



**Ka Ng**  
**Corporate Director of Resources**  
**Environment and Cultural Services**

Reply To: address as below  
Date: 10<sup>th</sup> April 2019  
Our ref: MM/12113  
Direct Tel: 01707 357000  
Email: parking@welhat.gov.uk

The Resident  
«Number» «PAOName»  
«StreetName»  
«Locality»  
«Postcode»

Dear Resident,

**Parking Survey Results – Lambs Close, Cuffley**

Further to the letter dated 27<sup>th</sup> February 2019, the Council are now writing to advise you of the results of the parking consultation.

Northaw and Cuffley Parish Council have requested that Welwyn Hatfield Borough Council (WHBC) manage the Lambs Close permit scheme, as we manage all other council resident permit schemes within the borough.

The current restrictions are Monday to Friday, 11am to 1pm. The council asked residents if they wanted to see any changes to the current restrictions, which could include Saturdays, as well as offering different times for the restriction to operate.

The council received 18 completed forms from total of 82 properties (approx. 22% response rate), the responses were as follows:

Keep Mon-Fri	Include Saturdays
13	5
No time changes	Want time changes
10	8

As there was no majority in favour of any change, the council will be proposing to make no changes to the days and times the resident permit scheme operates. This means permits or visitor vouchers will only need to be displayed, if a vehicle is parking in the marked bays Monday to Friday, 11am and 1pm.

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It has been noted some residents raised concerns about potential misuse of permits and/or visitor vouchers.

There are stringent checks in place to ensure only eligible vehicles can be linked to properties within a resident parking permit scheme, and only residents are able to purchase permits/visitor vouchers. The council only issues permits once correct proof of residence (council tax or utility bill) and proof showing the vehicle is registered or is insured at the permit address. Permits and/or visitor vouchers are only issued to residents who reside in one of the eligible properties. Local businesses or commuters will **not** be eligible to buy permits or visitor vouchers.

There is a limit to the number of visitor vouchers which can be purchased from each property each year, and vouchers are monitored to ensure the system is being fairly used, as with our other permit schemes. Landlords can apply for a limited amount of visitor vouchers to be able to manage a property within a resident parking permit area.

To allow the Council to start administering the permits and visitor vouchers, a legal document will need to be created (Traffic Regulation Order), and this is being drafted. This Order will need to be formally advertised for a period of 21 days, to allow residents and other affected parties to comment/object to these proposals.

Once ready, we will write to all residents with a further update and details of when the Notice of Intent and Traffic Regulation Order will be advertised. Any objections to the Order can be submitted once the Notice is advertised.

Consultation documentation can be also found on the dedicated page for Cuffley on the Council website [www.welhat.gov.uk/parkingincuffley](http://www.welhat.gov.uk/parkingincuffley)

If you have any questions relating to the content in this letter, please call 01707 357000 and leave a message and an officer will call you back.

Sent on Behalf of,

Parking Services  
Welwyn Hatfield Council