



## **PUBLICATION OF DECISION LIST NUMBER 11/11-12**

MUNICIPAL YEAR 2011/12

Date Published: 9 March 2012

This document lists the decisions taken by the Cabinet at its meeting on 6 March 2012. The list covers key and non-key decisions. These decisions will come into force within ten working days of the date of this document (i.e. 23 March 2012) unless the appropriate Overview and Scrutiny Committee calls a decision in.

Cabinet decisions are subject to pre-implementation review through the following call-in procedure:-

Decisions that involve expenditure over £100,000 can be called in. "Call-in" requires at least a quarter of the Members of the appropriate Overview and Scrutiny Committee to request the "call-in", in writing, within four working days of the publication of the decision by the Cabinet, to be effective. Where the appropriate Committee has been previously involved in the decision which is being "called-in", the request should be made by Members of one of the other two Overview and Scrutiny Committees. A Notification of Call-in Form can be obtained from and should be completed, signed and returned to Graham Seal, Governance Services Manager. The meeting of the Overview and Scrutiny Committee to consider the "called-in" item(s) must take place within twenty working days of the publication of the decision by the Cabinet. The Call-In procedure does not apply where the decision being taken by the Cabinet is urgent.

Where an Overview and Scrutiny Committee is of the opinion that an executive decision which relates to an area covered by that Committee yet to be made or made but not yet implemented would be, contrary to the policy framework, or contrary to or not wholly in accordance with the Council's budget, then it should seek advice from the Monitoring Officer and/or Director (Finance and Operations).

If you have any queries or wish to obtain further report information or information on a decision please refer to:  
Graham Seal, Governance Services Manager at the Council Offices, Campus  
East, Welwyn Garden City, Herts AL8 6AE  
Telephone number (01707) 357444 or e-mail [g.seal@welhat.gov.uk](mailto:g.seal@welhat.gov.uk)

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**LIST REFERENCE: 1/11/11-12**

<b>SUBJECT / TITLE OF REPORT</b>								
Procurement of High View Redevelopment								

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	South Hatfield	Cabinet	6 March 2012	No	Key Forward Plan Ref: FP495	Geoff Sampson 01707 357458 <a href="mailto:g.sampson@welhat.gov.uk">g.sampson@welhat.gov.uk</a>	No	Environment

<b>DECISION:</b>
<p>The High View site, Hatfield would be placed on the market via the Official Journal of the European Union process with a view to seek expressions of interest from developers.</p> <p>Once the level of interest was ascertained a further report would be submitted to the Cabinet seeking consent to enter into competitive dialogue with a short list of developers.</p> <p>The capital budget of £100,000 in 2011/12 would be rolled forward to 2012/13 and added to the existing budget of £100,000 for 2012/13 with the combined total of £200,000 being released to progress the procurement of the High View redevelopment.</p>

<b>BACKGROUND:</b>
Report of the Director (Finance and Operations) to Cabinet item 7(a) refers.

**LIST REFERENCE: 2/11/11-12**

<b>SUBJECT / TITLE OF REPORT</b>								
Approval of Welwyn Hatfield Community Housing Trust Delivery Plan 2012/13								

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	All	Cabinet	6 March 2012	No	Key Forward Plan Ref: FP504	Sian Chambers 01707 357640 <a href="mailto:s.chambers@welhat.gov.uk">s.chambers@welhat.gov.uk</a>	No	Social

<b>DECISION:</b>
The Welwyn Hatfield Community Housing Trust Delivery Plan 2012/13 was approved.

<b>BACKGROUND:</b>
Report of the Director (Strategy and Development) to Cabinet item 7(b) refers.

**LIST REFERENCE: 3/11/11-12**

<b>SUBJECT / TITLE OF REPORT</b>								
Release of Capital Funds – Disabled Facilities Grant and Private Sector Renewal 2012/13								

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	All	Cabinet	6 March 2012	No	Key Forward Plan Ref: FP533	Sian Chambers 01707 357640 <a href="mailto:s.chambers@welhat.gov.uk">s.chambers@welhat.gov.uk</a>	No	Social

<b>DECISION:</b>
The release of the capital budget of £825,580 for the payment of disabled facilities grant, private sector renewal grant/loans and the private sector decent homes project during 2012/13 was approved.

<b>BACKGROUND:</b>
Report of the Director (Strategy and Development) to Cabinet item 7(c) refers.

**LIST REFERENCE: 4/11/11-12**

<b>SUBJECT / TITLE OF REPORT</b>								
Release of Capital Funds – Finesse Leisure Partnership 2012/13								

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	Various	Cabinet	6 March 2012	No	Key Forward Plan Ref: FP534	Paul Underwood 01707 357220 <a href="mailto:p.underwood@welhat.gov.uk">p.underwood@welhat.gov.uk</a>	No	Social

<b>DECISION:</b>
The release of capital funding for Finesse Leisure Partnership capital projects being completed in 2012/13 totalling £540,000 was approved.

<b>BACKGROUND:</b>
Report of the Director (Strategy and Development) to Cabinet item 7(d) refers.

LIST REFERENCE: 5/11/11-12

SUBJECT / TITLE OF REPORT								
Adopt-A-Road in the Community								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	6 March 2012	No	Non-Key	Nicole Hopley 01707 357196 <a href="mailto:n.hopley@welhat.gov.uk">n.hopley@welhat.gov.uk</a>	No	Environment

DECISION:
The Adopt-a-Road in the Community scheme was approved.

BACKGROUND:
Recommendation of the Environment Overview and Scrutiny Committee on 31 January 2012 to the Cabinet item 8 refers.



LIST REFERENCE: 6/11/11-12

SUBJECT / TITLE OF REPORT								
New Bench Regulations								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Hatfield West	Cabinet	6 March 2012	No	Non-Key	Rachel Joanne Walsh 01707 357182 <a href="mailto:r.walsh@welhat.gov.uk">r.walsh@welhat.gov.uk</a>	No	Environment

DECISION:
The policy for the provision of new memorial benches in the Council's cemeteries was approved.

BACKGROUND:
Recommendation of the Environment Overview and Scrutiny Committee on 31 January 2012 to the Cabinet item 8 refers.

**LIST REFERENCE: 7/11/11-12**

<b>SUBJECT / TITLE OF REPORT</b>								
Housing Self-Financing Loan Structure								

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	All	Cabinet	6 March 2012	No	Non-Key	Bob Jewell 01707 357449 <a href="mailto:b.jewell@welhat.gov.uk">b.jewell@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
The proposed objectives and parameters for the housing self-financing loan structure were noted.

<b>BACKGROUND:</b>
Joint report of the Director (Finance and Operations) and Director (Strategy and Development) to Cabinet item 11 refers.

**LIST REFERENCE: 8/11/11-12**

<b>SUBJECT / TITLE OF REPORT</b>
Capital Programme 2012/13 – Release of Funds

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call- in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	All	Cabinet	6 March 2012	No	Non-Key	Durk Reyner 01707 357160 <a href="mailto:d.reyner@welhat.gov.uk">d.reyner@welhat.gov.uk</a>	No	Environment

<b>DECISION:</b>
The release of funds for capital projects in the 2012/13 programme for the provision of residential off-street parking bays was approved.

<b>BACKGROUND:</b>
Report of the Director (Finance and Operations) to Cabinet item 12 refers.

**LIST REFERENCE: 9/11/11-12**

<b>SUBJECT / TITLE OF REPORT</b>
Family Arranged Interments

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	All	Cabinet	6 March 2012	No	Non-Key	Rachel Joanne Walsh 01707 357182 <a href="mailto:r.walsh@welhat.gov.uk">r.walsh@welhat.gov.uk</a>	No	Environment

<b>DECISION:</b>
It was agreed that all burials including interments of cremated remains should be carried out only under the supervision of an undertaker or funeral director.

<b>BACKGROUND:</b>
Report of the Director (Strategy and Development) to Cabinet item 13 refers.

**LIST REFERENCE: 10/11/11-12**

<b>SUBJECT / TITLE OF REPORT</b>
Consultation on Changes to the Building Regulations in England

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	6 March 2012	No	Non-Key	Mark Harvey 01707 357246 <a href="mailto:m.harvey@welhat.gov.uk">m.harvey@welhat.gov.uk</a>	No	Environment

<b>DECISION:</b>
The Council's response to the Government's consultation on proposed changes to the Building Regulations was agreed.

<b>BACKGROUND:</b>
Report of the Director (Strategy and Development) to Cabinet item 14 refers.

**LIST REFERENCE: 11/11/11-12**

<b>SUBJECT / TITLE OF REPORT</b>
Performance Exception Report – February 2012

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	All	Cabinet	6 March 2012	No	Non-Key	Paul Underwood 01707 357220 <a href="mailto:p.underwood@welhat.gov.uk">p.underwood@welhat.gov.uk</a>	No	All

<b>DECISION:</b>
The performance exception report was noted and any proposed actions following the completion of the clinic meetings on 9 February 2012 approved.

<b>BACKGROUND:</b>
Report of the Director (Strategy and Development) to Cabinet item 15 refers.

**LIST REFERENCE: 12/11/11-12**

<b>SUBJECT / TITLE OF REPORT</b>
Risk Management

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	All	Cabinet	6 March 2012	No	Non-Key	Andy Cremer 01707 357169 <a href="mailto:a.cremer@welhat.gov.uk">a.cremer@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
The current strategic risk register and top operational risks were reviewed, particularly noting that relevant controls were assigned and that mitigation plans were in place where necessary with the correct status, together with comments in respect of each risk.

<b>BACKGROUND:</b>
Report of the Director (Governance) to Cabinet item 16 refers.

**LIST REFERENCE: 13/11/11-12**

<b>SUBJECT / TITLE OF REPORT</b>
The Garages Maintenance Contract

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	All	Cabinet	6 March 2012	No	Non-Key	Mike Storey 01707 357457 <a href="mailto:m.storey@welhat.gov.uk">m.storey@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
The appointment of ABC as replacement garage maintenance contractor for Goldsmiths instead of Kier was approved and the basis for payment of work confirmed.

<b>BACKGROUND:</b>
Exempt report of the Director (Finance and Operations) to Cabinet item 19 refers. As the report contains confidential/exempt information it is not available to the press or public.



**LIST REFERENCE: 14/11/11-12**

<b>SUBJECT / TITLE OF REPORT</b>								
Hatfield Market Settlement								

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call- in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
2	Hatfield Central	Cabinet	6 March 2012	No	Non-Key	Mike Storey 01707 357457 <a href="mailto:m.storey@welhat.gov.uk">m.storey@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
The write-off of the rent debt as full and final settlement in this case was approved.

<b>BACKGROUND:</b>
Exempt report of the Director (Finance and Operations) to Cabinet item 20 refers. As the report contains confidential/exempt information it is not available to the press or public.

**LIST REFERENCE: 15/11/11-12**

<b>SUBJECT / TITLE OF REPORT</b>
Write Off Over £10,000

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
2	Sherrards	Cabinet	6 March 2012	No	Non-Key	Farhad Cantel 01707 357011 <a href="mailto:f.cantel@welhat.gov.uk">f.cantel@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
A non-domestic rate write-off of over £10,000 was approved as there was no further recovery action that could be taken.

<b>BACKGROUND:</b>
Exempt report of the Director (Finance and Operations) to Cabinet item 21 refers. As the report contains confidential/exempt information it is not available to the press or public.