



**WELWYN
HATFIELD**

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Corporate Director, Resources, Environment
and Cultural Services

Reply To: Parking Services

Our Ref: JC/12084

Date: 13th May 2019

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Email: contact-whc@welhat.gov.uk

The Occupier

**THE BOROUGH OF WELWYN HATFIELD (VARIOUS ROADS, ROE GREEN, HATFIELD)
(RESTRICTION OF WAITING AND PERMIT PARKING ZONES) ORDER 2018**

**THE BOROUGH OF WELWYN HATFIELD
(VARIOUS ROADS, ROE GREEN, HATFIELD) (PROHIBITION OF STOPPING AND WAITING ON
VERGE OR FOOTWAY) ORDER 2018**

Dear Resident,

This letter is to notify residents that the formal consultation period for the above schemes is now complete. Proposals to implement a resident parking permit scheme, verge and footway protection order and yellow line waiting restrictions in various roads in the area; were presented to the Cabinet Planning and Parking Panel on 7th March 2019. Their recommendations were approved at a meeting of the Cabinet on 2nd April 2019.

The legal document relating to the parking proposals has now been made. A public notice will be published in the Welwyn Hatfield Times on Wednesday 15th June 2019. Notice boards will also be erected in the affected roads. The new scheme will commence on Monday 17th June 2019. The installation of related signage and yellow line road markings will take place prior to this date. Please note, there will be a warning notice period of two weeks only for vehicles parking in contravention of the resident parking restrictions and verge protection order. However, the warning period does not extend to the new double yellow lines.

To apply for a resident parking permit or paperless visitor vouchers please visit <https://welhat.nsl-apply.co.uk>. Useful information on how to make an application can be found on our website at www.welhat.gov.uk/permitsandvouchers. You will need to create an account linked to an email address for future renewal reminders. Multiple applications for the same household can be made through one account. You will need to supply the correct proofs either as a scan or a digital photograph and upload onto the account. To get started, once you have logged into your account, simply click on "Apply for a permit".

Welwyn Hatfield Borough Council, The Campus, Welwyn Garden City, Herts AL8 6AE
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Tel: 01707 357000

www.welhat.gov.uk



If you have any questions about completing an application, please call or email using the details at the top of this letter and leave a message. A member of Parking Services will respond as soon as possible.

If you are unable to apply online, please call the Contact Centre on 01707 357000 for further information.

For further details of prices & required proofs, please see the attached sheet.

All previous correspondence, including final plan drawings pertaining to the verge protection order and resident permit parking schemes, can be found on the Parking Consultation web page located in the Parking Services section of the Council's website.

<http://www.welhat.gov.uk/hatfieldcentralandeast>

Sent on behalf of
Parking Services

Any further questions or require assistance with your online application? Please view the user guide at www.welhat.gov.uk/permitsandvouchers or contact us on 01707 357000

Permit Parking Schemes

Permit Type	Cost
Resident Permit 1 st Permit	£25 per year *
Resident Permit 2 nd Permit	£40 per year
Resident Permit 3 rd or subsequent Permit	£60 per year
Motorcycle Permit	£10 per year
Visitor Vouchers (1 day vouchers)	£10 for 20 vouchers ** (up to 240 days in a 12 month period)

*Residents who are a Blue Badge holder and own or drive a vehicle will not be charged for 1st permit upon proof of badge.

**Residents in receipt of state pension may buy vouchers at a 50% concession rate with proof of pension.

Doctors and Health Care visitors who visit residents in the permit zone are also eligible for a permit. The charge for this at £20 per year. Please ask the health care provider to contact us for more information.

Required proofs for permits:

Resident permits – a proof of residence and proof of vehicle
Visitor Vouchers – proof of residence

Proof of Residence: One of the following – Current WHBC council tax bill, Utility Bill issued within the last 6 months (Gas, Water, Electric, TV Services, or landline telephone), Tenancy Agreement or Mortgage Statement.

Proof of Vehicle: One of the following – V5C (The Log Book), Insurance Schedule showing the vehicle is insured at the permit address, or the official bill of sale.

Vehicles must not park on the grass verges, footways, vehicle crossovers or any yellow lines within the permit scheme. Any vehicle parked in these areas may receive a Penalty Charge Notice.

Frequently Asked Questions:

Q. Do I need to display my resident permit?

A. The permit system is now paperless so no permit is required to be displayed on the resident's vehicle. The enforcement officers can check if a vehicle has a valid permit by carrying out a search of the registration. *Please note a resident permit does not guarantee a space to park in the street, however it does allow the permit vehicle to be parked within the area of the resident parking zone.*

Q. How do I upload my proofs onto my account?

A. You can either scan or take a digital photo (using a smart phone or camera) of the required documents and when you click on the upload in the application process select the documents. If you are unable to do either of these you can also bring your documents to the Council Reception in Welwyn Garden City and they will scan them for you.

Q. Are my details secure online?

A. Yes the system is secure via an encrypted server as shown on the website address bar by the padlock symbol.

Q. When do visitor vouchers need to be used?

A. If your visitor is parking on the highway during the restriction hours (Mon-Fri 9am-5pm), if the visitor parks solely outside of those hours a visitor voucher would not be required.

Q. I always park my car on my driveway or in a garage – do I need to buy a permit?

A. If your vehicle is not going to be parked upon the highway a permit does not need to be purchased.

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