



The Resident
«PAONumber» «PAOName» «StreetName»
«PostTown»
«Postcode»

Reply To: address as below
Ref: MM/12097
Date: 26th July 2018
Direct Tel: 01707 357000
Email: contact-WHC@welhat.gov.uk

Dear Resident,

Notification of New Resident Permit Scheme Clarkes Road/Stonecross Court, Hatfield B 11

This letter is to notify residents that the formal consultation period for the above scheme is now complete. Proposals to implement a resident parking permit scheme, verge and footway protection order and double yellow lines in various roads in the area, were presented to the Cabinet Planning and Parking Panel on 7 June 2018. Their recommendations were approved at the meeting of Cabinet on 10th July 2018.

The legal document relating to the parking proposals has now been made. The public notice will be published in the Welwyn Hatfield Times on Wednesday 1st August 2018. Notice boards will also be erected in lengths of roads affected. The new scheme will start on Monday 20th August 2018. The installation of related signage and double yellow lines will take place during August. Please note, there will be a warning notice period of two weeks for vehicles parking in contravention of the resident parking restrictions and verge protection order, as this is communicated by signage and drivers do not always see that changes have taken place if they do not live in the roads affected. However, the warning period does not extend to the new double yellow lines.

To apply for a resident parking permit or paperless visitor vouchers please visit <https://welhat.nsl-apply.co.uk> . Useful information on how to make an application can be found on our website at www.welhat.gov.uk/permitsandvouchers . You will need to create an account linked to an email address for future renewal reminders. Multiple applications for the same household can be made through one account. You will need to supply the correct proofs either as a scan or a digital photograph and upload onto the account. To get started, once you have logged into your account, simply click on "Apply for a permit".

If you have any questions about completing an application, please call or email using the details at the top of this letter and leave a message. A member of Parking Services will respond as soon as possible.

If you are unable to apply online, please call the Contact Centre on 01707 357000 for further information.

For further details of prices & required proofs please see the reverse.

Sent on behalf of
Parking Services

Permit Parking Schemes

Permit Type	Cost
Resident Permit 1 st Permit	£25 per year *
Resident Permit 2 nd Permit	£40 per year
Resident Permit 3 rd or subsequent Permit	£60 per year
Motorcycle Permit	£10 per year
Visitor Vouchers (1 day vouchers)	£10 for 20 vouchers ** (<i>up to 240 days in a 12 month period</i>)

*Residents who are a Blue Badge holder and own or drive a vehicle will not be charged for 1st permit upon proof of badge.

**Residents in receipt of state pension may buy vouchers at a 50% concession rate with proof of pension.

Doctors and Health Care visitors who visit residents in the permit zone are also eligible for a permit. The charge for this at £20 per year. Please ask the health care provider to contact us for more information.

Required proofs for permits:

Resident permits – a proof of residence and proof of vehicle
Visitor Vouchers – proof of residence

Proof of Residence: One of the following – Current WHBC council tax bill, Utility Bill issued within the last 6 months (Gas, Water, Electric, TV Services, or landline telephone), Tenancy Agreement or Mortgage Statement.

Proof of Vehicle: One of the following – V5C (The Log Book), Insurance Schedule showing the vehicle is insured at the permit address, or the official bill of sale.

Vehicles must not park on the grass verges, footways, vehicle crossovers or any yellow lines within the permit scheme. Any vehicle parked in these areas may receive a Penalty Charge Notice.

Frequently Asked Questions:

Q. Do I need to display my resident permit?

A. The permit system is now paperless so no permit is required to be displayed on the resident's vehicle. The enforcement officers can check if a vehicle has a valid permit by carrying out a search of the registration. *Please note a resident permit does not guarantee a space to park in the street, however it does allow the permit vehicle to be parked within the area of the resident parking zone.*

Q. How do I upload my proofs onto my account?

A. You can either scan or take a digital photo (using a smart phone or camera) of the required documents and when you click on the upload in the application process select the documents. If you are unable to do either of these you can also bring your documents to the Council Reception in Welwyn Garden City and they will scan them for you.

Q. Are my details secure online?

A. Yes the system is secure via an encrypted serve as shown on the website address bar by the padlock symbol.

Q. When do visitor vouchers need to be used?

A. If your visitor is parking on the highway during the restriction hours (Mon-Fri 9am-5pm), if the visitor parks solely outside of those hours a visitor voucher would not be required.

Q. I always park my car on my driveway or in a garage – do I need to buy a permit?

A. If your vehicle is not going to be parked upon the highway a permit does not need to be purchased.

Any further questions or require assistance with your online application? Please view the user guide at www.welhat.gov.uk/permitsandvouchers or contact us on 01707 357000