

**PUBLICATION OF DECISION LIST NUMBER 7/12-13**

MUNICIPAL YEAR 2012/13

Date Published: 9 November 2012

This document lists the decisions taken by the Cabinet at its meeting on 6 November 2012. The list covers key and non-key decisions. These decisions will come into force within ten working days of the date of this document (i.e. 23 November 2012) unless the appropriate Overview and Scrutiny Committee calls a decision in.

Cabinet decisions are subject to pre-implementation review through the following call-in procedure:-

Decisions that involve expenditure over £100,000 can be called in. "Call-in" requires at least a quarter of the Members of the appropriate Overview and Scrutiny Committee to request the "call-in", in writing, within four working days of the publication of the decision by the Cabinet, to be effective. Where the appropriate Committee has been previously involved in the decision which is being "called-in", the request should be made by Members of one of the other two Overview and Scrutiny Committees. A Notification of Call-in Form can be obtained from and should be completed, signed and returned to Graham Seal, Governance Services Manager. The meeting of the Overview and Scrutiny Committee to consider the "called-in" item(s) must take place within twenty working days of the publication of the decision by the Cabinet. The Call-In procedure does not apply where the decision being taken by the Cabinet is urgent.

Where an Overview and Scrutiny Committee is of the opinion that an executive decision which relates to an area covered by that Committee yet to be made or made but not yet implemented would be, contrary to the policy framework, or contrary to or not wholly in accordance with the Council's budget, then it should seek advice from the Monitoring Officer and/or Director (Finance and Operations).

If you have any queries or wish to obtain further report information or information on a decision please refer to:  
Graham Seal, Governance Services Manager at the Council Offices, Campus  
East, Welwyn Garden City, Herts AL8 6AE  
Telephone number (01707) 357444 or e-mail [g.seal@welhat.gov.uk](mailto:g.seal@welhat.gov.uk)

## INDEX OF PUBLISHED CABINET DECISIONS

List Ref.	Decision Made by	Date of Decision	Part 1/2	Subject/Title of Report	Category of Decision	Affected Wards	Eligible for Call-In & Date Decision must be called in by (If applicable)	Appropriate Overview and Scrutiny Committee	Page No.
1/7/12-13	Cabinet	6 November 2012	1	Treasury Management Strategy and Mid-Year Report and Amendments	Budget item for recommendation to Council	All	No	Resources	1.
2/7/12-13	Cabinet	6 November 2012	1	Reduced Environment Services and Parking Income	Budget item for recommendation to Council	All	No	Environment	2.
3/7/12-13	Cabinet	6 November 2012	1	Campus East Council Offices	Budget item for recommendation to Council	Handside	No	Resources	3.
4/7/12-13	Cabinet	6 November 2012	1	Mill Green Sluice Replacement	Non-Key	Hatfield East	No	Resources	4.
5/7/12-13	Cabinet	6 November 2012	1	Revenue Budget Monitoring at 30 September 2012 (Month 6)	Non-Key	All	No	Resources	5.
6/7/12-13	Cabinet	6 November 2012	1	Capital Budget Monitoring at 30 September 2012 (Period 6)	Non-Key	All	No	Resources	6.
7/7/12-13	Cabinet	6 November 2012	2	Award of a Design and Build Contract for a New High Ropes Feature in Stanborough Park, Welwyn Garden City	Key Decision Forward Plan Reference: FP567	Handside	No	Resources	7.

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8/7/12-13	Cabinet	6 November 2012	2	1-3 Brickwall Cottages, Welwyn Garden City	Non-Key	Handside	No	Resources	8.
9/7/12-13	Cabinet	6 November 2012	2	Write Offs Over £10,000	Non-Key	All	No	Resources	9.

**LIST REFERENCE: 1/7/12-13**

<b>SUBJECT / TITLE OF REPORT</b>
Treasury Management Strategy and Mid-Year Report and Amendments

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	6 November 2012	No	Budget item for recommendation to Council	Andrea Plucknett 01707 357453 <a href="mailto:a.plucknett@welhat.gov.uk">a.plucknett@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
The current treasury position and treasury management indicators were noted and the Council was recommended to approve the proposed amendments to the counterparty criteria in the 2012/13 Strategy.

<b>BACKGROUND:</b>
Report of the Director (Finance and Operations) to Cabinet item 6(a) refers

**LIST REFERENCE: 2/7/12-13**

<b>SUBJECT / TITLE OF REPORT</b>
Reduced Environmental Services and Parking Income

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	All	Cabinet	6 November 2012	No	Budget item for recommendation to Council	Durk Reyner 01707 357160 <a href="mailto:d.reyner@welhat.gov.uk">d.reyner@welhat.gov.uk</a>	No	Environment

<b>DECISION:</b>
The Council was recommended to accept changes to the environmental services current budget for 2012/13 as part of budgetary control monitoring for the first half of the financial year to take account of reduced income.

<b>BACKGROUND:</b>
Report of the Director (Finance and Operations) to Cabinet item 6(b) refers

**LIST REFERENCE: 3/7/12-13**

<b>SUBJECT / TITLE OF REPORT</b>
Campus East Council Offices

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	Handside	Cabinet	6 November 2012	No	Budget item for recommendation to Council	Mike Storey 01707 357457 <a href="mailto:m.storey@welhat.gov.uk">m.storey@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
The initial budget allocation of £10,000 contained in the capital programme for 2012/13 for office accommodation changes was released and the Council was recommended to make available and release an additional capital allocation of £40,000 to cover the costs of producing detailed design drawings for a possible extension to the Campus East Council Offices complex.

<b>BACKGROUND:</b>
Report of the Director (Finance and Operations) to Cabinet item 6(c) refers

LIST REFERENCE: 4/7/12-13

<b>SUBJECT / TITLE OF REPORT</b>
Mill Green Sluice Replacement

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Hatfield East	Cabinet	6 November 2012	No	Non-Key	Graham Meikle 01707 357494 <a href="mailto:g.meikle@welhat.gov.uk">g.meikle@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
The 2012/13 budget of £85,000 in the capital programme for the replacement of the sluice at Mill Green was released.

<b>BACKGROUND:</b>
Report of the Director (Finance and Operations) to Cabinet item 11 refers.

**LIST REFERENCE: 5/7/12-13**

<b>SUBJECT / TITLE OF REPORT</b>
Revenue Budget Monitoring at 30 September 2012 (Month 6)

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	6 November 2012	No	Non-Key	Geoff May 01707 357312 <a href="mailto:g.may@welhat.gov.uk">g.may@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
<p>(1) Changes to the forecast outturn to the revenue budget as at 30 September 2012 were agreed to be included in the current budget which in turn would then be used as the basis of comparison to the forecast outturn.</p> <p>(2) All Service Managers would be informed that any significant changes to the forecast outturn which could not be met by a similar level of savings would need a report to the Cabinet to request additional funds.</p> <p>(3) Changes to the forecast outturn of the Housing Revenue Account were noted.</p> <p>(4) The position on debts and rechargeable works was noted.</p>

<b>BACKGROUND:</b>
Report of the Director (Finance and Operations) to Cabinet item 12 refers.



**LIST REFERENCE: 6/7/12-13**

<b>SUBJECT / TITLE OF REPORT</b>
Capital Budget Monitoring at 30 September 2012 (Period 6)

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	All	Cabinet	6 November 2012	No	Non-Key	Tracy Fortune 01707 357219 <a href="mailto:t.fortune@welhat.gov.uk">t.fortune@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
<p>(1) The overall position on capital spending including the Major Repairs Allowance, funding and reserves, the current budget, prudential indicators and the risks relating the capital programme and funding was noted.</p> <p>(2) The forecast outturn was approved with a view to the current budget being amended.</p> <p>(3) The phasing of schemes would be continually reviewed and consideration given as to whether there would be slippage into 2013/14.</p>

<b>BACKGROUND:</b>
Report of the Director (Finance and Operations) to Cabinet item 13 refers.

**LIST REFERENCE: 7/7/12-13**

<b>SUBJECT / TITLE OF REPORT</b>								
Award of a Design and Build Contract for a New High Ropes Feature in Stanborough Park, Welwyn Garden City								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	Handside	Cabinet	6 November 2012	No	Key Decision Forward Plan Reference: FP567	Paul Underwood 01707 357220 <a href="mailto:p.underwood@welhat.gov.uk">p.underwood@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
A contract was awarded to J.M Adventure for the design and build of a high ropes feature in Stanborough Park, Welwyn Garden City.

<b>BACKGROUND:</b>
Exempt report of the Director (Strategy and Development) to Cabinet item 16(a) refers. As the report contains confidential/exempt information it is not available to the press or public.

**LIST REFERENCE: 8/7/12-13**

<b>SUBJECT / TITLE OF REPORT</b>
1-3 Brickwall Cottages, Welwyn Garden City

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	Handside	Cabinet	6 November 2012	No	Non-Key	Bob Baldock 01707277 <a href="mailto:b.baldock@welhat.gov.uk">b.baldock@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
Works to connect the drainage of the properties to the existing public sewers would be pursued in accordance with the procurement exercise and acceptance of the tender from Walker Construction in the sum of £76,500 plus consultancy fees and a contingency provision and the Council was recommended to establish a budget of £85,000 for this.

<b>BACKGROUND:</b>
Exempt report of the Director (Governance) to Cabinet item 17 refers. As the report contains confidential/exempt information it is not available to the press or public.

LIST REFERENCE: 9/7/12-13

SUBJECT / TITLE OF REPORT								
Write Offs Over £10,000								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	All	Cabinet	6 November 2012	No	Non-Key	Farhad Cantel 01707 357011 <a href="mailto:f.cantel@welhat.gov.uk">f.cantel@welhat.gov.uk</a>	No	Resources

DECISION:
The write-off of six domestic rate accounts of over £10,000 totalling £83,544.69 as detailed in the exempt report was approved.

BACKGROUND:
Exempt report of the Director (Finance and Operations) to Cabinet item 18 refers. As the report contains confidential/exempt information it is not available to the press or public.