



PUBLICATION OF DECISION LIST NUMBER 11/16-17

MUNICIPAL YEAR 2016/17

Date Published: 10 February 2017

This document lists the decisions taken by the Cabinet at its meeting on 7 February 2017. The list covers key and non-key decisions. These decisions will come into force within ten working days of the date of this document (i.e. 24 February 2017) unless the appropriate Overview and Scrutiny Committee calls a decision in.

Cabinet decisions are subject to pre-implementation review through the following call-in procedure:-

Decisions that involve expenditure over £100,000 can be called in. "Call-in" requires at least a quarter of the Members of the appropriate Overview and Scrutiny Committee to request the "call-in", in writing, within four working days of the publication of the decision by the Cabinet, to be effective. Where the appropriate Committee has been previously involved in the decision which is being "called-in", the request should be made by Members of one of the other two Overview and Scrutiny Committees. A Notification of Call-in Form can be obtained from and should be completed, signed and returned to Graham Seal, Governance Services Manager. The meeting of the Overview and Scrutiny Committee to consider the "called-in" item(s) must take place within twenty working days of the publication of the decision by the Cabinet. The Call-In procedure does not apply where the decision being taken by the Cabinet is urgent.

Where an Overview and Scrutiny Committee is of the opinion that an executive decision which relates to an area covered by that Committee yet to be made or made but not yet implemented would be, contrary to the policy framework, or contrary to or not wholly in accordance with the Council's budget, then it should seek advice from the Monitoring Officer and/or Director (Finance and Operations).

If you have any queries or wish to obtain further report information or information on a decision please refer to:
Graham Seal, Governance Services Manager at the Council Offices, Campus
East, Welwyn Garden City, Herts AL8 6AE
Telephone number (01707) 357444 or e-mail g.seal@welhat.gov.uk

INDEX OF PUBLISHED CABINET DECISIONS

List Ref.	Decision Made by	Date of Decision	Part 1/2	Subject/Title of Report	Category of Decision	Affected Wards	Eligible for Call-In & Date Decision must be called in by (If applicable)	Appropriate Overview and Scrutiny Committee	Page No.
1/11/16-17	Cabinet	7 February 2017	1	Local Plan – Annual Monitoring Report – Approval for Publication and Delegated Authority to Finalise Minor Alterations	Key Forward Plan	All	No	Environment	1.
2/11/16-17	Cabinet	7 February 2017	1	Longcroft Lane and Surrounding Roads, Handside, Welwyn Garden City – Proposed Resident Parking Permit Scheme and Waiting Restrictions	Non-Key	Handside	No	Environment	2.
3/11/16-17	Cabinet	7 February 2017	1	Revenue Budget Monitoring at 31 December 2016 (Month 9)	Non-Key	All	No	Resources	3.
4/11/16-17	Cabinet	7 February 2017	1	Capital Budget Monitoring at 31 December 2016 (Period 6)	Non-Key	All	No	Resources	4.
5/11/16-17	Cabinet	7 February 2017	1	Council Tax Support – Hardship Relief and Discretionary Housing Payment Update	Non-Key	All	No	Resources	5.
6/11/16-17	Cabinet	7 February 2017	1	Re-Integration of the Housing Service into Welwyn Hatfield Borough Council	Non-key	All	No	Social	6.

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7/11/16-17	Cabinet	7 February 2017	2	Options Appraisal – Provision of Street CCTV Services	Non-Key	All	No	Social	7.
8/11/16-17	Cabinet	7 February 2017	2	CW Entertainment – Review of Pantomime Production	Non-Key	All	No	Social	8.
9/11/16-17	Cabinet	7 February 2017	2	Campus West Entertainment Centre - Review of the Zebra Card Discount Scheme	Non-Key	All	No	Social	9.

LIST REFERENCE: 1/11/16-17

SUBJECT / TITLE OF REPORT

Local Plan – Annual Monitoring Report – Approval for Publication and Delegated Authority to Finalise Minor Alterations

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	7 February 2017	No	Key Forward Plan	Rob Webster 01707 357511 r.webster@welhat.gov.uk	No	Environment

DECISION:

The Annual Monitoring Report was approved for publication and the Head of Planning was given delegated powers to agree any minor alterations to finalise the Report following consultation with the Executive Member (Planning, Housing and Community).

BACKGROUND:

Recommendations of Cabinet Housing and Planning Panel on 12 January 2017 to the Cabinet item 7(a) refers.

LIST REFERENCE: 2/11/16-17

SUBJECT / TITLE OF REPORT								
Longcroft Lane and Surrounding Roads, Handside, Welwyn Garden City – Proposed Resident Parking Permit Scheme and Waiting Restrictions								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Handside	Cabinet	7 February 2017	No	Non-Key	Jack Carson 01707 357529 j.carson@welhat.gov.uk		Environment

DECISION:
<p>Following consideration of the objections received, in particular the issues raised around equalities and diversity together with any proposed mitigating actions and the reasons for implementing the proposals, the Cabinet agreed to proceed with the creation of the Traffic Regulation Order for the resident parking permit scheme and waiting restrictions in various roads in Handside, Welwyn Garden City.</p> <p>It was noted that Parkfields would not to be included in the Residents Parking Permit Scheme, but that this would be reviewed after six months operation of the scheme.</p>

BACKGROUND:
<p>Recommendations of Cabinet Housing and Planning Panel on 12 January 2017 to the Cabinet item 8(a) refers.</p>

LIST REFERENCE: 3/11/16-17

SUBJECT / TITLE OF REPORT

Revenue Budget Monitoring at 31 December 2016 (Month 9)

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	7 February 2017	No	Non-Key	Daniel Williams 01707 357389 d.williams@welhat.gov.uk	No	Resources

DECISION:

Changes to the General Fund forecast outturn as at 31 December 2016 were agreed and would be included in the current budget, which in turn would then be used as the basis of comparison to the forecast outturn.

Changes to the Housing Revenue Account forecast outturn bringing the current budget in year deficit to £3.547M which would be used as the basis of comparison to the forecast outturn were agreed.

The position on debts and rechargeable works were noted.

BACKGROUND:

Report of the Executive Director (Resources, Environment and Cultural Services) to the Cabinet item 9 refers.

LIST REFERENCE: 4/11/16-17

SUBJECT / TITLE OF REPORT
Capital Budget Monitoring at 31 December 2016 (Period 6)

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	7 February 2017	No	Non-Key	Tracy Fortune 01707 357219 t.fortune@welhat.gov.uk	No	Resources

DECISION:
<p>The Cabinet agreed to a reduction of £0.012M in the 2016/17 current budget of the capital programme bringing the total budget to £40.585M.</p> <p>The Cabinet agreed to revised funding of the capital programme.</p> <p>Prudential Indicators were noted.</p>

BACKGROUND:
Report of the Executive Director (Resources, Environment and Cultural Services) to the Cabinet item 10 refers.

LIST REFERENCE: 5/11/16-17

SUBJECT / TITLE OF REPORT

Council Tax Support – Hardship Relief and Discretionary Housing Payment Update

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	7 February 2017	No	Non-Key	Farhad Cantel 01707 357011 f.cantel@welhat.gov.uk	No	Resources

DECISION:

The review of the scheme for the first three quarters of the current financial year was noted.

BACKGROUND:

Report of the Executive Director (Resources, Environment and Cultural Services) to the Cabinet item 11 refers.

LIST REFERENCE: 6/11/16-17

SUBJECT / TITLE OF REPORT								
Re-Integration of the Housing Service into Welwyn Hatfield Borough Council								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	7 February 2017	No	Non-Key	Simone Chinman Russell 01707 357660 s.russell@welhat.gov.uk	No	Social

DECISION:
Approval was given for the Council to indemnify Trust Board Members in line with the provisions recommended by the Council's legal advisor.

BACKGROUND:
Report of the Executive Director (Housing and Communities) to the Cabinet item 12 refers.

LIST REFERENCE: 7/11/16-17

SUBJECT / TITLE OF REPORT

Options Appraisal – Provision of Street CCTV Services

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	All	Cabinet	7 February 2017	No	Non-Key	Sian Chambers 01707 357640 s.chambers@welhat.gov.uk	No	Social

DECISION:

The Cabinet agreed that the Council would enter into a joint procurement with St Albans and City District Council.

The Member Procurement Board would be involved in the procurement process and make all appropriate decisions during the process, before a recommendation was brought back to the Cabinet on award of contract.

BACKGROUND:

Exempt report of the Executive Director (Housing and Communities) to Cabinet item 15 refers. As the report contains confidential/exempt information it is not available to the press or public.

LIST REFERENCE: 8/11/16-17

SUBJECT / TITLE OF REPORT

CW Entertainment – Review of Pantomime Production

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	All	Cabinet	7 February 2017	No	Non-Key	Paul Underwood 01707 357220 p.underwood@welhat.gov.uk	No	Social

DECISION:

An in-house production of the pantomime would be retained on the same basis it was planned, produced and delivered this year.

BACKGROUND:

Exempt report of the Executive Director (Resources, Environment and Cultural Services) to Cabinet item 16 refers. As the report contains confidential/exempt information it is not available to the press or public.

LIST REFERENCE: 9/11/16-17

SUBJECT / TITLE OF REPORT

Campus West Entertainment Centre - Review of the Zebra Card Discount Scheme

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	All	Cabinet	7 February 2017	No	Non-Key	Paul Underwood 01707 357220 p.underwood@welhat.gov.uk	No	Social

DECISION:

Having considered options for the operation of the scheme, the Cabinet agreed that Councillors would not be included in the scheme and the discount rate to employees on all eligible services would be reduced to 25%.

BACKGROUND:

Exempt report of the Executive Director (Resources, Environment and Cultural Services) to Cabinet item 17(a) refers. As the report contains confidential/exempt information it is not available to the press or public.