



PUBLICATION OF DECISION LIST NUMBER 5/17-18

MUNICIPAL YEAR 2017/18

Date Published: 6 October 2017

This document lists the decisions taken by the Cabinet at its meeting on 3 October 2017. The list covers key and non-key decisions. These decisions will come into force within ten working days of the date of this document (i.e. 20 October 2017) unless the appropriate Overview and Scrutiny Committee calls a decision in.

Cabinet decisions are subject to pre-implementation review through the following call-in procedure:-

Decisions that involve expenditure over £100,000 can be called in. "Call-in" requires at least a quarter of the Members of the appropriate Overview and Scrutiny Committee to request the "call-in", in writing, within four working days of the publication of the decision by the Cabinet, to be effective. Where the appropriate Committee has been previously involved in the decision which is being "called-in", the request should be made by Members of one of the other two Overview and Scrutiny Committees. A Notification of Call-in Form can be obtained from and should be completed, signed and returned to Graham Seal, Governance Services Manager. The meeting of the Overview and Scrutiny Committee to consider the "called-in" item(s) must take place within twenty working days of the publication of the decision by the Cabinet. The Call-In procedure does not apply where the decision being taken by the Cabinet is urgent.

Where an Overview and Scrutiny Committee is of the opinion that an executive decision which relates to an area covered by that Committee yet to be made or made but not yet implemented would be, contrary to the policy framework, or contrary to or not wholly in accordance with the Council's budget, then it should seek advice from the Monitoring Officer and/or Executive Director (Resources, Environment and Cultural Services).

If you have any queries or wish to obtain further report information or information on a decision please refer to:

Graham Seal, Governance Services Manager at the Council Offices,

Campus East, Welwyn Garden City, Herts AL8 6AE

Telephone number (01707) 357444 or e-mail g.seal@welhat.gov.uk

INDEX OF PUBLISHED CABINET DECISIONS

List Ref.	Decision Made by	Date of Decision	Part 1/2	Subject/Title of Report	Category of Decision	Affected Wards	Eligible for Call-In & Date Decision must be called in by (If applicable)	Appropriate Overview and Scrutiny Committee	Page No.
1/5/17-18	Cabinet	3 October 2017	1	Remote Network Access	Budget and Policy Framework Item for Recommendation to the Council	All	No	Resources	1.
2/5/17-18	Cabinet	3 October 2017	1	Housing Allocation Policy Review	Budget and Policy Framework Item for Recommendation to the Council	All	No	Social	2.
3/5/17-18	Cabinet	3 October 2017	1	Proposals for the Demolition and Re-provision of Enhanced and Increased Temporary Accommodation at Howlands House, Welwyn Garden City	Key Forward Plan Ref: FP822	Howlands	No	Social	3.
4/5/17-18	Cabinet	3 October 2017	1	Hatfield Swim Centre Changing Room Refurbishment	Key (Not on Forward Plan)	Hatfield Central	Yes 12 October 2017	Social	4.
5/5/17-18	Cabinet	3 October 2017	1	Pilot Scheme for Business Rates Growth Retention	Non-Key	All	No	Resources	5.
6/5/17-18	Cabinet	3 October 2017	1	Risk Management	Non-Key	All	No	Resources	6.
7/5/17-18	Cabinet	3 October 2017	2	Housing Operations Customer First Transformation Programme	Key Forward Plan Ref: FP809	All	No	Social	7.

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8/5/17-18	Cabinet	3 October 2017	2	Proposed Sale of Salisbury Square, Hatfield	Key (Not on Forward Plan)	Hatfield East	No	Resources	8.
9/5/17-18	Cabinet	3 October 2017	2	Parking Enforcement and Management Contracts	Key (Not on Forward Plan)	All	Yes 12 October 2017	Environment	9.
10/5/17-18	Cabinet	3 October 2017	2	Non-Domestic Rates Write Offs	Non-Key	Northaw and Cuffley	No	Resources	10.
11/5/17-18	Cabinet	3 October 2017	2	Campus West Cabinet Panel – 31 July 2017	Non-Key	Handside	No	Social	11.

LIST REFERENCE: 1/5/17-18

SUBJECT / TITLE OF REPORT

Remote Network Access

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	3 October 2017	No	Budget and Policy Framework Item for Recommendation to the Council	Farhad Cantel 01707 357011 f.cantel@welhat.gov.uk	No	Resources

DECISION:

The Cabinet recommended to the Council to approve a supplementary capital estimate of £30,000 for the purchase of the latest version of the Pulse Secure Virtual Private Network appliance and that the budget be released with immediate effect.

BACKGROUND:

Report of the Executive Director (Resources, Environment and Cultural Services) to the Cabinet item 7(a) refers.

LIST REFERENCE: 2/5/17-18

SUBJECT / TITLE OF REPORT								
Housing Allocation Policy Review								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	3 October 2017	No	Budget and Policy Framework Item for Recommendation to the Council	Dawn Murphy 01707 357644 d.murphy@welhat.gov.uk	No	Social

DECISION:
The Cabinet approved and recommended the proposed changes to the Housing Allocation Policy to the Council for adoption.

BACKGROUND:
Recommendations of Cabinet Housing Panel on 18 September 2017 to the Cabinet item 7(b) refers.

LIST REFERENCE: 3/5/17-18

SUBJECT / TITLE OF REPORT

Proposals for the Demolition and Reprovision of Enhanced and Increased Temporary Accommodation at Howlands House, Welwyn Garden City

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Howlands	Cabinet	3 October 2017	No	Key Forward Plan Ref: FP822	Sian Chambers 01707 357640 s.chambers@welhat.gov.uk	No	Social

DECISION:

- (1) The Cabinet approved the appointment of Pellings, from the Council's existing Architect framework agreement, to draw up a detailed scheme and submit a planning application for the demolition and redevelopment of Howlands House, Welwyn Garden City.
- (2) Subject to planning approval, a further report would be brought to the Cabinet setting out the detailed financial appraisal and seeking authority to procure a construction partner.

BACKGROUND:

Report of the Executive Director (Housing and Communities) to the Cabinet item 8 refers.

LIST REFERENCE: 4/5/17-18

SUBJECT / TITLE OF REPORT
Hatfield Swim Centre Changing Room Refurbishment

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Hatfield Central	Cabinet	3 October 2017	No	Key (Not on Forward Plan)	Ka Ng 01707 357275 k.ng@welhat.gov.uk	Yes 12 October 2017	Social

DECISION:
Delegated authority was given to the Executive Director (Resources, Environment and Cultural Services), in consultation with the Executive Member (Policy and Culture), to award the contract for the Hatfield Swim Centre changing village refurbishment, subject to the value of the contract not exceeding £150,000.

BACKGROUND:
Report of the Executive Director (Resources, Environment and Cultural Services) to the Cabinet item 9 refers.

LIST REFERENCE: 5/5/17-18

SUBJECT / TITLE OF REPORT
Pilot Scheme for Business Rates Growth Retention

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	3 October 2017	No	Non-Key	Richard Baker 01707 357425 r.baker@welhat.gov.uk	No	Resources

DECISION:
The Cabinet agreed to give delegated authority to the Executive Director (Resources, Environment and Cultural Services), in consultation with the Executive Member (Resources), to enter into a Hertfordshire business rates pool and/or to submit a joint application to the Department of Communities and Local Government to enter the pilot scheme for business rates growth retention, if after full consideration, there was a financial case for doing so.

BACKGROUND:
Report of the Executive Directors (Resources, Environment and Cultural Services) to the Cabinet item 10 refers.

LIST REFERENCE: 6/5/17-18

SUBJECT / TITLE OF REPORT
Risk Management

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	3 October 2017	No	Non-Key	Andy Cremer 01707 357169 a.cremer@welhat.gov.uk	No	Resources

DECISION:
The current Strategic Risk Register and comments in respect of each risk where shown were noted.

BACKGROUND:
Report of the Executive Directors (Public Protection, Planning and Governance) to the Cabinet item 11 refers.

LIST REFERENCE: 7/5/17-18

SUBJECT / TITLE OF REPORT

Housing Operations Customer First Transformation Programme

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	All	Cabinet	3 October 2017	No	Key Forward Plan Ref: FP809	Stuart Pearson 01707 357742 s.pearson@welhat.gov.uk	No	Social

DECISION:

The Cabinet endorsed and approved the proposals for the programme.

BACKGROUND:

Exempt report of the Executive Director (Housing and Communities) to Cabinet item 14(a) refers. As the report contains confidential/exempt information it is not available to the press or public.

LIST REFERENCE: 8/5/17-18

SUBJECT / TITLE OF REPORT
Proposed Sale of Salisbury Square, Hatfield

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	Hatfield East	Cabinet	3 October 2017	No	Key (Not on Forward Plan)	Mike Storey 01707 357457 m.storey@welhat.gov.uk	No	Resources

DECISION:
The Cabinet agreed to the disposal of the Council's remaining share of the trust holdings at Salisbury Square, Hatfield along with any residual title held, to Gascoyne Cecil Estates at a price of £500,000.

BACKGROUND:
Exempt report of the Executive Director (Resources, Environment and Cultural Services) to Cabinet item 15(a) refers. As the report contains confidential/exempt information it is not available to the press or public.

LIST REFERENCE: 9/5/17-18

SUBJECT / TITLE OF REPORT								
Parking Enforcement and Management Contracts								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	All	Cabinet	3 October 2017	No	Key (Not on Forward Plan)	Vikki Hatfield 01707 357555 v.hatfield@welhat.gov.uk	Yes 12 October 2017	Environment

DECISION:
<p>(1) The Cabinet agreed to enter into a new Service Level Agreement with East Hertfordshire District Council for the current on street parking enforcement activities as well as an option for the enforcement of the Council car parks for a term of 5 years plus one year and a further year.</p> <p>(2) The Cabinet agreed that the car park cleansing operations be added to the Council's Streetscene contract from 1 October 2019.</p> <p>(3) The Cabinet agreed that a Member Procurement Board be set up to assess the re-procurement of the Car Park Management Contract and available options, in particular, the remit of this Board would be to include exploring the optimal parking management system going forward which would include getting definitive costs for all aspects of the work, with the enforcement being included in the new East Hertfordshire District Council tender.</p>

BACKGROUND:
<p>Exempt report of the Executive Director (Resources, Environment and Cultural Services) to Cabinet item 15(b) refers. As the report contains confidential/exempt information it is not available to the press or public.</p>

LIST REFERENCE: 10/5/17-18

SUBJECT / TITLE OF REPORT								
Non-Domestic Rates Write Offs								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	Northaw and Cuffley	Cabinet	3 October 2017	No	Non-Key	Farhad Cantel 01707 357011 f.cantel@welhat.gov.uk	No	Resources

DECISION:
The Cabinet agreed to write off a non-domestic rates debt of over £10,000 where no further recovery action could be taken.

BACKGROUND:
Exempt report of the Executive Director (Resources, Environment and Cultural Services) to Cabinet item 16 refers. As the report contains confidential/exempt information it is not available to the press or public.

LIST REFERENCE: 11/5/17-18

SUBJECT / TITLE OF REPORT								
Campus West Cabinet Panel – 31 July 2017								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	Handside	Cabinet	3 October 2017	No	Non-Key	Graham Seal 01707 357444 g.seal@welhat.gov.uk	No	Social

DECISION:
The report of the meeting of the Campus West Cabinet Panel held on 31 July 2017 on the budget and income quarter one and review of the business was received.

BACKGROUND:
Exempt recommendations of Campus West Cabinet Panel on 31 July 2017 to the Cabinet item 17 refers. As the report contains confidential/exempt information it is not available to the press or public.