



PUBLICATION OF DECISION LIST NUMBER 4/11-12

MUNICIPAL YEAR 2011/12

Date Published: 9 September 2011

This document lists the decisions taken by the Cabinet at its meeting on 6 September 2011. The list covers key and non-key decisions. These decisions will come into force within ten working days of the date of this document (i.e. 23 September 2011) unless the appropriate Overview and Scrutiny Committee calls a decision in.

Cabinet decisions are subject to pre-implementation review through the following call-in procedure:-

Decisions that involve expenditure over £100,000 can be called in. "Call-in" requires at least a quarter of the Members of the appropriate Overview and Scrutiny Committee to request the "call-in", in writing, within four working days of the publication of the decision by the Cabinet, to be effective. Where the appropriate Committee has been previously involved in the decision which is being "called-in", the request should be made by Members of one of the other two Overview and Scrutiny Committees. A Notification of Call-in Form can be obtained from and should be completed, signed and returned to Graham Seal, Head of Committee Management. The meeting of the Overview and Scrutiny Committee to consider the "called-in" item(s) must take place within twenty working days of the publication of the decision by the Cabinet. The Call-In procedure does not apply where the decision being taken by the Cabinet is urgent.

Where an Overview and Scrutiny Committee is of the opinion that an executive decision which relates to an area covered by that Committee yet to be made or made but not yet implemented would be, contrary to the policy framework, or contrary to or not wholly in accordance with the Council's budget, then it should seek advice from the Monitoring Officer and/or Director (Finance and Operations).

If you have any queries or wish to obtain further report information or information on a decision please refer to:
Graham Seal, Head of Committee Management at the Council Offices,
Campus East, Welwyn Garden City, Herts AL8 6AE
Telephone number (01707) 357444 or e-mail g.seal@welhat.gov.uk

INDEX OF PUBLISHED CABINET DECISIONS

List Ref.	Decision Made by	Date of Decision	Part 1/2	Subject/Title of Report	Category of Decision	Affected Wards	Eligible for Call-In & Date Decision must be called in by (If applicable)	Appropriate Overview and Scrutiny Committee	Page No.
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2/4/11-12	Cabinet	6 September 2011	1	Housing Finance Reform – Funding Options	Budget and Policy Framework Recommendation to Council	All	No	Resources	2
3/4/11-12	Cabinet	6 September 2011	1	Treasury Strategy and Prudential Indicators for 2011/12	Budget and Policy Framework Recommendation to Council	All	No	Resources	3
4/4/11-12	Cabinet	6 September 2011	1	Data Protection Policy	Budget and Policy Framework Recommendation to Council	All	No	Resources	4
5/4/11-12	Cabinet	6 September 2011	1	Report on Subsidence at Daniells, Welwyn Garden City	Key Forward Plan Ref: FP510	Panshanger	No	Resources	5

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6/6/11-12	Cabinet	6 September 2011	1	The Closure of the Public Conveniences in Welwyn Garden City	Key Forward Plan Ref:FP509	Handside	No	Resources	6
7/4/11-12	Cabinet	6 September 2011	1	Introduction of New Parking Restrictions and Charges in Welwyn Village	Non-Key	Welwyn Wards	No	Environment	7
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9/4/11-12	Cabinet	6 September 2011	1	Draft Planning Obligations Supplementary Planning Document	Non-Key	All	No	Environment	9
10/4/11-12	Cabinet	6 September 2011	1	Response to Civil Parking Enforcement Scrutiny	Non-Key	All	No	Environment	10
11/4/11-12	Cabinet	6 September 2011	1	Release of Capital for Refurbishment of Flat 111 at Moors Walks, Panshanger	Non-Key	Panshanger	No	Resources	11
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13/4/11-12	Cabinet	6 September 2011	1	Dispensation of Contract Procedure Rules – Splashlands Lead Consultant	Non-Key	Handside	No	Resources	13
14/4/11-12	Cabinet	6 September 2011	2	Write-Offs over £10,000	Non-Key	All	No	Resources	14

LIST REFERENCE: 1/4/11-12

SUBJECT / TITLE OF REPORT								
Review of Concessionary Car Park Charges								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	6 September 2011	No	Budget and Policy Framework Recommendation to Council	Durk Reyner 01707 357160 d.reyner@welhat.gov.uk	No	Resources

DECISION:
The Cabinet noted the request of the Local Government Ombudsman for the Council to revisit its decision on charging all car park users. After further consideration the Cabinet recommended to the Council that the policy of charging all users of Council car parks be retained.

BACKGROUND:
Report of the Director (Finance and Operations) to the Cabinet item 6(a) refers.

LIST REFERENCE: 2/4/11-12

SUBJECT / TITLE OF REPORT
Housing Finance Reform – Funding Options

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	6 September 2011	No	Budget and Policy Framework Recommendation to Council	Pam Kettle 01707 357275 p.kettle@welhat.gov.uk	No	Resources

DECISION:
The Cabinet recommended the Council to give delegated authority to the Chief Executive, in conjunction with the Leader and Deputy Leader, to incur exploratory expenditure in relation to the financing of the options for payment of the debt to the Government as a result of housing finance reform.

BACKGROUND:
Report of the Director (Finance and Operations) to the Cabinet item 6(b) refers.

LIST REFERENCE: 3/4/11-12

SUBJECT / TITLE OF REPORT								
Treasury Strategy and Prudential Indicators for 2011/12								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	6 September 2011	No	Budget and Policy Framework Recommendation to Council	Pam Kettle 01707 357275 p.kettle@welhat.gov.uk	No	Resources

DECISION:
The Cabinet recommended the Council to approve an amended Treasury Management Strategy and borrowing Prudential Indicators for 2011/12.

BACKGROUND:
Report of the Director (Finance and Operations) to the Cabinet item 6(c) refers.

LIST REFERENCE: 4/4/11-12

SUBJECT / TITLE OF REPORT								
Data Protection Policy								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	6 September 2011	No	Budget and Policy Framework Recommendation to Council	Farhad Cantel 01707 357011 f.cantel@welhat.gov.uk	No	Resources

DECISION:
The Cabinet recommended the Council to approve and adopt the updated Data Protection Policy setting out how personal and sensitive data should be processed in accordance with the Data Protection Act 1998.

BACKGROUND:
Report of the Director (Finance and Operations) to the Cabinet item 6(d) refers.

LIST REFERENCE: 5/4/11-12

SUBJECT / TITLE OF REPORT								
Report on Subsidence at Daniells, Welwyn Garden City								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Panshanger	Cabinet	6 September 2011	No	Key Forward Plan Ref: FP510	Bob Jewell 01707 357449 b.jewell@welhat.gov.uk	No	Resources

DECISION:
The geophysical survey report produced by Hyder would be made available to any interested residents and funding support would be sought from the Homes and Communities Agency to further this project.

BACKGROUND:
Report of the Director (Finance and Operations) to the Cabinet item 7(a) refers.

LIST REFERENCE: 6/4/11-12

SUBJECT / TITLE OF REPORT
The Closure of the Public Conveniences in Welwyn Garden City

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Handside	Cabinet	6 September 2011	No	Key Forward Plan Ref: FP509	Mike Storey 01707 357457 m.storey@welhat.gov.uk	No	Resources

DECISION:
<p>The toilet block in Welwyn Garden City would be closed and secured out of beneficial use.</p> <p>Consideration would then be given to marketing the building to find an alternative use to generate an additional income stream.</p> <p>Consideration would be given to entering into an agreement with John Lewis or Waitrose for the public use of their toilets.</p>

BACKGROUND:
Report of the Director (Governance) to the Cabinet item 7(b) refers.

LIST REFERENCE: 7/4/11-12

SUBJECT / TITLE OF REPORT
Introduction of New Parking Restrictions and Charges in Welwyn Village

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Welwyn Wards	Cabinet	6 September 2011	No	Non-Key	Vikki Hatfield 01707 357555 v.hatfield@welhat.gov.uk	No	Environment

DECISION:
<p>It was noted that the Panel had agreed the basis for the consultation process which had now commenced and that once this process had been concluded and the outcome considered by the Panel, a formal recommendation would be made back to the Cabinet.</p> <p>The proposals to create a Traffic Regulation Order for three controlled parking zones to incorporate all the proposed changes to the restrictions in Welwyn Village were approved.</p>

BACKGROUND:
Recommendation of the Cabinet Housing and Planning Panel on 18 August 2011 to the Cabinet item 9(a) refers.

LIST REFERENCE: 8/4/11-12

SUBJECT / TITLE OF REPORT
Draft Houses in Multiple Occupation Supplementary Planning Document

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	6 September 2011	No	Non-Key	Sarah Barker 01707 357539 s.barker@welhat.gov.uk	No	Environment

DECISION:
The Director (Strategy and Development) was given delegated powers to agree further minor alterations to finalise the Supplementary Planning Document following consultation with the Executive Member (Planning and Business) and the Chairman and Opposition Lead Member of the Panel.

BACKGROUND:
Recommendation of the Cabinet Housing and Planning Panel on 18 August 2011 to the Cabinet item 9(b) refers.

LIST REFERENCE: 9/4/11-12

SUBJECT / TITLE OF REPORT
Draft Planning Obligations Supplementary Planning Document

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	6 September 2011	No	Non-Key	Rebecca Morgan 01707 357423 r.morgan@welhat.gov.uk	No	Environment

DECISION:
The Director (Strategy and Development) was given delegated powers to agree further minor alterations to finalise the Supplementary Planning Document following consultation with the Executive Member (Planning and Business) and the Chairman and Lead Member of the Panel.

BACKGROUND:
Recommendation of the Cabinet Housing and Planning Panel on 18 August 2011 to the Cabinet item 9(c) refers.

LIST REFERENCE: 10/4/11-12

SUBJECT / TITLE OF REPORT
Response to Civil Parking Enforcement Scrutiny

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	6 September 2011	No	Non-Key	Suzanne Hulks 01707 357467 s.hulks@welhat.gov.uk	No	Environment

DECISION:
The Cabinet considered the scrutiny recommendations and agreed responses to these.

BACKGROUND:
Recommendation of the Scrutiny Sub-Committee to the Cabinet item 10 refers.

LIST REFERENCE: 11/4/11-12

SUBJECT / TITLE OF REPORT								
Release of Capital for Refurbishment of Flat 111 at Moors Walk, Panshanger								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Panshanger	Cabinet	6 September 2011	No	Non-Key	Mike Storey 01707 357457 m.storey@welhat.gov.uk	No	Resources

DECISION:
The release of the capital programme budget of £25,000 in 2011/12 to allow this refurbishment project to proceed was approved.

BACKGROUND:
Report of the Director (Governance) to the Cabinet item 11 refers.

LIST REFERENCE: 12/4/11-12

SUBJECT / TITLE OF REPORT								
Capital Programme 2011/12 – Release of Funds								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	6 September 2011	No	Non-Key	Warwick Turnbull 01707 357260 w.turnbull@welhat.gov.uk	No	Resources

DECISION:
The release of funds of £50,000 from the 2011/12 capital programme for a mobile and wireless technology project was approved.

BACKGROUND:
Report of the Director (Finance and Operations) to the Cabinet item 12 refers.

LIST REFERENCE: 13/4/11-12

SUBJECT / TITLE OF REPORT
Dispensation of Contract Procedure Rules – Splashlands Lead Consultant

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Handside	Cabinet	6 September 2011	No	Non-Key	Andrew Harper 01707 357371 a.harper@welhat.gov.uk Mike Storey 01707 357457 m.storey@welhat.gov.uk	No	Resources

DECISION:
<p>The Cabinet agreed to the dispensation of the Council’s Contract Procedure Rules and WYG was appointed as Lead Consultant for the Splashlands redevelopment project.</p> <p>Delegated authority to finalise the appointment was given to the Director (Governance), in consultation with the Executive Member (Policy and Culture) and the Executive Member (Housing and Community).</p>

BACKGROUND:
Report of the Director (Governance) to the Cabinet item 13 refers.

LIST REFERENCE: 14/4/11-12

SUBJECT / TITLE OF REPORT								
Writes-Offs Over £10,000								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	All	Cabinet	6 September 2011	No	Non Key	Farhad Cantel 01707 357011 f.cantel@welhat.gov.uk	No	Resources

DECISION:
The benefits overpayment of over £10,000 as detailed in the exempt report of the Director (Finance and Operations) was written off.

BACKGROUND:
Exempt report of the Director (Finance and Operations) to Cabinet item 16 refers. As the report contains confidential/exempt information it is not available to the press or public.