



PUBLICATION OF DECISION LIST NUMBER 3/13-14

MUNICIPAL YEAR 2013/14

Date Published: 9 August 2013

This document lists the decisions taken by the Cabinet at its meeting on 6 August 2013. The list covers key and non-key decisions. These decisions will come into force within ten working days of the date of this document (i.e. 23 August 2013) unless the appropriate Overview and Scrutiny Committee calls a decision in.

Cabinet decisions are subject to pre-implementation review through the following call-in procedure:-

Decisions that involve expenditure over £100,000 can be called in. "Call-in" requires at least a quarter of the Members of the appropriate Overview and Scrutiny Committee to request the "call-in", in writing, within four working days of the publication of the decision by the Cabinet, to be effective. Where the appropriate Committee has been previously involved in the decision which is being "called-in", the request should be made by Members of one of the other two Overview and Scrutiny Committees. A Notification of Call-in Form can be obtained from and should be completed, signed and returned to Graham Seal, Governance Services Manager. The meeting of the Overview and Scrutiny Committee to consider the "called-in" item(s) must take place within twenty working days of the publication of the decision by the Cabinet. The Call-In procedure does not apply where the decision being taken by the Cabinet is urgent.

Where an Overview and Scrutiny Committee is of the opinion that an executive decision which relates to an area covered by that Committee yet to be made or made but not yet implemented would be, contrary to the policy framework, or contrary to or not wholly in accordance with the Council's budget, then it should seek advice from the Monitoring Officer and/or Director (Finance and Operations).

If you have any queries or wish to obtain further report information or information on a decision please refer to:
Graham Seal, Governance Services Manager at the Council Offices, Campus
East, Welwyn Garden City, Herts AL8 6AE
Telephone number (01707) 357444 or e-mail g.seal@welhat.gov.uk

INDEX OF PUBLISHED CABINET DECISIONS

List Ref.	Decision Made by	Date of Decision	Part 1/2	Subject/Title of Report	Category of Decision	Affected Wards	Eligible for Call-In & Date Decision must be called in by (If applicable)	Appropriate Overview and Scrutiny Committee	Page No.
1/3/13-14	Cabinet	6 August 2013	1	Redevelopment of Campus West	Budget Item for Recommendation to the Council	Handside	No	Social	1.
2/3/13-14	Cabinet	6 August 2013	1	Additional Resources in Legal Services	Budget Item for Recommendation to the Council	All	No	Resources	2.
3/3/13-14	Cabinet	6 August 2013	1	Refuse and Recycling Collection - Recyclates	Key Forward Plan Ref: FP612	All	No	Environment	3.
4/3/13-14	Cabinet	6 August 2013	1	Medium Term Strategy	Key Forward Plan Ref: FP611	All	No	Resources	4.
5/3/13-14	Cabinet	6 August 2013	1	Council's Achievement List	Non-Key	All	No	Resources	5.
6/3/13-14	Cabinet	6 August 2013	1	Revenue Budget Monitoring	Non-Key	All	No	Resources	6.
7/3/13-14	Cabinet	6 August 2013	1	Capital Budget Monitoring	Non-Key	All	No	Resources	7.
8/3/13-14	Cabinet	6 August 2013	1	Council Tax Support	Non-Key	All	No	Resources	8.
9/3/13-14	Cabinet	6 August 2013	1	Business Paying Non-Domestic Rates	Non-Key	All	No	Resources	9.

LIST REFERENCE: 1/3/13-14

SUBJECT / TITLE OF REPORT								
Redevelopment of Campus West								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Handside	Cabinet	6 August 2013	No	Recommendation to the Council	Paul Underwood 01707 357220 p.underwood@welhat.gov.uk	No	Social

DECISION:
<p>The proposed design plans and the capital investment needed in 2013/14 and 2014/15 to successfully deliver this project at a total value of £1.590M were agreed.</p> <p>Officers were instructed to continue working with the Campus West Cabinet Panel to commence a procurement exercise with immediate effect so that a contractor could be selected and appointed for the proposed work.</p> <p>The Cabinet agreed to release the capital funding of £550,000 available for this project in the 2013/14 programme with immediate effect to proceed to the procurement phase.</p> <p>The Council was recommended to approve additional costs of the project of £378,000 due to a need to significantly enhance the air conditioning system within the building to cope with the proposed new services.</p>

BACKGROUND:
Report of the Director (Strategy and Development) to Cabinet item 6(a) refers.

LIST REFERENCE: 2/3/13-14

SUBJECT / TITLE OF REPORT
Additional Resources in Legal Services

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	6 August 2013	No	Recommendation to the Council	Margaret Martinus 01707 357575 m.martinus@welhat.gov.uk	No	Resources

DECISION:
The Cabinet agreed the appointment of two additional Legal Officer posts for a period of two years and recommended the Council to approve budget growth of £79,407 for each of the two years to be funded from receipts generated from the affordable housing programme.

BACKGROUND:
Report of the Director (Governance) to Cabinet item 6(b) refers.

LIST REFERENCE: 3/3/13-14

SUBJECT / TITLE OF REPORT								
Refuse and Recycling Collection – Recyclates								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	6 August 2013	No	Recommendation to the Council Key Forward Plan Ref: FP612	Carly Walker 01707 357177 c.walkers@welhat.gov.uk	No	Environment

DECISION:
The suggested service changes relating to the diversion of cardboard from composting to recycling, the withdrawal of soft plastics and expansion of recycling to include cartons were approved with effect from 30 September 2013, together with the arrangements planned for communicating these changes and the timescales involved.

BACKGROUND:
Report of the Director (Finance and Operations) to Cabinet item 7(a) refers.

LIST REFERENCE: 4/3/13-14

SUBJECT / TITLE OF REPORT
Medium Term Strategy

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	6 august 2013	No	Key Forward Plan Ref: FP611	Ka Ng 01707 357425 k.ng@welhat.gov.uk	No	Resources

DECISION:
The review of the Medium Term Strategy was noted and the principles to be adopted for the 2014/15 budget setting process, in particular the corporate budget gap of £1M assuming no increase on the average Band D Council Tax were adopted.

BACKGROUND:
Report of the Director (Finance and Operations) to Cabinet item 7(b) refers.

LIST REFERENCE: 5/3/13-14

SUBJECT / TITLE OF REPORT
Council's Achievement List

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	6 August 2013	No	Non-Key	Nancy Sardari-Kermani 01707 357271 n.sardari-kermani@welhat.gov.uk	No	Resources

DECISION:
The Council's achievements list was noted.

BACKGROUND:
Report of the Director (Strategy and Development) to Cabinet item 12 refers.

LIST REFERENCE: 6/3/13-14

SUBJECT / TITLE OF REPORT								
Revenue Budget Monitoring								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	6 August 2013	No	Non-Key	Daniel Williams 01707 357389 d.williams@welhat.gov.uk	No	Resources

DECISION:
<p>The changes to the forecast outturn as at 30 June 2013 were agreed and included in the current budget, which in turn would then be used as the basis of comparison to the forecast outturn.</p> <p>All service managers would be informed that any significant changes to the forecast outturn which could not be met by a similar level of savings would need a report to the Cabinet to request additional funds.</p> <p>The position on debts and rechargeable works was noted.</p>

BACKGROUND:
Report of the Director (Finance and Operations) to Cabinet item 13 refers

LIST REFERENCE: 7/3/13-14

SUBJECT / TITLE OF REPORT
Capital Budget Monitoring

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	6 August 2013	No	Non-Key	Tracy Fortune 01707 357219 t.fortune@welhat.gov.uk	No	Resources

DECISION:
<p>The current budget as at 30 June 2013 showing the overall position on capital spending (including the Major Repairs Allowance), funding and reserves, the risks relating to the capital programme and funding and prudential indicators was noted.</p> <p>The forecast outturn as at 30 June 2013 was approved with a view to amending the current budget.</p> <p>The phasing of capital schemes would be continually reviewed to consider whether there would be slippage into the 2014/15 programme.</p>

BACKGROUND:
Report of the Director (Finance and Operations) to Cabinet item 14 refers

LIST REFERENCE: 8/3/13-14

SUBJECT / TITLE OF REPORT								
Council Tax Support								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	6 August 2013	No	Non-Key	Farhad Cantel 01707 357011 f.cantel@welhat.gov.uk	No	Resources

DECISION:
The Council Tax support payment update was noted.

BACKGROUND:
Report of the Director (Finance and Operations) to Cabinet item 15 refers

LIST REFERENCE: 9/3/13-14

SUBJECT / TITLE OF REPORT
Business Paying Non-Domestic Rates

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	6 August 2013	No	Non-Key	Farhad Cantel 01707 357011 f.cantel@welhat.gov.uk	No	Resources

DECISION:
It was noted that a list of local business ratepayers' names and addresses would be published on the Council's website and updated on a quarterly basis and that the list would exclude businesses in the names of individuals.

BACKGROUND:
Report of the Director (Finance and Operations) to Cabinet item 16 refers