



PUBLICATION OF DECISION LIST NUMBER 12/10-11

MUNICIPAL YEAR 2010/11

Date Published: 11 March 2011

This document lists the decisions taken by the Cabinet at its meeting on 8 March 2011. The list covers key and non-key decisions. These decisions will come into force within ten working days of the date of this document (i.e. 25 March 2011) unless the appropriate Overview and Scrutiny Committee calls a decision in.

Cabinet decisions are subject to pre-implementation review through the following call-in procedure:-

Decisions that involve expenditure over £100,000 can be called in. "Call-in" requires at least a quarter of the Members of the appropriate Overview and Scrutiny Committee to request the "call-in", in writing, within four working days of the publication of the decision by the Cabinet, to be effective. Where the appropriate Committee has been previously involved in the decision which is being "called-in", the request should be made by Members of one of the other two Overview and Scrutiny Committees. A Notification of Call-in Form can be obtained from and should be completed, signed and returned to Graham Seal, Head of Committee Management. The meeting of the Overview and Scrutiny Committee to consider the "called-in" item(s) must take place within twenty working days of the publication of the decision by the Cabinet. The Call-In procedure does not apply where the decision being taken by the Cabinet is urgent.

Where an Overview and Scrutiny Committee is of the opinion that an executive decision which relates to an area covered by that Committee yet to be made or made but not yet implemented would be, contrary to the policy framework, or contrary to or not wholly in accordance with the Council's budget, then it should seek advice from the Monitoring Officer and/or Director (Finance and Operations).

If you have any queries or wish to obtain further report information or information on a decision please refer to:
Graham Seal, Head of Committee Management at the Council Offices,
Campus East, Welwyn Garden City, Herts AL8 6AE
Telephone number (01707) 357444 or e-mail g.seal@welhat.gov.uk

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1/12/10-11	Cabinet	8 March 2011	1	Release of Capital Funds – Disabled Facilities Grant and Private Sector Renewal 2011/12	Key Forward Plan Ref: FP497	All	No	Social	1
2/12/10-11	Cabinet	8 March 2011	1	Welwyn Hatfield Community Housing Trust Delivery Plan 2011/12	Key Forward Plan Ref: FP478	All	No	Social	2
3/12/10-11	Cabinet	8 March 2011	1	Welwyn Hatfield Community Chest	Non-Key	Welwyn West, Handside, Hatfield East, Hatfield Villages and Peartree Wards	No	Environment/ Social	3
4/12/10-11	Cabinet	8 March 2011	1	Welwyn Hatfield Museum Service Forward Plan 2011-2013	Non-Key	Hatfield East Ward	No	Social	4
5/12/10-11	Cabinet	8 March 2011	1	Museum Service Education Policy	Non-Key	Hatfield East Ward	No	Social	5
6/12/10-11	Cabinet	8 March 2011	1	Formal Objections to the Experimental Digswell Village, Welwyn Parking Restrictions Scheme	Non-Key	Welwyn West Ward	No	Environment	6

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14/12/10-11	Cabinet	8 March 2011	2	Minor Building Works	Key Forward Plan Ref: FP498	All	No	Resources	14
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17/12/10-11	Cabinet	8 March 2011	2	Steria Indexation Increase	Non-Key	All	No	Resources	17
18/12/10-11	Cabinet	8 March 2011	2	Release of Capital for Sheridan Suite Project	Non-Key	All	No	Social	18
19/12/10-11	Cabinet	8 March 2011	2	Write Offs over £10,000	Non-Key	All	No	Resources	19

LIST REFERENCE: 1/12/10-11

SUBJECT / TITLE OF REPORT								
Release of Capital Funds – Disabled Facilities Grant and Private Sector Renewal 2011/12								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	8 March 2011	No	Key Forward Plan Ref:FP497	Sian Chambers 01707 357640 s.chambers@welhat.gov.uk	No	Social

DECISION:
The release of the capital budget of £731,670 for the payment of Disabled Facilities Grants and private sector renewal grant/loans during 2011/12 was approved.

BACKGROUND:
Report of the Director (Finance and Operations) to the Cabinet item 7(a) refers.

LIST REFERENCE: 2/12/10-11

SUBJECT / TITLE OF REPORT								
Welwyn Hatfield Community Housing Trust Delivery Plan 2011/12								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	8 March 2011	No	Key Forward Plan Ref:FP478	Sian Chambers 01707 357640 s.chambers@welhat.gov.uk	No	Social

DECISION:
The Welwyn Hatfield Community Housing Trust Delivery Plan 2011/12 was approved.

BACKGROUND:
Report of the Director (Strategy and Development) to the Cabinet item 7(b) refers.

LIST REFERENCE: 3/12/10-11

SUBJECT / TITLE OF REPORT								
Welwyn Hatfield Community Chest								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Welwyn West, Handside, Hatfield East, Hatfield Villages and Peartree Wards	Cabinet	8 March 2011	No	Non Key	Paul Underwood 01707 357220 p.underwood@welhat.gov.uk	No	Environment/ Social

DECISION:
<p>The following applications for Community Chest Funding were approved:-</p> <p>Welwyn West Ward - £5,000 to supply children's play equipment for Ottway, Ottway Walk play area in Welwyn village.</p> <p>Handside Ward - £9,000 for a regeneration project in the conservation area of Handside to include conservation area standard signage and waste receptacles.</p> <p>Hatfield East Ward - £5660.84 for various refurbishment works to the Hatfield Cricket Club buildings in Ascot Lane, Welwyn Garden City.</p> <p>Hatfield Villages Ward - £5,284 for an ecology project at Kingfisher Island, Howe Dell School, Hatfield.</p> <p>Peartree Ward - £8,000 for the provision of a printer for community use by groups affiliated with the Peartree Partnership.</p>

BACKGROUND:
<p>Recommendation of the Social Overview and Scrutiny Committee on 27 January 2011 to the Cabinet item 8 refers.</p>

LIST REFERENCE: 4/12/10-11

SUBJECT / TITLE OF REPORT
Welwyn Hatfield Museum Service Forward Plan 2011-2013

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Hatfield East	Cabinet	8 March 2011	No	Non-Key	Caroline Rawle 01707 357851 c.rawle@welhat.gov.uk	No	Social

DECISION:
The Welwyn Hatfield Museum Service Plan 2011/13 was approved.

BACKGROUND:
Recommendation of the Social Overview and Scrutiny Committee on 27 January 2011 to the Cabinet item 9 refers.

LIST REFERENCE: 5/12/10-11

SUBJECT / TITLE OF REPORT								
Museum Service Education Policy								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Hatfield East	Cabinet	8 March 2011	No	Non-Key	Jenny Oxley 01707 357856 j.oxley@welhat.gov.uk	No	Social

DECISION:
The Museum service Education Policy was approved.

BACKGROUND:
Recommendation of the Social Overview and Scrutiny Committee on 27 January 2011 to the Cabinet item 9 refers.

LIST REFERENCE: 6/12/10-11

SUBJECT / TITLE OF REPORT
Formal Objections to the Experimental Digswell Village, Welwyn Parking Restriction Scheme

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Welwyn West Ward	Cabinet	8 March 2011	Yes R.Trigg	Non-Key	Tracy Warner 01707 357552 t.warner@welhat.gov.uk	No	Environment

DECISION:
Having considered the two objections received to the proposed parking restriction scheme in Digswell Village, Welwyn, the Director (Governance) was authorised to seal and make the experimental Traffic Regulation Order permanent. The Cabinet’s decision would be notified to the objectors.

BACKGROUND:
Recommendation of the Cabinet Housing and Planning Panel on 16 February 2011 to the Cabinet item 10 refers.

LIST REFERENCE: 7/12/10-11

SUBJECT / TITLE OF REPORT
Release of Capital for Demolition of Bill Salmon Centre, Hatfield

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Hatfield Central Ward	Cabinet	8 March 2011	No	Non-Key	Mike Storey 01707 357457 m.storey@welhat.gov.uk	No	Resources

DECISION:
<p>The use of the balance of the budget for fees and charges in relation to the Hatfield Town Centre regeneration project towards the cost of demolishing the Bill Salmon Centre was approved.</p> <p>The release of the budget against this code for 2011/12, so that the balance of this expenditure could be covered when required, was approved.</p> <p>Delegated authority was given to the Director (Governance) in conjunction with the Procurement Manager, to award the demolition works contract.</p> <p>The making of any required planning application in relation to the announcement posters was agreed.</p>

BACKGROUND:
Report of the Director (Governance) to the Cabinet item 12 refers.

LIST REFERENCE: 8/12/10-11

SUBJECT / TITLE OF REPORT								
Public Health White Paper: Healthy Lives, Healthy People								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	8 March 2011	No	Non-Key	Nick Long 01707 357401 n.long@welhat.gov.uk	No	Social

DECISION:
<p>The Cabinet noted the White Paper: Healthy Lives, Healthy People and the role which the Council would continue to play in connection with public health.</p> <p>The suggested response to be sent to the Department of Health on the consultation questions in the White Paper was agreed.</p> <p>Delegated authority was given to the Head of Environmental Health and Licensing, in consultation with the Director (Strategy and Development) and relevant portfolio holder/Member(s), to consider and respond to further consultations on public health reforms.</p>

BACKGROUND:
Report of the Director (Strategy and Development) to Cabinet item 13 refers.

LIST REFERENCE: 9/12/10-11

SUBJECT / TITLE OF REPORT								
Provision of Internal Audit Services								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call- in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	8 March 2011	No	Non-Key	Bob Jewell 01707 357449 b.jewell@welhat.gov.uk	No	Resources

DECISION:
<p>The Cabinet agreed to the provision of the internal audit service from Hertfordshire County Council under the basis of a collaborative agreement. Delegated authority was given to the Director (Governance), in consultation with the Executive Member (Resources), to sign the final agreement subject to it being on the basis of the draft attached to the joint report.</p> <p>An exception to Contract Procedure Rules to allow the Council to contract with Hertfordshire County Council for the provision of audit services without the need to go to further competition was approved.</p>

BACKGROUND:
<p>Joint report of the Directors (Governance) and (Finance and Operations) to the Cabinet item 14 refers.</p>

LIST REFERENCE: 10/12/10-11

SUBJECT / TITLE OF REPORT
Proposed Sites for New Allotments

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	8 March 2011	No	Non-Key	Ann MacDonald 01707 357233 a.macdonald@welhat.gov.uk	No	Environment

DECISION:
Following the results of consultation on seven allotment garden proposals, sites at Bushey Green and Marley Road in Welwyn Garden City and Haven Close in Hatfield were agreed and £17,000 would be released from the capital budget in the current financial year to create these three new allotment sites.

BACKGROUND:
Report of the Director (Strategy and Development) to the Cabinet item 15 refers.

LIST REFERENCE: 11/12/10-11

SUBJECT / TITLE OF REPORT
Performance Exception Report – January 2011

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	8 March 2011	No	Non-Key	Paul Underwood 01707 357220 p.underwood@welhat.gov.uk	No	All

DECISION:
The performance exception report was noted and proposed actions following the completion of the clinic meetings on 27 January 2011 were approved.

BACKGROUND:
Report of the Director (Strategy and Development) to the Cabinet item 16 refers.

LIST REFERENCE: 12/12/10-11

SUBJECT / TITLE OF REPORT
Risk Management

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	8 March 2011	No	Non-Key	Andy Cremer 01707 357169 a.cremer@welhat.gov.uk	No	Resources

DECISION:
The current top risks facing the Council as determined by managers and entered on to the TEN risk manager system following their review, were noted.

BACKGROUND:
Report of the Director (Governance) to the Cabinet item 17 refers.

LIST REFERENCE: 13/12/10-11

SUBJECT / TITLE OF REPORT
Disposal of the Former Garage Site and Workshops at Knella Road, Welwyn Garden City

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	Peartree Ward	Cabinet	8 March 2011	No	Key Forward Plan Ref: FP496	Sian Chambers 01707 357640 s.chambers@welhat.gov.uk Jeremy Morton 01707 357723 j.morton@welhat.gov.uk	No	Resources

DECISION:
The disposal of the former garages and workshop site at Knella Road, Welwyn Garden City to North Herts Homes and Welwyn Garden City Housing Association for a capital receipt on planning approval and land transfer, was approved.

BACKGROUND:
Exempt report of the Director (Strategy and Development) to Cabinet item 20(a) refers. As the report contains confidential/exempt information it is not available to the press or public.

LIST REFERENCE: 14/12/10-11

SUBJECT / TITLE OF REPORT								
Minor Building Works								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	All	Cabinet	8 March 2011	No	Key Forward Plan Ref: FP498	Andrew Harper 01707 357371 a.harper@welhat.gov.uk	No	Resources

DECISION:
Three year contracts (with an option to extend for a further year) with effect from 1 April 2011 were awarded to ABC Building and Maintenance for building works, Baldwin and Bleaklay and ABC Building and Maintenance for electrical works and ABC Building and Maintenance for heating works.

BACKGROUND:
Exempt report of the Director (Governance) to Cabinet item 20(b) refers. As the report contains confidential/exempt information it is not available to the press or public.

LIST REFERENCE: 15/12/10-11

SUBJECT / TITLE OF REPORT
Utility Procurement

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	All	Cabinet	8 March 2011	No	Key Forward Plan Ref: FP499	Andrew Harper 01707 357371 a.harper@welhat.gov.uk	No	Resources

DECISION:
<p>The Cabinet agreed to the LASER energy buying group purchasing gas for a three and a half year period commencing 1 April 2011 and electricity for a three year period, commencing 1 April 2011 on the Council's behalf.</p> <p>That the LASER performance would be reported on an annual basis to the Resources Overview and Scrutiny Committee.</p>

BACKGROUND:
<p>Exempt report of the Director (Finance and Operations) to Cabinet item 20(c) refers. As the report contains confidential/exempt information it is not available to the press or public.</p>

LIST REFERENCE: 16/12/10-11

SUBJECT / TITLE OF REPORT
Sale of Flats at Moors Walk Redevelopment and Possible Options for the Future of the Block

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	Panshanger Ward	Cabinet	8 March 2011	No	Non Key	Geoff Sampson 01707 357458 g.sampson@welhat.gov.uk	No	Resources

DECISION:
<p>The Council would investigate the possibility of disposing of the remaining flats for a capital receipt to an investor who specialised in buy to let.</p> <p>The Council would investigate the possibility of letting the flats on business tenancies to an investor who would seek to sublet the properties.</p> <p>The Council would continue to market the properties on an individual basis for the foreseeable future.</p> <p>Once all these options had been investigated, a further report would be submitted to the Cabinet detailing the financial implications and seeking instruction on how to proceed.</p> <p>Consideration would be given to the possibility of turning the remaining properties over to the Welwyn Hatfield Community Housing Trust.</p>

BACKGROUND:
<p>Exempt report of the Director (Governance) to Cabinet item 21 refers. As the report contains confidential/exempt information it is not available to the press or public.</p>

LIST REFERENCE: 17/12/10-11

SUBJECT / TITLE OF REPORT
Steria Indexation Increase

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	All	Cabinet	8 March 2011	No	Non Key	Farhad Cantel 01707 357011 f.cantel@welhat.gov.uk	No	Resources

DECISION:
<p>The Cabinet agreed to an indexation increase of 3% for 2011 and 2012, or the correct RPIX if it was lower.</p> <p>The Cabinet agreed to extend the 12 year contract with Steria, which commenced in January 2009, by an additional year.</p>

BACKGROUND:
<p>Exempt report of the Director (Finance and Operations) to Cabinet item 22 refers. As the report contains confidential/exempt information it is not available to the press or public.</p>

LIST REFERENCE: 18/12/10-11

SUBJECT / TITLE OF REPORT
Release of Capital for Sheridan Suite Project

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	All	Cabinet	8 March 2011	No	Non Key	Mike Storey 01707 357457 m.storey@welhat.gov.uk	No	Social

DECISION:
The release of the capital programme funding of £30,000 in 2010/11 was approved to allow the Sheridan Suite refurbishment project at Campus West to proceed.

BACKGROUND:
Exempt report of the Director (Governance) to Cabinet item 23 refers. As the report contains confidential/exempt information it is not available to the press or public.

LIST REFERENCE: 19/12/10-11

SUBJECT / TITLE OF REPORT
Write Offs Over £10,000

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	All	Cabinet	8 March 2011	No	Non Key	Farhad Cantel 01707 357011 f.cantel@welhat.gov.uk	No	Resources

DECISION:
A non-domestic rate write off over £10,000 was approved.

BACKGROUND:
Exempt report of the Director (Finance and Operations) to Cabinet item 24 refers. As the report contains confidential/exempt information it is not available to the press or public.