2 August 2016	1	Welwyn Garden City Estate Management Scheme	Key Forward Plan Ref: FP700	All	No	Environment	3.
4/3/16-17	Cabinet	2 August 2016	1	Medium Term Financial Strategy Review	Key Forward Plan Ref: FP758	All	No	Resources	4.
5/3/16-17	Cabinet	2 August 2016	1	Value for Money Strategy 2016-19	Key Forward Plan Ref: FP760	All	No	Resources	5.
6/3/16-17	Cabinet	2 August 2016	1	Hertfordshire County Council Air Quality Alert Scheme	Non-Key	All	No	Environment	6.
7/3/16-17	Cabinet	2 August 2016	1	Arm and Sword Lane, Hatfield – Residents' Permit Parking Scheme	Non-Key	Hatfield East	No	Environment	7.

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8/3/16-17	Cabinet	2 August 2016	1	Bradmore Green, Brookmans Park – Parking Places Order 2016	Non-Key	Brookmans Park and Little Heath	No	Environment	8.
9/3/16-17	Cabinet	2 August 2016	1	Peplins Way, Brookmans Park – Amendment to Waiting Restrictions	Non-Key	Brookmans Park and Little Heath	No	Environment	9.
10/3/16-17	Cabinet	2 August 2016	1	Westland Drive, Oaklands Avenue, The Gardens and Bluebridge Road, Brookmans Park, Hatfield – Review of Waiting Restrictions	Non-Key	Brookmans Park and Little Heath	No	Environment	10.
11/3/16-17	Cabinet	2 August 2016	1	European Union – General Data Protection Regulations	Non-Key	All	No	Resources	11.
12/3/16-17	Cabinet	2 August 2016	1	Council Tax Support – Hardship Relief and Discretionary Housing	Non-Key	All	No	Resources	12.
13/3/16-17	Cabinet	2 August 2016	2	Joint Building Control Service	Key Forward Plan Ref: FP736	All	No	Environment	13-14
14/3/16-17	Cabinet	2 August 2016	2	Proposals to Develop the Former Little Mead Garage Site, Hatfield for New Affordable Homes	Non-Key	Hatfield Central	No	Social	15.

LIST REFERENCE: 1/3/16-17

SUBJECT / TITLE OF REPORT								
Revised Application Pack and Handbook for Hackney Carriage and Private Hire Drivers								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	2 August 2016	No	Budget and Policy Framework Item for Recommendation to the Council	Nick Long 01707 357401 n.long@welhat.gov.uk	No	Environment

DECISION:
<p>(1) The results of the consultation process on the revised application pack and handbook were noted.</p> <p>(2) The results of the consultation exercise and the revised Driver Application Pack and Handbook were agreed and recommended to the Council for adoption.</p>

BACKGROUND:
<p>Recommendations of Environment Overview and Scrutiny Committee on 4 July 2016 to the Cabinet item 7(a) refers.</p>

LIST REFERENCE: 2/3/16-17

SUBJECT / TITLE OF REPORT
Welwyn Hatfield Draft Local Plan Submission 2016 and Green Corridor Strategic Framework – Stage 1 Report

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	2 August 2016	No	Key Forward Plan Ref: FP752	Jennifer Smith 01707 357210 j.smith@welhat.gov.uk	No	Environment

DECISION:
<p>(1) Subject to the amendments recommended by the Cabinet Housing and Planning Panel at its meeting on 20 July 2016 in relation to the Panshanger site, to the Hatfield Fire Station site and the Welwyn Garden City Fire Station site and the timetable for public consultation, the Proposed Submission Local Plan, Policies Map, Sustainability Appraisal and Infrastructure Delivery Plan would be published for public consultation under Regulation 19 of the Town and Country Planning (Local Planning) (England) Regulations 2012 as amended.</p> <p>(2) The Local Development Scheme would be updated and presented to a future Cabinet Housing and Planning Panel meeting and Cabinet meeting for agreement.</p> <p>(3) Authority was delegated to the Head of Planning, in consultation with the Executive Member for Planning, Housing and Community, to make minor non-material spelling, formatting, mapping and other amendments to the consultation documents where they did not alter the intent of the plan.</p> <p>(4) The Cabinet was recommended to approve the content of the Stage 1 Green Corridor document for consultation alongside the Proposed Submission Local Plan, with a view to proceeding to Stage 2 of the Green Corridor proposals, once any responses to the consultation have been taken into account.</p>

BACKGROUND:
Recommendations of Cabinet Housing and Planning Panel on 20 July 2016 to the Cabinet item 8(a) refers.

LIST REFERENCE: 3/3/16-17

SUBJECT / TITLE OF REPORT
Welwyn Garden City Estate Management Scheme

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	2 August 2016	No	Key Forward Plan Ref: FP700	Chris Carter 01707 357298 c.carter@welhat.gov.uk	No	Environment

DECISION:
<p>(1) An eight week period of public consultation on alternative options for the future of the Welwyn Garden City Estate Management Scheme was agreed to take the form of a letter to all residents within the Scheme area, a slightly different letter to all other residents who lived in Welwyn Garden City, but were not within the Scheme area and less targeted consultation via the Council's website and other communication channels such as newspaper adverts to other residents and bodies who might have an interest in the Scheme with agreement of the consultation letter(s) with Counsel to mitigate any later challenges.</p> <p>(2) A future report would be made to the Cabinet setting out the responses to the public consultation and recommending a preferred way forward as a consequence of those responses.</p>

BACKGROUND:
Report of the Director (Finance and Operations) to the Cabinet item 8(b) refers.

LIST REFERENCE: 4/3/16-17

SUBJECT / TITLE OF REPORT								
Medium Term Financial Strategy Review								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	2 August 2016	No	Key Forward Plan Ref: FP758	Tim Neill 01707 357425 t.neill@welhat.gov.uk	No	Resources

DECISION:	
(1)	The review and in particular the principles to be adopted for the 2017/18 budget setting process and beyond were noted.
(2)	It was noted that the 2017/18 budget setting process would need to address a budget gap of £560,000 in 2017/18 and also continue the longer term planning to address a budget gap of £2M by 2019/20.
(3)	Delegated authority was given to the Section 151 Officer, in consultation with the Executive Member, Resources, to apply for the Government's offer of a multi-year settlement by the deadline of the 14 October 2016, if deemed appropriate to do so in light of the facts available at the time.

BACKGROUND:
Report of the Director (Finance and Operations) to the Cabinet item 8(c) refers.

LIST REFERENCE: 5/3/16-17

SUBJECT / TITLE OF REPORT
Value for Money Strategy 2016-19

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	2 August 2016	No	Non-Key	Tim Neill 01707 357425 t.neill@welhat.gov.uk	No	Resources

DECISION:
The Value for Money Strategy for 2016-19 was adopted and the Action Plan activities noted.

BACKGROUND:
Report of the Director (Finance and Operations) to the Cabinet item 8(d) refers.

LIST REFERENCE: 6/3/16-17

SUBJECT / TITLE OF REPORT								
Hertfordshire County Council Air Quality Alert Scheme								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	2 August 2016	No	Non-Key	Terry Vincent 01707 357934 t.vincent@welhat.gov.uk	No	Environment

DECISION:
The Cabinet agreed that the Council would join Hertfordshire County Council's air quality alert scheme.

BACKGROUND:
Recommendations of Environment Overview and Scrutiny Committee on 4 July 2016 to the Cabinet item 9(a) refers.

LIST REFERENCE: 7/3/16-17

SUBJECT / TITLE OF REPORT								
Arm and Sword Lane, Hatfield – Residents’ Permit Parking Scheme								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Hatfield East	Cabinet	2 August 2016	No	Non-Key	Jack Carson 01707 357529 j.carson@welhat.gov.uk	No	Environment

DECISION:
Having considered the proposal and the objections, the Panel’s recommendation to proceed with the creation of the “Borough Of Welwyn Hatfield (Arm And Sword Lane, Hatfield) (Restriction Of Waiting Permit Parking Zone) Order 2016” was approved for the reasons set out by the Panel.

BACKGROUND:
Recommendations of Cabinet Housing and Planning Panel on 30 June 2016 to the Cabinet item 10(a) refers.

LIST REFERENCE: 8/3/16-17

SUBJECT / TITLE OF REPORT
Bradmore Green, Brookmans Park – Parking Places Order 2016

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Brookmans Park and Little Heath	Cabinet	2 August 2016	No	Non-Key	Jack Carson 01707 357529 j.carson@welhat.gov.uk	No	Environment

DECISION:
Having considered the proposal and the objection, the Panel’s recommendation to proceed with the creation of the “Borough Of Welwyn Hatfield (Bradmore Green, Brookmans Park, Hatfield) (Parking Places) Order 2016” was approved for the reasons set out by the Panel.

BACKGROUND:
Recommendations of Cabinet Housing and Planning Panel on 30 June 2016 to the Cabinet item 10(b) refers.

LIST REFERENCE: 9/3/16-17

SUBJECT / TITLE OF REPORT
Peplins Way, Brookmans Park – Amendment to Waiting Restrictions

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Brookmans Park and Little Heath	Cabinet	2 August 2016	No	Non-Key	Jack Carson 01707 357529 j.carson@welhat.gov.uk	No	Environment

DECISION:
Having considered the proposal relating to Peplins Way, Brookmans Park to amend to waiting restrictions and noting that no objections had been received during the formal consultation period, the Panel’s recommendation to proceed with the creation of the “Borough Of Welwyn Hatfield (Peplins Way, Peplins Close, Bradmore Way and Bradmore Green, Brookmans Park, Hatfield) (Restriction Of Waiting and Permit Parking Zone) Order 2014 (Amendment) Order 2016” was approved subject only to minor changes.

BACKGROUND:
Recommendations of Cabinet Housing and Planning Panel on 30 June 2016 to the Cabinet item 10(c) refers.

LIST REFERENCE: 10/3/16-17

SUBJECT / TITLE OF REPORT
Westland Drive, Oaklands Avenue, The Gardens and Bluebridge Road, Brookmans Park, Hatfield – Review of Waiting Restrictions

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Brookmans Park and Little Heath	Cabinet	2 August 2016	No	Non-Key	Jack Carson 01707 357529 j.carson@welhat.gov.uk	No	Environment

DECISION:
Having considered the proposals and objections received, the Panel's recommendation to proceed with the creation of the "Borough of Welwyn Hatfield (Westland Drive, Oaklands Avenue, The Gardens and Bluebridge Road, Brookmans Park, Hatfield) (Restriction of Waiting and Permit Parking Zone) Order 2016" was approved for the reasons set out by the Panel.

BACKGROUND:
Recommendations of Cabinet Housing and Planning Panel on 30 June 2016 to the Cabinet item 10(d) refers.

LIST REFERENCE: 11/3/16-17

SUBJECT / TITLE OF REPORT
European Union – General Data Protection Regulations

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	2 August 2016	No	Non-Key	Farhad Cantel 01707 357011 f.cantel@welhat.gov.uk	No	Resources

DECISION:
The Regulations were noted.

BACKGROUND:
Report of the Director (Finance and Operations) to the Cabinet item 12 refers.

LIST REFERENCE: 12/3/16-17

SUBJECT / TITLE OF REPORT
Council Tax Support – Hardship Relief and Discretionary Housing

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1		Cabinet	2 August 2016	No	Non-Key	Farhad Cantel 01707 357011 f.cantel@welhat.gov.uk	No	Resources

DECISION:
The 2016/17 first quarter update on council tax support was noted.

BACKGROUND:
Report of the Director (Finance and Operations) to the Cabinet item 13 refers.

LIST REFERENCE: 13/3/16-17

SUBJECT / TITLE OF REPORT
Joint Building Control Service

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	All	Cabinet	2 August 2016	No	Key Forward Plan Ref: FP736	Colin Haigh 01707 357239 c.haigh@welhat.gov.uk	No	Environment

DECISION:

- (1) The Cabinet agreed to this Council co-operating within the 'Hertfordshire joint service' to provide a joint building control and related service.
- (2) The Cabinet agreed that part of this co-operation should include the formation of a Holding Company (HoldCo) with two subsidiary companies, all private limited by shares and jointly owned, directly or indirectly, by the participating councils within the 'Hertfordshire joint service'.
- (3) The Business Case and the latest future cost model (July 2016) were approved.
- (4) The Cabinet agreed that, insofar as is permitted by law, the functions carried out by this Council's building control and related services be transferred to the subsidiary companies and that any remaining statutory building control functions that could not be passed to the new companies might be provided for by any one of the participating authorities within the 'Hertfordshire joint service'.
- (5) Delegated authority was given to Officers (the Chief Executive, Directors and Heads of Service, depending on the matter at hand) to confirm and carry out the necessary operational steps to create the joint service, in consultation with the Executive Member, Planning, Housing and Community and Executive Member, Resources and at this stage such steps were anticipated to include: the nomination of a shareholder representative, the nomination of a director, indemnification of the director, the transfer of loan funding, the transfer of live building control work and associated fees, a support services agreement to provide a second accommodation hub at Welwyn Hatfield offices for the company's administrative staff, changes to the Constitution, adding a monitoring function to the terms of reference of one of the Council's Overview and Scrutiny Committees, a 'workaround' so the Council could continue to sign off application decisions whilst work was carried

out by the new company, etc.

- (6) The Director (Governance) was authorised to approve and agree all the necessary legal documents to enter into this arrangement, which would include a Shareholders Agreement, a Services Agreement, an Inter-Authority Agreement and other related company documentation.
- (7) The payment of this authority's share of the £750,000 overall loan to the shared service of £107,143 was approved to be funded from the corporate projects budget noting that there was also an outstanding payment of £45,000 for work so far undertaken by the Board to reach this point.
- (8) The payment of this authority's unfinished building control work fees of £210,000 to the shared service was agreed.

BACKGROUND:

Exempt report of the Director (Finance and Operations) to Cabinet item 16(a) refers. As the report contains confidential/exempt information it is not available to the press or public.

LIST REFERENCE: 14/3/16-17

SUBJECT / TITLE OF REPORT
Proposals to Develop the Former Little Mead Garage Site, Hatfield for New Affordable Homes

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	Hatfield Central	Cabinet	2 August 2016	No	Non-Key	Sian Chambers 01707 357640 s.chambers@welhat.gov.uk	No	Social

DECISION:
<p>(1) The commencement of negotiations with the leaseholder at Little Mead, Hatfield, prior to the submission of a full planning application was approved.</p> <p>(2) Options in relation to the negotiations with the leaseholder include voluntary purchase at an agreed price, re-housing within the Council's existing stock or compulsory purchase.</p> <p>(3) The Cabinet agreed to the commencement of a consultation process with local residents and would consider the outcomes in a further detailed report.</p>

BACKGROUND:
Exempt report of the Director (Finance and Operations) to Cabinet item 17 refers. As the report contains confidential/exempt information it is not available to the press or public.