

WELWYN HATFIELD BOROUGH COUNCIL

ROAD TRAFFIC REGULATION ACT 1984

THE BOROUGH OF WELWYN HATFIELD (VARIOUS CAR PARKS, HATFIELD) (OFF-STREET PARKING PLACES) ORDER 2019

The Council of The Borough of Welwyn Hatfield (hereinafter referred to as "the Council") pursuant to arrangements made under Section 19 of the Local Government Act of 2000 and the Local Authorities (Arrangements for the Discharge of Functions) (England) Regulations 2012 with Hertfordshire County Council ("the County Council") in exercise of the powers conferred by Sections 32, 33, 34, 35, 44, 45, 46, 47, 49, and 53 and Part IV of Schedule 9 to the Road Traffic Regulation Act 1984 ("the 1984 Act") (as amended by the Road Traffic Regulation (Parking) Act 1986) and Section 43 and Schedule 3 of the Road Traffic Act 1991 ("the 1991 Act") and the provisions of Part 6 of The Traffic Management Act 2004 ("the 2004 Act") and of all other enabling powers and after consultation with the Chief Officer of Police in accordance with Part III of Schedule 9 to the 1984 Act hereby make the following Order.

PART I - GENERAL

Commencement and Citation

- (a) This Order shall come into operation on **XXXXX** and may be cited as "The Borough of Welwyn Hatfield (Various Car Parks, Hatfield) (Off-Street Parking Places) Order 2019" hereinafter referred to as "this Order".

(b) The Borough of Welwyn Hatfield (Various Car Parks, Hatfield) (Off-Street Parking Places) Plans 2019 ("the Off-Street Plans") and the Schedules to this Order are incorporated into this Order.

Revocations

- The provisions of the following Orders are hereby revoked but only in so far as they are affected by the restrictions imposed by this Order;

The Borough of Welwyn Hatfield (Town Centre Car Parks, Hatfield) (Off-Street Parking Places) Order 2012
The Borough of Welwyn Hatfield (Town Centre Car Parks, Hatfield) (Off-Street Parking Places) Order 2012 (Amendment) (No.1) Order 2014
The Borough of Welwyn Hatfield (Town Centre Car Parks, Hatfield) (Off-Street Parking Places) Order 2012 (Amendment) (No.2) Order 2014

Interpretation

- (a) The Interpretation Act 1978 shall apply for the interpretation of this Order as it applies for the interpretation of an Act of Parliament.

(b) Save as otherwise defined within this Order each and every expression shall have the meaning assigned to it by the Traffic Signs Regulations and General Directions 2016, SI No.362.

(c) In this Order, except where the context otherwise requires, the following expressions have the meaning hereby respectively assigned to them:

"Approved method of payment" means payment by credit, debit, pre-paid or any other electronic card or payment by phone through a scheme organised through the Council;

"Civil Enforcement Officer" has same meaning as in Section 76 of the Act of 2004;

"Council" means Welwyn Hatfield Borough Council and includes any parking services contractor or authorised agent appointed by or acting on behalf of the Council for the purpose of any function under the provisions of this order;

"Delivering" and "Collecting" in relation to any goods include checking the goods for the purpose of their delivery or collection;
"Disabled Persons Badge" and "Parking Disc" have the same meaning as in the Local Authorities Traffic Orders (Exemption for Disabled Persons) (England) Regulations 2000

"Driver" means the person driving or having control or charge of the Vehicle at any given time

and in particular in relation to a Vehicle waiting in a Parking Place the person driving at the time it was left in that Parking Place;

“Disabled Parking Bay” means an area contained within a Parking Place marked by yellow road markings to indicate the position in which a vehicle may be parked, for use by a disabled person’s vehicle displaying in the relevant position a disabled persons badge and parking disc.

“Disabled Person's Vehicle” means a Vehicle lawfully displaying a Disabled Person's Badge and is a Vehicle which, immediately before or after any period of waiting allowed by virtue of a provision of a kind required by Regulation 8 of the Local Authorities’ Traffic Orders (Exemptions for Disabled Persons) (England) Regulations 2000 SI 683, has been or is to be driven by a Disabled Person or, as the case may be, has been or is to be used for carrying Disabled Persons as passengers;

“Eligible Address” means any postal address which is listed in Schedule 2 to this Order and therefore indicates that the entitled user may apply for a Parking Permit.

“Entitled User” means a person who occupies premises the postal address of which is an eligible address which has no Off-Street parking space provided or authorised by any planning consent related to the premises and who is liable for payment of business rates on that premises;

“Goods” means goods or burden of any description and includes postal packets of any description;

“Key” means the Key attached to the Off-Street Plans to be read in conjunction with those Off-Street Plans;

“Loading bay” means an area contained within a Parking Place delineated by painted road markings to indicate the marked limits of the Loading Bay and the position in which a Vehicle or Vehicle of any specified class may be parked and as identified in the key and shown to the Off-Street Plans;

“Motor Cycle Parking Bay” means an area contained within a Parking Place delineated by painted road markings to indicate the marked limits of the bay and the position in which a Motor Cycle may be parked and as identified in the key and shown to the Off-Street Plans;

“Motor Cycle” has the meaning as given by Section 136(4) of the Act of 1984;

“Motor Vehicle” has the meaning as given by Section 136(1) of the Act of 1984;

“Off-Street Plans” means The Borough of Welwyn Hatfield (Various Car Parks, Hatfield) (Off-Street Parking Places) Plans 2019 including the Key and the Schedules, which are incorporated into this Order pursuant to Article 1(b) hereof;

“Operational Days and Hours” in relation to a car park means the period during which the car park open for use by the public or staff as specified in Schedule 1;

“Owner” has the meaning assigned to it by s.82 (2) and (3) of the Road Traffic Act 1991;

“Parking Bay” means an area contained within a Parking Place delineated by painted road markings to indicate the marked limits of the Parking Bay and the position in which a Vehicle or Vehicle of any specified class may be parked and as identified in the key and shown to the Off-Street Plans;

“Parking Disc” means a device which is 125 millimetres square and coloured blue has been issued by a local authority and has not ceased to be valid and is capable of showing the quarter hour period during which a period of waiting has begun as provided for in the Local Authorities’ Traffic Orders (Exemptions for Disabled Persons) (England) Regulations 2000 SI 683;

“Parking Place” means any place where vehicles, or vehicles of any specified class, may wait within Parking Bays marked out for the purpose as set out in s.32(4)(b) of the 1984 Act and as shown in the Key and Off-Street Plans;

“Passenger Vehicle” means a motor vehicle constructed solely for the carriage of passengers and their effects and adapted to carry not more than sixteen passengers exclusive of the Driver, and not drawing a trailer;

“Parking Permit” means a Resident Permit, Business Permit or Special Permit issued by the Council under the provisions of this Order, or its paperless equivalent;

“Paperless parking permit” means a parking permit issued electronically by the service provider;

“Penalty Charge” means an amount set and published by the Council in accordance with The Civil Enforcement of Parking Contraventions (Guidelines on Levels of Charges) (England) Order 2007 and the provisions of Part 6 and Schedule 9 the Traffic Management Act 2004.

“Penalty Charge Notice” has the same meaning as given in The Road Traffic Act 1991 s66(1);

“Permit Holder” means a person to whom a Parking Permit has been issued by the Council;

"Permit Holders Vehicle" means a Vehicle displaying a valid Parking Permit or its paperless equivalent;

“Permit Parking Bay” means an area contained within a Parking Place marked by white road markings to indicate the position in which a vehicle may be parked which displays in the relevant position a valid Parking Permit or its paperless equivalent;

“Relevant Position” means on the dashboard or fascia of the Vehicle or where the Vehicle is not fitted with a dashboard or fascia in a conspicuous position on the Vehicle as described in the Disabled Persons (Badges for Motor Vehicles) (Amendment) Regulations 2000 SI 682;

“Road” means any length of highway or of any other road to which the public has access, and includes bridges over which a road passes as set out in s142 (1) of the 1984 Act ;

“Service Provider” is a service administering parking transactions, records of permits and Paperless permits;

“Staff” means any person employed by Welwyn Hatfield Borough Council and includes any parking services contractor or authorised agent appointed by or acting on behalf of the Council for the purpose of any function under the provisions of this order;

“Traffic Sign” means a device or object as prescribed or authorised under, or having effect as though prescribed or authorised under Section 64 of the Act of 1984;

"Universal Service Provider", "Provision of a universal Postal Service" and "Postal Packet" shall bear the same meaning as in the Postal Services Act 2011.

“Vehicle” has the same meaning as that assigned to “motor vehicle” in s.136 (1) of the 1984 Act;

Any reference in this Order to any enactment shall be construed as a reference to that enactment as amended by any subsequent enactment.

PART II DESIGNATION OF PARKING PLACES and PARKING BAYS

4. Each area as shown on the Off-Street Plans and indicated in the key to the Off-Street Plans as a parking place is designated as a parking place and may be used subject to the conditions and restrictions imposed by this Order for the parking of motor vehicles.
5. Within a parking place no person shall, cause or permit any motor vehicle to wait at any time in any part of the parking place unless that vehicle is waiting wholly parked within the marked limits of a parking bay as shown on the Off-Street Plans and indicated in the Key to the Off-Street Plans.
6. Within a parking place no person shall, cause or permit any motor vehicle to wait at any time in a disabled parking bay as shown on the Off-Street Plans and indicated in the key to the Off-Street Plans unless it is a disabled persons vehicle on which is displayed in the relevant position a valid disabled person’s badge.
7. Within a parking place no person shall, cause or permit any motor vehicle to wait at any time in a permit parking bay as shown on the Off-Street Plans and indicated in the key to the Off-Street Plans unless it is a permit holder’s vehicle displaying a valid paper parking permit in the relevant position or the permit holder has purchased a paperless parking permit

8. Within a parking place no person shall, cause or permit any motor vehicle to wait in a limited parking bay as shown on the Off-Street Plans and indicated in the Key to the Off-Street Plans;
 - a) for a period longer than specified on the Off-Street Plans or,
 - b) if a period less than that specified on the Off-Street Plans as being the period in which the vehicle shall not return has elapsed since a previous period of waiting by the same vehicle in the same parking place
9. Within a parking place no person shall, cause or permit any motor vehicle to wait at any time in a motor cycle parking bay as shown on the Off-Street Plans and indicated in the key to the Off-Street Plans unless it is a motor cycle.
10. Within a parking place no person shall, cause or permit any motor vehicle to wait at any time in a loading bay as shown on the Off-Street Plans and indicated in the key to the Off-Street Plans unless that motor vehicle is being used for loading and unloading goods.

Eligibility for a Parking Permit

11. Any entitled resident who is the owner of a motor vehicle, or has access to a company vehicle or hired vehicle, may apply to the Council for the issue of a Resident Permit for each vehicle in their ownership or control, subject to the maximum Parking Permit allocation per household set out in Schedule 3 of this Order.
12. Any entitled business user may apply to the Council for the issue of one Business permit in respect of no more than two vehicles required for the operation of the business.
13. Any person (or any person acting on behalf of a resident) may at any time apply to the Council for the issue of a Special Permit in respect of a vehicle identifying the user of the vehicle. The decision to issue a special parking permit is at the discretion of the Council. Without prejudice to the generality of the Council discretion the following circumstances may be relevant to an application:
 - a) the applicant's exceptional medical needs;
 - b) the applicant's exceptional social needs;
 - c) any exceptional difficulty experience by a carer for any resident

Application for a Parking Permit

- 14.(a) Application for a Parking Permit will be made on a form either on paper or electronically provided by the Council. The form must be completed and returned accompanied by a payment for the charge set by the Council and by such documentary evidence of entitlement in respect of an application for a Parking Permit made to them as the Council may reasonably request to verify any particulars or information given to them.
 - (b) On receipt of a properly completed application and fee where appropriate the Council shall issue to the appropriate applicant a Parking Permit provided that the applicant qualifies for the Parking Permit.
 - (c) Where a Parking Permit is issued to any person upon receipt of a cheque or credit/debit card details and the payment is subsequently dishonoured, the Parking Permit shall immediately cease to be valid.
 - (d) The Council will serve notice by recorded delivery on the person to whom a paper Parking Permit was issued at the address shown by the applicant on the application form or at any other address believed to be the applicant's place of abode, requiring that person to surrender the Parking Permit, to the Council within 48 hours of the receipt of the notice.

Charges for Parking Permits

15. The charges for Parking Permits are shown in Schedules 4 and 5 to this Order but may be amended by the Council giving notice in accordance with section 35C of the Act of 1984.

Form of Parking Permits

16. A Parking Permit shall be in writing and shall include the following particulars:
 - (a) a serial number by which the Permit Holder may be identified;
 - (b) the registration number(s) of the vehicle(s) for which the Parking Permit is issued

- (c) the expiry date;
- (d) a paper permit shall include an authentication that the Parking Permit has been issued by the Council;
- (e) an alphanumeric code to identify the Permit Parking Place or Permit Parking Bay.

Surrender, Withdrawal and Validity of a Parking Permit

17. (a) A Permit Holder may surrender a Parking Permit to the Council at any time.
- (b) The Council may by notice served by recorded delivery on the Permit Holder at the address shown by that person on the application form or at any other address believed to be that person's place of abode, withdraw a Parking Permit or Parking Vouchers, if it appears to the Council that:-
- i) the Permit Holder has ceased to be eligible to hold a Parking Permit under the provisions of Articles 11, 12 or 13 of this order
 - ii) the vehicle or motorcycle in respect of which a Parking Permit was issued has been adapted or used in such a manner that it is no longer a vehicle for which a Parking Permit can be issued;
 - iii) the details on the Parking Permit as described in Article 16 of this Order have been deliberately altered.
- (c) A paper Parking Permit will be valid only if displayed on the vehicle or motorcycle to which the Parking Permit relates in the relevant position.
- (d) A Parking Permit shall cease to be valid at midnight on the specified expiry date or on the date the Council withdraws the Parking Permit by notice, whichever is the earlier.
- (e) The Council will not make any refund for the withdrawal or surrender of a Parking Permit.

Application for and the issue of a Duplicate Parking Permit

18. The Council will issue a duplicate or replacement Parking Permit in the following circumstances:
- (a) If a paper Parking Permit is mutilated or accidentally defaced or the figures or particulars on it have become illegible or the colour of the Parking Permit has faded or altered, the Permit Holder shall surrender it to the Council. If the Parking Permit is accompanied by an application for a replacement Parking Permit, a duplicate Parking Permit shall be issued and the original Parking Permit shall become invalid.
 - (b) If a paper Parking Permit is lost or destroyed, the Permit Holder may apply to the Council for the issue of a duplicate. If the Council is satisfied as to the loss or destruction of the Parking Permit, a duplicate will be issued.
 - (c) If a Permit Holder acquires a new vehicle or motorcycle, the Permit Holder shall surrender the original Parking Permit to the Council and make an application for a new Parking Permit and the original Parking Permit shall become invalid.
 - (d) The Council will make an administration charge for the issue of a duplicate Parking Permit as shown in Schedule 4 to this Order.

Restriction on the removal of a Parking Permit

19. Where a Parking Permit, has been displayed on or attached to a motor vehicle in accordance with the provisions of Article 7 of this Order, no person other than the driver of the motor vehicle or a Civil Enforcement Officer shall remove the Parking Permit from the motor vehicle unless authorised to do so by the driver of the motor vehicle.

Power to Suspend use of Parking Places

20. Any person authorised by the Council may suspend the use of a parking place or parking bay whenever he considers such suspension reasonably necessary:
- (a) for the purpose of facilitating the movement of traffic or promoting its safety;

- (b) for the purpose of any building operation, demolition or excavation in or adjacent to the parking place or the maintenance, improvement or reconstruction of the parking place or the laying, erection, alteration, removal or repair in or adjacent to the parking place of any sewer or of any main, pipe or apparatus for the supply of gas, water or electricity or of any telecommunication apparatus or traffic sign; or
- (c) for the convenience of occupiers of premises adjacent to the parking place on any occasion for the removal of furniture from one office or dwelling house to another place; or
- (d) on any occasion on which it is likely by reason of some special attraction that any street will be thronged or obstructed; or
- (e) for the convenience of occupiers of premises adjacent to the parking place at times of weddings or funerals or on other special occasions; or
- (f) for the purpose of facilitating the cleansing of the parking place.

Restrictions on the use of a parking place

- 21. (a) During the operational hours no person shall use any parking place or any vehicle while it is in a parking place in connection with the sale or offering or exposing for sale of any goods to any person in or near the parking place or in connection with the selling or offering for sale of his skill in handicraft or his services in any other capacity.
- (b) Provided that nothing in this Article shall prevent the sale of goods from a vehicle:
 - (i) if the vehicle is a passenger vehicle, a goods carrying vehicle, a motorcycle, or an invalid carriage and the goods are immediately delivered at or taken into premises adjacent to the vehicle from which the sale is effected; or
 - (ii) if the vehicle is one to which the provisions of Article 22 (b) apply.
- (c) During the operational hours no person shall use any parking place in connection with the sale or offering or exposing for sale any vehicle.

Exemptions to the provisions of this order

- 22. Notwithstanding the foregoing provisions of this Order any vehicle may wait in any part of a parking place not being a marked parking bay if :-
 - (a) The vehicle is waiting for as long as may be reasonably necessary to enable a person to board or alight from the vehicle or load thereon or unload there from the vehicle occupants personal luggage and that activity is taking place at the vehicle;
 - (b) The vehicle is waiting for as long as may be reasonably necessary to load or unload goods to or from that vehicle into or out of premises directly adjacent to the parking place;
 - (c) The vehicle is waiting owing to the driver being prevented from proceeding by circumstances beyond his control or such waiting is necessary in order to avoid an accident;
 - (d) The vehicle is being used for fire brigade, ambulance or police purposes, or, not being a passenger vehicle, is being used in the service of a local authority in pursuance of statutory powers or duties provided that in all the circumstances it is reasonably necessary for such duties for the vehicle to wait in the place in which it is waiting;
 - (e) The vehicle is waiting only for so long as may be necessary to enable it to be used in connection with the removal of any obstruction to traffic;
 - (f) The vehicle, if it cannot conveniently be used for such purpose in any other road, to be used in connection with any of the following operations, namely:-
 - i) building, industrial or demolition operations;
 - ii) the removal of any obstructions to traffic;
 - iii) the maintenance, improvement or reconstruction of the said roads;
 - iv) the laying, erection, alteration, repair or cleaning of any sewer or of any main pipe or apparatus for the supply of gas, water or electricity, or of any telecommunications apparatus kept or installed for the purposes of a telecommunications code system or of any other telecommunications apparatus lawfully kept installed in any position.
 - (g) The vehicle if it cannot conveniently be used for such purpose in any other road to be used in the service of a local authority or water authority in pursuance of statutory powers or duties.
 - (h) the vehicle to be used by a universal service provider in the course of the provision of a universal postal service for the purpose of delivering or collecting postal packets.

- (i) The vehicle is in actual use in connection with the removal of furniture to or from one office or dwelling-house adjacent to the parking place.

Liability for a penalty charge

- 23. (a) If a vehicle (other than a vehicle otherwise exempted by this Order) is left during the operational hours in contravention of any provision of this Order a penalty charge shall be payable.
- (b) In the case of a vehicle in respect of which a penalty charge is payable, a penalty charge notice may be issued by a Civil Enforcement Officer in uniform in accordance with the Civil Enforcement of Parking Contraventions (England) General Regulations 2007.

Manner of payment of the penalty charge

- 24. The penalty charge shall be paid to Welwyn Hatfield Borough Council in accordance with the instructions and within the time limits specified on the penalty charge notice.

Alteration of position of a vehicle in a parking place

- 25. Where any vehicle is standing in a parking place in contravention of the provisions of Article 29, a Police Constable in uniform or a Civil Enforcement Officer may cause to be altered the position of the vehicle in order that its position shall comply with those provisions.

Removal of a vehicle from a parking place

- 26. Where a Police Constable in uniform or a Civil Enforcement Officer is of the opinion that any of the provisions contained in Articles 5, 6, 7, 8, 9, 10, 21 or 29 have been contravened or not complied with in respect of a vehicle left in a parking place he may cause the vehicle to be removed from the parking place and, where it is so removed, shall provide for the safe custody of the vehicle.

Movement of a vehicle in a parking place in an emergency

- 27. A Police Constable in uniform or a Civil Enforcement Officer may cause to be moved, in case of emergency, to any place he thinks fit any vehicle left in a parking place.

PART III - SUPPLEMENTARY PROVISIONS

Restrictions on the removal of Penalty Charge Notices

- 28.(a) Where a Penalty Charge Notice has been attached to a vehicle in accordance with the provisions of Article 23 no person other than the driver of the vehicle, a Civil Enforcement Officer or a Police Constable in uniform shall remove the Penalty Charge Notice from the vehicle unless authorised to do so by the driver of the vehicle.
- (b) Provided that nothing herein shall apply to a Civil Enforcement Officer or a Police Constable in uniform or a person removing the vehicle in pursuance of an arrangement made by a Police Constable or a Civil Enforcement Officer by or under regulations in pursuance of powers contained in Sections 99, 100, 101 and 102 of the Road Traffic Regulation Act 1984.

Manner of standing in a parking place

- 29. Every vehicle left in a parking place in accordance with the foregoing provisions of this Order as shown in the Off-Street Plans shall stand in that parking place so that every part of the vehicle is within the marked limits of a parking bay.

Installation of and placing of traffic signs, etc

- 30. The Council shall:-
 - (a) Place and maintain traffic signs indicating the limits of each parking bay; and place and maintain in or in the vicinity of each parking bay as shown in the 'Off - Street Plans' traffic signs indicating that such parking place may be used during the operational hours for the leaving of the vehicles specified in Article 4; and

(b) Carry out such other work as is reasonably required for the purposes of the satisfactory operation of a parking place.

31. The restrictions imposed by this Order shall be in addition to and not in derogation from any restriction or requirement imposed by any other regulations made or having effect as if made under the Act of 1984 or by or under any other enactment.

SCHEDULE 1- Parking Places as set out in the Order and accompanying plans

Daily Parking	Operational Days and Hours	Restriction Days and Hours	Maximum period for which vehicles may wait
Dog Kennel Lane Car Park	All days and hours	Monday – Saturday 9am – 5pm	3 hours, no return within 3 hours
Kennelwood Lane Car Park	All days and hours	Monday – Saturday 9am – 5pm	2 hours, no return within 2 hours
Fourways Car Park	All days and hours	Monday – Saturday 9am – 5pm	2 hours, no return within 2 hours
Wellfield Road Car Park	All days and hours	Monday – Saturday 9am – 5pm	2 hours, no return within 2 hours
Lemsford Road Car Park	All days and hours	Monday – Saturday 9am – 5pm	2 hours, no return within 2 hours

Permit Parking	Operational Days and Hours	Restriction Days and Hours	Type of Permits	Maximum period for which vehicles may wait
Dog Kennel Lane Permit Zone B04	All days and hours	Monday – Saturday 9am – 5pm	Business Permit, Resident Permit	All day
Link Drive Permit Zone B04	All days and hours	Monday – Saturday 9am – 5pm	Business Permit, Resident Permit	All day

SCHEDULE 2: Eligible Addresses – for purchasing Parking Permits as set out in the Order and the accompanying plans

Road	Zone Code	Eligible addresses
Dellfield Road	B04	Numbers 52-54 only
Kennelwood Lane	B04	Kennelwood House – Ground Floor, First Floor Front, First Floor Left Hand Side, First Floor Right Hand Side and Second Floor only
Market Place	B04	Numbers 1, 3, 5, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16-18, 17, 19, 20, 21, 22, 23a, 23b, 24, 25, 26, 27, 28-30, 29, 31, 32, 33-35, and 34 only
Robin Hood Lane	B04	Number 1 only
Queensway	B04	Queensway Health Centre, Queensway House Numbers 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, First Floor, Basement, and Shelter only
The Arcade	B04	Numbers 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 12, 11-13, 14, 15, 17, 19, 21 only
The Common	B04	Lister House Surgery, 20 (Alfred House), 22, 24 (Sylvia Adams House) only
Town Centre	B04	Numbers 5, 5a, 7, 9, 9a, 11, 15, 15a, 15b, 16-24, 16a, 17, 17b, 17c (Flat 1 and 2), 17d (Flat 1 and 2). 18a, 19c, 19, 21, 21a, 21b, 23, 25-27, 26-32, 26a, 26b, 28a, 30a, 31, 31a, 32a, 33, 34, 34a, 35, 36, 36a, 37, 37a, 38, 39, 39a, 39b, 39c, 39d, 40, 40a, 41 (Units 1, 2 and 3), 41, 42, 42a, 43, 44, 44a, 45, 46-48, 47, 48a, 50-52, 50a, 54, 54a, 56, 56a, 58-60, 58a, 60a, 62, 62a, 64, 66, 68, 70, 72, 74-78 (Iceland, Shoe Zone, Snooker Club, First Floor, Second Floor, Third Floor) 74-78 (Flats 1, 2, 3, 4, 5 and 6) 80, 82a, 82b, 82c, 82a-c, 84a, 84b, 84c, 86, 88, 90, 92, 94- 96, White Lion House (Ground Floor, First Floor and numbers 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13-14, and 15) and 98 only
Wellfield Road	B04	Number 26B only

SCHEDULE 3: Allocation of Parking Permits as set out in the Order and the accompanying plans

Permit Type	Limit
Resident Permit for car	1 per eligible address
Business Permit	No limit
Special Permit	Allocated at Council's discretion

SCHEDULE 4: Charges for Parking Permits as set out in the Order and the accompanying plans

Application Type	Charges
Resident Permit for disabled driver	First Permit Free
Resident Permit for car	£25 per annum
Business Permit	£50 per annum
Special Permit	Charged at Council's discretion
Administration Type	Charges
Refund Parking Permit	£5
Duplicate/replacement Parking Permit	£5
Change of vehicle details	£5

SCHEDULE 5: Refunds as set out in the Order and the accompanying plans

Permit Type	Refund
Resident Permit for motorcycle	Pro rata to the nearest month on amounts above £5
Resident Permit for car	Pro rata to the nearest month on amounts above £5
Business Permit	Pro rata to the nearest month on amounts above £5
Doctors/Health Visitor Permit	Pro rata to the nearest month on amounts above £5
Special Permit	Pro rata to the nearest month on amounts above £5

GIVEN under the Common Seal of the Welwyn Hatfield Borough Council this **X day of X 20XX**.

THE COMMON SEAL of the WELWYN)
HATFIELD BOROUGH COUNCIL was)
hereunto affixed in the presence of:-)

Authorised Officer