



## **PUBLICATION OF DECISION LIST NUMBER 8/11-12**

MUNICIPAL YEAR 2011/12

Date Published: 6 January 2012

This document lists the decisions taken by the Cabinet at its meeting on 3 January 2012. The list covers key and non-key decisions. These decisions will come into force within ten working days of the date of this document (i.e. 20 January 2012) unless the appropriate Overview and Scrutiny Committee calls a decision in.

Cabinet decisions are subject to pre-implementation review through the following call-in procedure:-

Decisions that involve expenditure over £100,000 can be called in. "Call-in" requires at least a quarter of the Members of the appropriate Overview and Scrutiny Committee to request the "call-in", in writing, within four working days of the publication of the decision by the Cabinet, to be effective. Where the appropriate Committee has been previously involved in the decision which is being "called-in", the request should be made by Members of one of the other two Overview and Scrutiny Committees. A Notification of Call-in Form can be obtained from and should be completed, signed and returned to Graham Seal, Governance Services Manager. The meeting of the Overview and Scrutiny Committee to consider the "called-in" item(s) must take place within twenty working days of the publication of the decision by the Cabinet. The Call-In procedure does not apply where the decision being taken by the Cabinet is urgent.

Where an Overview and Scrutiny Committee is of the opinion that an executive decision which relates to an area covered by that Committee yet to be made or made but not yet implemented would be, contrary to the policy framework, or contrary to or not wholly in accordance with the Council's budget, then it should seek advice from the Monitoring Officer and/or Director (Finance and Operations).

If you have any queries or wish to obtain further report information or information on a decision please refer to:  
Graham Seal, Governance Services Manager at the Council Offices, Campus  
East, Welwyn Garden City, Herts AL8 6AE  
Telephone number (01707) 357444 or e-mail [g.seal@welhat.gov.uk](mailto:g.seal@welhat.gov.uk)

## INDEX OF PUBLISHED CABINET DECISIONS

List Ref.	Decision Made by	Date of Decision	Part 1/2	Subject/Title of Report	Category of Decision	Affected Wards	Eligible for Call-In & Date Decision must be called in by (If applicable)	Appropriate Overview and Scrutiny Committee	Page No.
1/8/11-12	Cabinet	3 January 2012	1	<p>General Fund Budget 2012/13</p> <p>Capital Programme – 2012/13 to 2016/17 Estimates</p> <p>Housing Revenue Account Budget – 2012/13</p> <p>Council Tax Base 2012/13</p> <p>Treasury Management Strategy 2012/13</p> <p>Medium Term Financial Strategy</p>	Key Forward Plan Ref: FP518, 519 and 520	All	Referred for consideration to the Resources Overview and Scrutiny Committee on 12 January 2012 as part of the budget setting process	Resources	1-2
2/8/11-12	Cabinet	3 January 2012	1	Risk Management	Non-Key	All	No	Resources	3
3/8/11-12	Cabinet	3 January 2012	1	Performance Exception Report – November 2011	Non-Key	All	No	All	4
4/8/11-12	Cabinet	3 January 2012	1	Council's Achievements List	Non-Key	All	No	Resources	5

LIST REFERENCE: 1/8/11-12

SUBJECT / TITLE OF REPORT
General Fund Budget 2012/13 Capital Programme – 2012/13 to 2016/17 Estimates Housing Revenue Account Budget – 2012/13 Council Tax Base 2012/13 Treasury Management Strategy 2012/13 Medium Term Financial Strategy

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	3 January 2012	No	Key Forward Plan Ref: FP518, 519 and 520	Ka Ng 01707 357425 <a href="mailto:k.ng@welhat.gov.uk">k.ng@welhat.gov.uk</a> Tracy Fortune 01707 357219 <a href="mailto:t.fortune@welhat.gov.uk">t.fortune@welhat.gov.uk</a> Keith Reynoldson 01707 357297 <a href="mailto:k.reynoldson@welhat.gov.uk">k.reynoldson@welhat.gov.uk</a> Pam Kettle 01707 357275 <a href="mailto:p.kettle@welhat.gov.uk">p.kettle@welhat.gov.uk</a> Farhad Cantel 01707 357011 <a href="mailto:f.cantel@welhat.gov.uk">f.cantel@welhat.gov.uk</a> Andrea Plucknett 01707 357453 <a href="mailto:a.plucknett@welhat.gov.uk">a.plucknett@welhat.gov.uk</a>	Referred for consideration to the Resources Overview and Scrutiny Committee on 12 January 2012 as part of the budget setting process	Resources

**DECISION:**

The Cabinet agreed the recommendations on the General Fund budget 2012/13, capital programme 2012/13 to 2016/17 estimates and Medium Term Financial Strategy and on the Housing Revenue Account budget for 2012/13 for reference to the Resources Overview and Scrutiny Committee on 12 January for consideration and report back to the special Cabinet meeting on 24 January 2012.

The Cabinet recommended the Council to adopt the Chartered Institute of Public Finance and Accountancy Treasury Management in the Public Services Code of Practice 2011 edition, the revised Treasury Management Policy Statement, the Treasury Management Strategy and Treasury Management Indicators for 2012/13.

The Council's Tax Base for 2012/13 was approved incorporating a collection rate of 98%.

**BACKGROUND:**

Report of the Director (Finance and Operations) to Cabinet item 7(a) - (f) refers.

**LIST REFERENCE: 2/8/11-12**

<b>SUBJECT / TITLE OF REPORT</b>
Risk Management

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	All	Cabinet	3 January 2012	No	Non-Key	Andy Cremer 01707 357169 <a href="mailto:a.cremer@welhat.gov.uk">a.cremer@welhat.gov.uk</a>	No	Resources

**DECISION:**

The current Strategic Risk Register and top operational risks were reviewed particularly noting that relevant controls were assigned to the risks, ensuring that mitigation plans with the correct status were in place where necessary and noting comments in respect of each risk where shown.

**BACKGROUND:**

Report of the Director (Governance) to Cabinet item 11 refers.

**LIST REFERENCE: 3/8/11-12**

<b>SUBJECT / TITLE OF REPORT</b>
Performance Exception Report – November 2011

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	All	Cabinet	3 January 2012	No	Non-Key	Paul Underwood 01707 357220 <a href="mailto:p.underwood@welhat.gov.uk">p.underwood@welhat.gov.uk</a>	No	All

<b>DECISION:</b>
The performance exception report was noted and any proposed actions following the completion of the clinic on 24 November 2011 approved.

<b>BACKGROUND:</b>
Report of the Director (Strategy and Development) to Cabinet item 12 refers.

**LIST REFERENCE: 4/8/11-12**

<b>SUBJECT / TITLE OF REPORT</b>
Council's Achievements List

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call- in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	All	Cabinet	3 January 2012	No	Non-Key	Helen Wheller 01707 357245 <a href="mailto:h.wheller@welhat.gov.uk">h.wheller@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
The Council's achievements lists for the period mid-September to early December 2011 was noted.

<b>BACKGROUND:</b>
Report of the Director (Strategy and Development) to Cabinet item 13 refers.