



PUBLICATION OF DECISION LIST NUMBER 14/12-13

MUNICIPAL YEAR 2012/13

Date Published: 12 April 2013

This document lists the decisions taken by the special Cabinet at its meeting on 9 April 2013. The list covers key and non-key decisions. These decisions will come into force within ten working days of the date of this document (i.e. 26 April 2013) unless the appropriate Overview and Scrutiny Committee calls a decision in.

Cabinet decisions are subject to pre-implementation review through the following call-in procedure:-

Decisions that involve expenditure over £100,000 can be called in. "Call-in" requires at least a quarter of the Members of the appropriate Overview and Scrutiny Committee to request the "call-in", in writing, within four working days of the publication of the decision by the Cabinet, to be effective. Where the appropriate Committee has been previously involved in the decision which is being "called-in", the request should be made by Members of one of the other two Overview and Scrutiny Committees. A Notification of Call-in Form can be obtained from and should be completed, signed and returned to Graham Seal, Governance Services Manager. The meeting of the Overview and Scrutiny Committee to consider the "called-in" item(s) must take place within twenty working days of the publication of the decision by the Cabinet. The Call-In procedure does not apply where the decision being taken by the Cabinet is urgent.

Where an Overview and Scrutiny Committee is of the opinion that an executive decision which relates to an area covered by that Committee yet to be made or made but not yet implemented would be, contrary to the policy framework, or contrary to or not wholly in accordance with the Council's budget, then it should seek advice from the Monitoring Officer and/or Director (Finance and Operations).

If you have any queries or wish to obtain further report information or information on a decision please refer to:
Graham Seal, Governance Services Manager at the Council Offices, Campus
East, Welwyn Garden City, Herts AL8 6AE
Telephone number (01707) 357444 or e-mail g.seal@welhat.gov.uk

INDEX OF PUBLISHED CABINET DECISIONS

List Ref.	Decision Made by	Date of Decision	Part 1/2	Subject/Title of Report	Category of Decision	Affected Wards	Eligible for Call-In & Date Decision must be called in by (If applicable)	Appropriate Overview and Scrutiny Committee	Page No.
1/14/12-13	Cabinet	9 April 2013	1	Localised Council Tax Support – Additional Support for Citizens Advice Bureau	Budget item for recommendation to Council	All	No	Resources	1.
2/14/12-13	Cabinet	9 April 2013	1	Salisbury Square – Request for Budgets and Budgets Release	Budget item for recommendation to Council	Hatfield East	No	Resources	2.
3/14/12-13	Cabinet	9 April 2013	1	Proposed Energy from Waste Plant, New Barnfield, Hatfield – Planning Application Call-In Inquiry	Budget item for recommendation to Council	Welham Green	No	Environment	3.
4/14/12-13	Cabinet	9 April 2013	1	Release of Capital Funds – Mortgage Rescue Scheme 2013/14	Forward Plan Key Decision Reference: FP592	All	Yes by 18 April 2013	Resources	4.
5/14/12-13	Cabinet	9 April 2013	1	Office Accommodation	Forward Plan Key Decision Reference: FP598	Handside	Yes by 18 April 2013	Resources	5.
6/14/12-13	Cabinet	9 April 2013	1	Capital Budget Roll Forwards Report 2013/14	Forward Plan Key Decision Reference: FP596	All	No	Resources	6.
7/14/12-13	Cabinet	9 April 2013	1	Update on Estate Management Scheme – Consideration of	Forward Plan Key Decision Reference: FP577	All	No	Social	7.

List Ref.	Decision Made by	Date of Decision	Part 1/2	Subject/Title of Report	Category of Decision	Affected Wards	Eligible for Call-In & Date Decision must be called in by (If applicable)	Appropriate Overview and Scrutiny Committee	Page No.
				Applications for Energy Efficiency Measures and Roof Alterations Following Public Consultation					
8/14/12-13	Cabinet	9 April 2013	1	Serco Customer Satisfaction Survey	Non-Key/Scrutiny	All	No	Environment	8.
9/14/12-13	Cabinet	9 April 2013	1	Release of Budget for the Refurbishment to the Lift in the "New Block" – Campus East	Non-Key	Handside	No	Resources	9.
10/14/12-13	Cabinet	9 April 2013	1	Release of Capital Funding – Finesse Leisure 2013/14	Non-Key	All	No	Resources	10.
11/14/12-13	Cabinet	9 April 2013	1	Council's Achievements List	Non-Key	All	No	Resources	11.
12/14/12-13	Cabinet	9 April 2013	2	Early Surrender of Shelter Lease at Queensway House, Hatfield	Urgent	Hatfield Central	No	Resources	12.
13/14/12-13	Cabinet	9 April 2013	2	Reclamation of Former Splashlands Lido Site (Stanborough Park)	Urgent	Handside	Yes by 18 April 2013	Resources	13.

LIST REFERENCE: 1/14/12-13

SUBJECT / TITLE OF REPORT								
Localised Council Tax Support – Additional Support for Citizens Advice Bureau								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	9 April 2013	No	Budget item for recommendation to Council	Ka Ng 01707 357425 k.ng@welhat.gov.uk	No	Resources

DECISION:
<p>The Council was recommended to provide the Welwyn Hatfield Citizens Advice Bureau with £10,000 in 2013/14 to assist with council tax support within the core advice service programme to be funded from the 2013/14 council tax support New Burdens grant.</p> <p>The Council was recommended to fund a further £10,000 from the 2013/14 General Fund in order to enable an officer to be employed by the Welwyn Hatfield Citizens Advice Bureau temporarily for the financial year to assist with the council tax support.</p>

BACKGROUND:
Report of the Director (Finance and Operations) to Cabinet item 6(a) refers.

LIST REFERENCE: 2/14/12-13

SUBJECT / TITLE OF REPORT								
Salisbury Square – Request for Budgets and Budgets Release								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Hatfield East	Cabinet	9 April 2013	No	Budget item for recommendation to Council	Mike Storey 01707 357457 m.storey@welhat.gov.uk	No	Resources

DECISION:
<p>The Council was recommended to establish and release in 2013/14 a capital budget of £50,000 and a revenue budget of £7,500 for responsive maintenance to cover the Council's share of the on-going regeneration works planned at Salisbury Square, Hatfield by Gascoyne Cecil as its joint venture partner.</p> <p>The Council was recommended to then release these budgets to allow for any match funding or works to be carried out during the financial year or in the period pending a sale, should that be agreed.</p> <p>The budget of £13,000 in the 2013/14 capital programme for parking bay refurbishment at Salisbury Square was released.</p>

BACKGROUND:
Report of the Director (Finance and Operations) to Cabinet item 6(b) refers.

LIST REFERENCE: 3/14/12-13

SUBJECT / TITLE OF REPORT
Proposed Energy From Waste Plant, New Barnfield, Hatfield – Planning Application Call-In Inquiry

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Welham Green	Cabinet	9 April 2013	No	Non-Key	Simon Chivers 01707 357347 s.chivers@welhat.gov.uk	No	Environment

DECISION:
The Council was recommended to make available the required funds of up to a maximum of £125,000 to enable its planning objections to be pursued at the public local inquiry and to agree to the waiver of Contract Procedure Rules to enable the appointment of relevant specialist consultants within the given budget.

BACKGROUND:
Report of the Director (Strategy and Development) to Cabinet item 6(c) refers.

LIST REFERENCE: 4/14/12-13

SUBJECT / TITLE OF REPORT								
Release of Capital Funds – Mortgage Rescue Scheme 2013/14								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	9 April 2013	No	Forward Plan Key Decision Reference: FP592	Sian Chambers 01707 357640 s.chambers@welhat.gov.uk	Yes by 18 April 2013	Resources

DECISION:
The release of the capital budget of £500,000 for the payment of mortgage rescue scheme cases during 2013/14 was approved.

BACKGROUND:
Report of the Director (Strategy and Development) to Cabinet item 7(a) refers.

LIST REFERENCE: 5/14/12-13

SUBJECT / TITLE OF REPORT
Office Accommodation

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Handside	Cabinet	9 April 2013	No	Forward Plan Key Decision Reference: FP598	Pam Kettle 01707 357275 p.kettle@welhat.gov.uk Ka Ng 01707 357425 k.ng@welhat.gov.uk	Yes by 18 April 2013	Resources

DECISION:
<p>The release of £500,000 from the 2013/14 capital budget to enable aspects of work to the Campus East Council offices extension to be progressed, together with the appointment of a project manager, as well as the enhancement of IT infrastructure to support the development of agile working was approved.</p> <p>The membership of the cross party reference group set up as agreed at the special Council meeting on 27 February 2013 (Minute 53.1 refers) was agreed.</p> <p>The Council's Contract Procedure Rules would be waived to allow for the appointment of Opentext Ltd to assist in the development of the electronic record management system as a number of service areas were already using the system which was synchronised with a number of current IT systems.</p> <p>Approval was also given to waive Contract Procedure Rules to use Clear Scan Ltd as part of the office accommodation project to assist with any back scanning that might be required as they had demonstrated value for money and were fully conversant with the Council's business requirements.</p>

BACKGROUND:
Report of the Director (Finance and Operations) to Cabinet item 7(b) refers.

LIST REFERENCE: 6/14/12-13

SUBJECT / TITLE OF REPORT
Capital Budget Roll Forwards Report 2013/14

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	9 April 2013	No	Forward Plan Key Decision Reference: FP596	Tracy Fortune 01707 357219 t.fortune@welhat.gov.uk Pam Kettle 01707 357275 p.kettle@welhat.gov.uk	No	Resources

DECISION:
A total budget of £4.019M comprising £3.289M for General Fund schemes and £733,000 for housing schemes would be rolled forward from the 2012/13 to the 2013/14 capital programme. All roll forward schemes that had not yet started would be subject to further detailed reports to the Cabinet to seek approval to spend.

BACKGROUND:
Report of the Director (Finance and Operations) to Cabinet item 7(c) refers.

LIST REFERENCE: 7/14/12-13

SUBJECT / TITLE OF REPORT
Update on Estate Management Scheme – Consideration of Applications for Energy Efficiency Measures and Roof Alterations Following Public Consultation

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	9 April 2013	No	Forward Plan Key Decision Reference: FP577	Sian Chambers 01707 357640 s.chambers@welhat.gov.uk	No	Social

DECISION:
<p>A new policy approach within the Welwyn Garden City Estate Management Scheme areas to deal with roof alterations was approved as follows:</p> <ul style="list-style-type: none"> • estate management consent would only be granted for energy efficiency measures and other roof alterations where they were sited on the rear or side roof slope and are sited to minimise the effect on the external appearance of the building. • estate management consent would only be granted if the proposed alteration, when viewed from any surrounding public vantage point did not have a detrimental impact on the character and appearance of the streetscene and the wider amenities and values of the area. • exceptions to this policy approach would apply where, in the judgement of the case officer, the architectural design and style of an individual property or the wider character of the area meant that an alteration on a principal roof slope of a property would not have a detrimental impact on the character and appearance of the streetscene and wider amenities and values of the area. • in all cases the decision maker would continue to weigh the environmental benefits of energy efficiency measures against the visual impact. <p>This approach would apply to the installation of solar PV, thermal equipment, wind turbines, flues, new chimneys, dormer windows, roof lights, sunpipes, aerials and antenna and any other alterations to the roof of a property covered by the Estate Management Scheme.</p>

BACKGROUND:
Recommendation of the Estate Management Panel on 7 March 2013 to the Cabinet item 7(d) refers.

LIST REFERENCE: 8/14/12-13

SUBJECT / TITLE OF REPORT								
Serco Customer Satisfaction Review								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	9 April 2013	No	Non-Key	Pam Kettle 01707 357275 p.kettle@welhat.gov.uk	No	Environment

DECISION:
<p>Recommendation 1 that Members should be provided with statistical information on a greater number of indicators so that a picture could be built up of trends was accepted.</p> <p>Recommendation 2 that the number of calls made per quarter should be increased and recommendation 5 that a supplementary survey be conducted in written form which could help ensure the data was robust would be taken into account in the budget deliberations for the financial year 2014/15.</p> <p>Recommendation 3 that the number of questions should be reduced so that more calls could be made and recommendation 4 that if it was not possible to increase the number of calls, perhaps the questions could be changed whereby fewer were asked each quarter but longer given for fuller responses to allow the survey to be broken down into four sections each to be asked once a year and annual comparison data produced be not implemented because they would impact on the quality of the data received and result in a loss of continuity with consequent impact on the import of analysis of trends to date would not be implemented.</p>

BACKGROUND:
<p>Recommendation of the Environment Scrutiny Sub-Committee to the Cabinet item 10 refers.</p>

LIST REFERENCE: 9/14/12-13

SUBJECT / TITLE OF REPORT								
Release of Budget for the Refurbishment of the Lift in the “New Block” – Campus East								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Handside	Cabinet	9 April 2013	No	Non-Key	Mike Storey 01707 357457 m.storey@welhat.gov.uk	No	Resources

DECISION:
The budget of £42,500 was released from the 2013/14 Capital Programme for the refurbishment of the lift at the Campus East council offices and the making of any planning application required in connection with this work was agreed.

BACKGROUND:
Report of the Director (Finance and Operations) to Cabinet item 11 refers.

LIST REFERENCE: 10/14/12-13

SUBJECT / TITLE OF REPORT
Release of Capital Funding – Finesse Leisure 2013/14

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	9 April 2013	No	Non-Key	Paul Underwood 01707 357220 p.underwood@welhat.gov.uk	No	Resources

DECISION:
Approval was given to the release of funding from the 2013/14 capital programme for Finesse Leisure projects at Pangshanger Golf Course, Hatfield Swim Centre, Hatfield Leisure Centre and Stanborough Park totalling £92,500.

BACKGROUND:
Report of the Director (Strategy and Development) to Cabinet item 12 refers.

LIST REFERENCE: 11/14/12-13

SUBJECT / TITLE OF REPORT								
Council's Achievements List								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	9 April 2013	No	Non-Key	Nancy Sardari-Kermani 01707 357271 n.sardari-kermani@welhat.gov.uk	No	Resources

DECISION:
The Council's achievements list was noted.

BACKGROUND:
Report of the Director (Strategy and Development) to Cabinet item 13 refers.

LIST REFERENCE: 12/14/12-13

SUBJECT / TITLE OF REPORT
Early Surrender of Shelter Lease at Queensway House, Hatfield

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	Hatfield Central	Cabinet	9 April 2013	No	Urgent	Geoff Sampson 01707 357458 g.sampson@welhat.gov.uk	No	Resources

DECISION:
<p>The early surrender of the lease to Shelter at Queensway House, Hatfield was approved.</p> <p>The anticipated rental estates income budget was reduced by £12,000 per annum for 2013/14 and 2014/15 and a £3500 budget would be provided to cover the business rates payable on the property for the duration of the period of decant of Council staff as part of the corporate office accommodation project to be funded from that budget</p>

BACKGROUND:
<p>Exempt report of the Director (Finance and Operations) to Cabinet item 16 refers. As the report contains confidential/exempt information it is not available to the press or public.</p>

LIST REFERENCE: 13/14/12-13

SUBJECT / TITLE OF REPORT
Reclamation of Former Splashlands Lido Site (Stanborough Park)

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	Handside	Cabinet	9 April 2013	No	Urgent	Andrew Harper 01707 357371 a.harper@welhat.gov.uk Paul Underwood 01707 357220 p.underwood@welhat.gov.uk	Yes by 18 April 2013	Resources

DECISION:
<p>The contract for the clearance of the former Lido site at Stanborough Park was awarded to VHE Construction as the bidder achieving the highest score against the published evaluation criteria in the sum of £107,748.24.</p> <p>The Director (Strategy and Development), in consultation with the Executive Member, Policy and Culture was given delegated authority to make a decision and deal with any issues arising in the event that contaminated soil was found once the contract for clearance of the former Lido site had commenced.</p>

BACKGROUND:
<p>Exempt report of the Director (Strategy and Development) to Cabinet item 17 refers. As the report contains confidential/exempt information it is not available to the press or public.</p>