



PUBLICATION OF DECISION LIST NUMBER 3/17-18

MUNICIPAL YEAR 2017/18

Date Published: 11 August 2017

This document lists the decisions taken by the Cabinet at its meeting on 8 August 2017. The list covers key and non-key decisions. These decisions will come into force within ten working days of the date of this document (i.e. 25 August 2017) unless the appropriate Overview and Scrutiny Committee calls a decision in.

Cabinet decisions are subject to pre-implementation review through the following call-in procedure:-

Decisions that involve expenditure over £100,000 can be called in. "Call-in" requires at least a quarter of the Members of the appropriate Overview and Scrutiny Committee to request the "call-in", in writing, within four working days of the publication of the decision by the Cabinet, to be effective. Where the appropriate Committee has been previously involved in the decision which is being "called-in", the request should be made by Members of one of the other two Overview and Scrutiny Committees. A Notification of Call-in Form can be obtained from and should be completed, signed and returned to Graham Seal, Governance Services Manager. The meeting of the Overview and Scrutiny Committee to consider the "called-in" item(s) must take place within twenty working days of the publication of the decision by the Cabinet. The Call-In procedure does not apply where the decision being taken by the Cabinet is urgent.

Where an Overview and Scrutiny Committee is of the opinion that an executive decision which relates to an area covered by that Committee yet to be made or made but not yet implemented would be, contrary to the policy framework, or contrary to or not wholly in accordance with the Council's budget, then it should seek advice from the Monitoring Officer and/or Executive Director (Resources, Environment and Cultural Services).

If you have any queries or wish to obtain further report information or information on a decision please refer to:

Graham Seal, Governance Services Manager at the Council Offices,

Campus East, Welwyn Garden City, Herts AL8 6AE

Telephone number (01707) 357444 or e-mail g.seal@welhat.gov.uk

INDEX OF PUBLISHED CABINET DECISIONS

List Ref.	Decision Made by	Date of Decision	Part 1/2	Subject/Title of Report	Category of Decision	Affected Wards	Eligible for Call-In & Date Decision must be called in by (If applicable)	Appropriate Overview and Scrutiny Committee	Page No.
1/3/17-18	Cabinet	8 August 2017	1	Actions Status Report – Call in of Cabinet Decision on Goldings House, Hatfield	Scrutiny Call-In	Hatfield East	No	Social	1.
2/3/17-18	Cabinet	8 August 2017	1	Business Rates – Budget Changes and New Discretionary Rate Relief	Key Forward Plan Ref: FP813	All	No	Resources	2.
3/3/17-18	Cabinet	8 August 2017	1	Consultation on the Police and Crime Commissioner’s Proposal to Collaborate Officially with Herts Fire and Rescue	Non-Key	All	No	Social	3.
4/3/17-18	Cabinet	8 August 2017	1	Revenue Budget Quarter 1 Monitoring For the Financial Year 2017/18	Non-Key	All	No	Resources	4.
5/3/17-18	Cabinet	8 August 2017	1	Budget Capital Monitoring at 30 June 2017 (Period 3)	Non-Key	All	No	Resources	5.
6/3/17-18	Cabinet	8 August 2017	1	Webcasting and Recording of Meetings	Non-Key	All	No	Resources	6.
7/3/17-18	Cabinet	8 August 2017	1	New Streetscene Contract	Non-Key	All	No	Environment	7.
8/3/17-18	Cabinet	8 August 2017	1	Council Tax Support – Hardship Relief and Discretionary Housing Payment Update	Non-Key	All	No	Resources	8.

LIST REFERENCE: 1/3/17-18

SUBJECT / TITLE OF REPORT

Actions Status Report – Call in of Cabinet Decision on Goldings House, Hatfield

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Hatfield East	Cabinet	8 August 2017	No	Scrutiny Call-in	Marie Lowe 01707 357443 m.lowe@welhat.gov.uk	No	Social

DECISION:

The Cabinet noted an update on the outcome of the call-in for scrutiny of the Cabinet decision to transfer the freehold of Goldings House, Hatfield.

BACKGROUND:

Report of the Executive Directors (Public Protection, Planning and Governance) to the Cabinet item 4 refers.

LIST REFERENCE: 2/3/17-18

SUBJECT / TITLE OF REPORT

Business Rates – Budget Changes and New Discretionary Rate Relief

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	8 August 2017	No	Key Forward Plan Ref: FP813	Farhad Cantel 01707 357011 f.cantel@welhat.gov.uk	No	Resources

DECISION:

The Cabinet noted the local discretionary rate relief guidelines to support businesses that faced the steepest increases in their business bills as a result of the 2017 revaluation that had been agreed under delegated authority and in consultation with Hertfordshire County Council.

BACKGROUND:

Report of the Executive Directors (Resources, Environment and Cultural Services) to the Cabinet item 7(a) refers.

LIST REFERENCE: 3/3/17-18

SUBJECT / TITLE OF REPORT								
Consultation on the Police and Crime Commissioner's Proposal to Collaborate Officially with Herts Fire and Rescue								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	8 August 2017	No	Key	Matt Rayner 01707 357174 m.rayner@welhat.gov.uk	No	Social

DECISION:
The Cabinet agreed that a response to the consultation should be submitted which opposed the proposal, as recommended by the Social Overview and Scrutiny Committee.

BACKGROUND:
Recommendations of Social Overview and Scrutiny Committee on 27 July 2017 to the Cabinet item 8(a) refers.

LIST REFERENCE: 4/3/17-18

SUBJECT / TITLE OF REPORT

Revenue Budget Quarter 1 Monitoring For the Financial Year 2017/18

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	8 August 2017	No	Non-Key	Daniel Williams 01707 357389 d.williams@welhat.gov.uk	No	Resources

DECISION:

- (1) Changes to the General Fund forecast outturn as at 30 June 2017 were agreed to be included in the current budget, which in turn would then be used as the basis of comparison to the forecast outturn.
- (2) Changes to the Housing Revenue Account forecast outturn as at 30 June 2017 were agreed to be included in the current budget which would be used as the basis of comparison to the forecast outturn.
- (3) The position on debts and rechargeable works was noted.

BACKGROUND:

Report of the Executive Director (Resources, Environment and Cultural Services) to the Cabinet item 9 refers.

LIST REFERENCE: 5/3/17-18

SUBJECT / TITLE OF REPORT

Budget Capital Monitoring at 30 June 2017 (Period 3)

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	8 August 2017	No	Non-Key	Tracy Fortune 01707 357219 t.fortune@welhat.gov.uk	No	Resources

DECISION:

- (1) The overall position on the capital programme funding, and reserves at Period 3 was noted.
- (2) The forecast outturn was agreed.
- (3) The Prudential Indicators were noted.

BACKGROUND:

Report of the Executive Director (Resources, Environment and Cultural Services) to the Cabinet item 10 refers.

LIST REFERENCE: 6/3/17-18

SUBJECT / TITLE OF REPORT

Webcasting and Recording of Meetings

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	8 August 2017	No	Non-Key	Graham Seal 01707 357444 g.seal@welhat.gov.uk	No	Resources

DECISION:

Approval was given to waive Contract Procedure Rules to allow the award of a three year contract to Nuway Ltd to provide a webcasting and recording service for meetings in the Council Chamber based on 100 hours per annum, but with the flexibility to purchase more hours if required and subject to budgets being available, with effect from 1 September 2017.

BACKGROUND:

Report of the Executive Director (Public Protection, Planning and Governance) to the Cabinet item 11 refers.

LIST REFERENCE: 7/3/17-18

SUBJECT / TITLE OF REPORT

New Streetscene Contract

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	8 August 2017	No	Non-Key	Kirsten Roberts 01707 357177 k.roberts@welhat.gov.uk	No	Resources

DECISION:

The draft procurement timetable was noted and the set-up of a procurement board and associated terms of reference was approved.

BACKGROUND:

Report of the Executive Director (Resources, Environment and Cultural Services) to the Cabinet item 12 refers.

LIST REFERENCE: 8/3/17-18

SUBJECT / TITLE OF REPORT

Council Tax Support – Hardship Relief and Discretionary Housing Payment Update

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	8 August 2017	No	Non-Key	Farhad Cantel 01707 357011 f.cantel@welhat.gov.uk	No	Resources

DECISION:

The operation of the Council Tax support scheme in the first quarter of the current financial year was noted.

BACKGROUND:

Report of the Executive Director (Resources, Environment and Cultural Services) to the Cabinet item 13 refers.