



**PUBLICATION OF DECISION LIST NUMBER 1/14-15**

MUNICIPAL YEAR 2014/15

Date Published: 20 June 2014

This document lists the decisions taken by the Cabinet at its meeting on 17 June 2014. The list covers key and non-key decisions. These decisions will come into force within ten working days of the date of this document (i.e. 4 July 2014) unless the appropriate Overview and Scrutiny Committee calls a decision in.

Cabinet decisions are subject to pre-implementation review through the following call-in procedure:-

Decisions that involve expenditure over £100,000 can be called in. "Call-in" requires at least a quarter of the Members of the appropriate Overview and Scrutiny Committee to request the "call-in", in writing, within four working days of the publication of the decision by the Cabinet, to be effective. Where the appropriate Committee has been previously involved in the decision which is being "called-in", the request should be made by Members of one of the other two Overview and Scrutiny Committees. A Notification of Call-in Form can be obtained from and should be completed, signed and returned to Graham Seal, Governance Services Manager. The meeting of the Overview and Scrutiny Committee to consider the "called-in" item(s) must take place within twenty working days of the publication of the decision by the Cabinet. The Call-In procedure does not apply where the decision being taken by the Cabinet is urgent.

Where an Overview and Scrutiny Committee is of the opinion that an executive decision which relates to an area covered by that Committee yet to be made or made but not yet implemented would be, contrary to the policy framework, or contrary to or not wholly in accordance with the Council's budget, then it should seek advice from the Monitoring Officer and/or Director (Finance and Operations).

If you have any queries or wish to obtain further report information or information on a decision please refer to:  
Graham Seal, Governance Services Manager at the Council Offices, Campus  
East, Welwyn Garden City, Herts AL8 6AE  
Telephone number (01707) 357444 or e-mail [g.seal@welhat.gov.uk](mailto:g.seal@welhat.gov.uk)

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1/1/14-15	Cabinet	17 June 2014	1	Transfer of the Management of Community Services (Jim McDonald Centre and Community Bus Service) to the Welwyn Hatfield Community Housing Trust	Budget and Policy Framework Item for Recommendation to the Council	All	No	Social	1.
2/1/14-15	Cabinet	17 June 2014	1	Capital Budget for Repair and Renew Grant	Budget and Policy Framework Item for Recommendation to the Council	All	No	Resources	2.
3/1/14-15	Cabinet	17 June 2014	1	Revised Local Development Scheme for the Production of the Welwyn Hatfield Local Plan	Budget and Policy Framework Item for Recommendation to the Council	All	No	Environment	3.
4/1/14-15	Cabinet	17 June 2014	1	Determination of Funding of Capital Expenditure 2013/14	Key Forward Plan Ref: FP641	All	No	Resources	4.
5/1/14-15	Cabinet	17 June 2014	1	Release of the Capital Budget to Refurbish Roofs at Woodhall Shops	Key Forward Plan Ref: FP652	Peartree	No	Resources	5.
6/1/14-15	Cabinet	17 June 2014	1	Release of Budget for Fees and Charges in Connection with Hatfield Town Centre	Key Forward Plan Ref: FP653	Hatfield Central	No	Resources	6.

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7/1/14-15	Cabinet	17 June 2014	1	Release of Capital – Replacement of Windows to the “New Block” – Campus East	Key Forward Plan Ref: FP654	Handside	No	Resources	7.
8/1/14-15	Cabinet	17 June 2014	1	Adjustment to Capital Roll Forward Budgets 2013/14	Key Forward Plan Ref: FP657	All	No	Resources	8.
9/1/14-15	Cabinet	17 June 2014	1	Release of the Capital Budget – Garages Renovation Programme	Key Forward Plan Ref: FP649	All	No	Resources	9.
10/1/14-15	Cabinet	17 June 2014	1	Parking Improvements - Removal of Private Crossover and Hardstand Subsidy	Non-Key	All	No	Environment	10.
11/1/14-15	Cabinet	17 June 2014	1	Objection to Electric Charging Points – Howardsgate, Welwyn Garden City and The Common, Hatfield	Non-Key	Hatfield Central and Handside	No	Environment	11.
12/1/14-15	Cabinet	17 June 2014	1	Objections to Theobalds Close, Theobalds Road and South Drive, Cuffley, Parking Proposals	Non-Key	Cuffley	No	Environment	12.
13/1/14-15	Cabinet	17 June 2014	1	Northaw and Cuffley Neighbourhood Plan	Non-Key	Northaw and Cuffley	No	Environment	13.
14/1/14-15	Cabinet	17 June 2014	1	Draft Annual Governance Statement for the Financial Year 2013/14	Non-Key	All	No	Resources	14.

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15/1/14-15	Cabinet	17 June 2014	1	Performance Exception Report – May 2014	Non-Key	All	No	All	15.
16/1/14-15	Cabinet	17 June 2014	1	Risk Management	Non-Key	All	No	Resources	16.
17/1/14-15	Cabinet	17 June 2014	1	Council Tax Support – Hardship Relief and Discretionary Housing Payment Update	Non-Key	All	No	Resources	17.
18/1/14-15	Cabinet	17 June 2014	1	Approval to Authorise an Officer to Attend the Magistrates Court and Valuations Tribunal	Non-Key	All	No	Resources	18.
19/1/14-15	Cabinet	17 June 2014	1	Appointment of Cabinet Panels, Committee and Boards 2014/15	Non-Key	Not Ward Specific	No	-	19.
20/1/14-15	Cabinet	17 June 2014	1	Appointment of Representatives on Outside Bodies 2014/15	Non-Key	Not Ward Specific	No	-	20.
21/1/14-15	Cabinet	17 June 2014	1	Chantry Lane - Chalk Mine Remediation Update	Urgent	Hatfield Central	No	Resources	21.
22/1/14-15	Cabinet	17 June 2014	2	Surrender and Renewal of a Lease of a Scout Hut	Non-Key	Welwyn West	No	Resources	22.
23/1/14-15	Cabinet	17 June 2014	2	Write Offs Over £10,000	Non-Key	Handside and Hatfield Central	No	Resources	23.

**LIST REFERENCE: 1/1/14-15**

<b>SUBJECT / TITLE OF REPORT</b>
Transfer of the Management of Community Services (Jim McDonald Centre and Community Bus Service) to the Welwyn Hatfield Community Housing Trust

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	17 June 2014	No	Recommendation to the Council	Sian Chambers 01707 357640 <a href="mailto:s.chambers@welhat.gov.uk">s.chambers@welhat.gov.uk</a>	No	Social

<b>DECISION:</b>
<p>(1) The transfer of the management of the Jim McDonald Centre and the Community Bus Service to the Welwyn Hatfield Community Housing Trust was agreed.</p> <p>(2) Pursuant to clause 63 of the Management Agreement between the Council and the Trust dated 1 April 2010, the service of a Notice of Variation to Services on the Trust to include the Additional Services to take effect from 1 July 2014 was agreed.</p> <p>(3) The reduction of the notice period as set out in the Management Agreement so that the Notice of Variation to Services would take effect on 1 July 2014 was agreed.</p> <p>(4) The transfer of the ownership of the buses to the Trust, in accordance with Clause 38 of the Management Agreement, to take effect from 1 July 2014 was agreed.</p> <p>(5) The grant of a lease of the Jim McDonald Centre, McDonald Court, Hatfield, to the Trust, in accordance with the Heads of Terms to take effect from 1 July 2014 was agreed.</p> <p>(6) The grant of a licence of the bus compound, Campus East Car Park, The Campus, Welwyn Garden City, to the Trust, in accordance with the Heads of Terms to take effect from 1 July 2014 was agreed.</p> <p>(7) The Council was recommended to adjust the 2014/15 budget and management fee payable to the Trust to reflect the part year transfer of the service.</p> <p>(8) It was agreed that the existing Hire Agreements in place between the Council and users of the Jim McDonald Centre at the time of the transfer be assigned to the Trust.</p>

<b>BACKGROUND:</b>
Report of the Director (Strategy and Development) to the Cabinet item 7(a) refers.

**LIST REFERENCE: 2/1/14-15**

<b>SUBJECT / TITLE OF REPORT</b>								
Capital Budget for Repair and Renew Grant								

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	All	Cabinet	17 June 2014	No	Recommendation to the Council	Andy Cremer 01707 357169 <a href="mailto:a.cremer@welhat.gov.uk">a.cremer@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
The Council was recommended to set up a capital budget of £50,000 to be immediately released to enable the payment of Repair and Renew Grant.

<b>BACKGROUND:</b>
Report of the Director (Governance) to the Cabinet item 7(b) refers.

**LIST REFERENCE: 3/1/14-15**

**SUBJECT / TITLE OF REPORT**

Revised Local Development Scheme for the Production of the Welwyn Hatfield Local Plan

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	17 June 2014	No	Recommendation to the Council	Anne Day 01707 357510 <a href="mailto:a.day@welhat.gov.uk">a.day@welhat.gov.uk</a>	No	Environment

**DECISION:**

The Council was recommended:

- (1) To adopt the Local Development Scheme as recommended by the Cabinet Housing and Planning Panel at its meeting on 10 April 2014.
- (2) To delegate to the Head of Planning authority to agree any minor amendments to the Local Development Scheme document following consultation with the Executive Member for Planning, Housing and Community the Chairman of the Cabinet Housing and Planning Panel and the Opposition Lead Member.
- (3) To delegate to the Head of Planning authority to publish future revisions to the timetable for the production of development plan documents in order to provide up to date public information.

**BACKGROUND:**

Recommendations of the Cabinet Housing and Planning Panel on 10 April 2014 to the Cabinet item 7(c) refers.

**LIST REFERENCE: 4/1/14-15**

**SUBJECT / TITLE OF REPORT**

Determination of Funding of Capital Expenditure 2013/14

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	17 June 2014	No	Key Forward Plan Ref: FP641	Pam Kettle 01707 357275 <a href="mailto:p.kettle@welhat.gov.uk">p.kettle@welhat.gov.uk</a>	No	Resources

**DECISION:**

The Determination of Funding of Capital Expenditure 2013/14 was approved in accordance with current legislation.

**BACKGROUND:**

Report of the Director (Finance and Operations) to the Cabinet item 8(a) refers.



**LIST REFERENCE: 5/1/14-15**

<b>SUBJECT / TITLE OF REPORT</b>
Release of the Capital Budget to Refurbish Roofs at Woodhall Shops

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Peartree	Cabinet	17 June 2014	No	Key Forward Plan Ref: FP652	Mike Storey 01707 357457 <a href="mailto:m.storey@welhat.gov.uk">m.storey@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
The capital allocation of £120,000 contained in the 2014/15 budget was released to allow the low level roofs to the rear of the shops at Woodhall, Welwyn Garden City to be refurbished/recoated.

<b>BACKGROUND:</b>
Report of the Director (Finance and Operations) to Cabinet item 8(b) refers.

**LIST REFERENCE: 6/1/14-15**

<b>SUBJECT / TITLE OF REPORT</b>
Release of Budget for Fees and Charges in Connection with Hatfield Town Centre

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Hatfield Central	Cabinet	17 June 2014	No	Key Forward Plan Ref: FP653	Mike Storey 01707 357457 <a href="mailto:m.storey@welhat.gov.uk">m.storey@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
The 2014/15 approved capital budget of £145,000 was released to cover professional and legal fees associated with the regeneration of Hatfield Town Centre.

<b>BACKGROUND:</b>
Report of the Director (Finance and Operations) to Cabinet item 8(c) refers.

**LIST REFERENCE: 7/1/14-15**

<b>SUBJECT / TITLE OF REPORT</b>
Release of Capital – Replacement of Windows to the “New Block” – Campus East

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	Handside	Cabinet	17 June 2014	No	Key Forward Plan Ref: FP654	Mike Storey 01707 357457 <a href="mailto:m.storey@welhat.gov.uk">m.storey@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
The approved capital budget of £133,000 in 2014/15 for the double glazing works for the “New Block” at the Campus East Council Offices, Welwyn Garden City would be released and the making of any planning application required in connection with this installation was agreed.

<b>BACKGROUND:</b>
Report of the Director (Finance and Operations) to Cabinet item 8(d) refers.

**LIST REFERENCE: 8/1/14-15**

<b>SUBJECT / TITLE OF REPORT</b>
Adjustment to Capital Roll Forward Budgets 2013/14

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	All	Cabinet	17 June 2014	No	Key Forward Plan Ref: FP657	Pam Kettle 01707 357275 <a href="mailto:p.kettle@welhat.gov.uk">p.kettle@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
The adjustments to the 2014/15 capital budgets were approved.

<b>BACKGROUND:</b>
Report of the Director (Finance and Operations) to Cabinet item 8(e) refers.

**LIST REFERENCE: 9/1/14-15**

<b>SUBJECT / TITLE OF REPORT</b>
Release of the Capital Budget – Garages Renovation Programme

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	17 June 2014	No	Key Forward Plan Ref: FP649	Graham Meikle 01707 357494 <a href="mailto:g.meikle@welhat.gov.uk">g.meikle@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
The approved capital budget of £100,000 in 2014/15 was released to allow the garages renovation programme to be progressed.

<b>BACKGROUND:</b>
Report of the Director (Finance and Operations) to Cabinet item 8(f) refers.

**LIST REFERENCE: 10/1/14-15**

<b>SUBJECT / TITLE OF REPORT</b>
Parking Improvements - Removal of Private Crossover and Hardstand Subsidy

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	17 June 2014	No	Non-Key	Vikki Hatfield 01707 357555 <a href="mailto:v.hatfield@welhat.gov.uk">v.hatfield@welhat.gov.uk</a>	No	Environment

<b>DECISION:</b>
The removal of the subsidy for private homeowners towards the cost of constructing vehicle crossovers and hardstands within the boundary of their properties would be removed, but Officers would provide advice and guidance about contacting Hertfordshire County Council which, as an alternative, currently assessed and constructed vehicle crossovers and hardstands for all those home owners with properties which did not fall within this Council's work programme.

<b>BACKGROUND:</b>
Recommendations of the Cabinet Housing and Planning Panel on 20 March 2014 to the Cabinet item 10(a) refers.

**LIST REFERENCE: 11/1/14-15**

<b>SUBJECT / TITLE OF REPORT</b>
Objection to Electric Charging Points – Howardsgate, Welwyn Garden City and The Common, Hatfield

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	Hatfield Central and Handside	Cabinet	17 June 2014	No	Non-Key	Vikki Hatfield 01707 357555 <a href="mailto:v.hatfield@welhat.gov.uk">v.hatfield@welhat.gov.uk</a>	No	Environment

<b>DECISION:</b>
That having considered the objection received, the Panel's recommendation to proceed with the Traffic Regulation Order to enable the installation of electric charging points in Howardsgate, Welwyn Garden City and in The Common, Hatfield was agreed.

<b>BACKGROUND:</b>
Recommendations of the Cabinet Housing and Planning Panel on 8 May2014 to the Cabinet item 10(b) refers.

**LIST REFERENCE: 12/1/14-15**

<b>SUBJECT / TITLE OF REPORT</b>
Objections to Theobalds Close, Theobalds Road and South Drive, Cuffley, Parking Proposals

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Cuffley	Cabinet	17 June 2014	No	Non-Key	Vikki Hatfield 01707 357555 <a href="mailto:v.hatfield@welhat.gov.uk">v.hatfield@welhat.gov.uk</a>	No	Environment

<b>DECISION:</b>
The Panel's recommendation to proceed with the Traffic Regulation Order introducing a residents' parking permit area and no waiting at any time restrictions was agreed.

<b>BACKGROUND:</b>
Recommendations of the Cabinet Housing and Planning Panel on 8 May 2014 to the Cabinet item 10(c) refers.



**LIST REFERENCE: 13/1/14-15**

<b>SUBJECT / TITLE OF REPORT</b>								
Northaw and Cuffley Neighbourhood Plan								

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	Northaw and Cuffley	Cabinet	17 June 2014	No	Non-Key	Colin Haigh 01707 357239 <a href="mailto:c.haigh@welhat.gov.uk">c.haigh@welhat.gov.uk</a>	No	Environment

<b>DECISION:</b>
The Panel's recommendation that the Northaw and Cuffley Neighbourhood Area Application be published for six weeks public consultation was approved and any representations arising from the public consultation would be reported back to the Panel and subsequently to the Cabinet for consideration and final approval of the neighbourhood area designation.

<b>BACKGROUND:</b>
Recommendations of the Cabinet Housing and Planning Panel on 8 May 2014 to the Cabinet item 10(d) refers.

**LIST REFERENCE: 14/1/14-15**

<b>SUBJECT / TITLE OF REPORT</b>
Draft Annual Governance Statement for the Financial Year 2013/14

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	17 June 2014	No	Non-Key	Michel Saminaden 01707 357 327 <a href="mailto:m.saminaden@welhat.gov.uk">m.saminaden@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
<p>(1) The draft Annual Governance Statement, which would also be presented to and considered by the Standards Committee on 23 June and the Audit Committee on 30 June 2014 was approved.</p> <p>(2) The Chief Executive, in conjunction with the Leader of the Council, was authorised to make any subsequent amendments to the draft Annual Governance Statement necessitated by the comments made by both the Standards and Audit Committees.</p> <p>(3) The Statement would be certified by the Leader of the Council and the Chief Executive.</p>

<b>BACKGROUND:</b>
Report of the Chief Executive to Cabinet item 13 refers.

**LIST REFERENCE: 15/1/14-15**

<b>SUBJECT / TITLE OF REPORT</b>								
Performance Exception Report – May 2014								

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	All	Cabinet	17 June 2014	No	Non-Key	Paul Underwood 01707 357220 <a href="mailto:p.underwood@welhat.gov.uk">p.underwood@welhat.gov.uk</a>	No	All

<b>DECISION:</b>
The performance data was noted and proposed actions approved.

<b>BACKGROUND:</b>
Report of the Director (Strategy and Development) to Cabinet item 14 refers.

**LIST REFERENCE: 16/1/14-15**

<b>SUBJECT / TITLE OF REPORT</b>
Risk Management

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	All	Cabinet	17 June 2014	No	Non-Key	Andy Cremer 01707 357169 <a href="mailto:a.cremer@welhat.gov.uk">a.cremer@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
The current strategic risk register and top operational risks were reviewed, particularly noting that relevant controls were assigned and ensuring that mitigation plans were in place where necessary with the correct current status, together with comments in respect of each risk where shown.

<b>BACKGROUND:</b>
Report of the Director (Governance) to Cabinet item 15 refers.

**LIST REFERENCE: 17/1/14-15**

<b>SUBJECT / TITLE OF REPORT</b>								
Council Tax Support – Hardship Relief and Discretionary Housing Payment Update								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	17 June 2014	No	Non-Key	Farhad Cantel 01707 357011 <a href="mailto:f.cantel@welhat.gov.uk">f.cantel@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
The fourth quarter update on these payments was noted.

<b>BACKGROUND:</b>
Report of the Director (Finance and Operations) to Cabinet item 16 refers.

**LIST REFERENCE: 18/1/14-15**

<b>SUBJECT / TITLE OF REPORT</b>								
Approval to Authorise an Officer to Attend the Magistrates Court and Valuations Tribunal								

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	All	Cabinet	17 June 2014	No	Non-Key	Farhad Cantel 01707 357011 <a href="mailto:f.cantel@welhat.gov.uk">f.cantel@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
In accordance with Section 223 of the Local Government Act 1972, Rachaida Lemzaouni was authorised to prosecute or defend or appear on behalf of the Council in proceedings before the Magistrates' Court and also to appear on behalf of the Council at the Valuation Tribunal.

<b>BACKGROUND:</b>
Report of the Director (Finance and Operations) to Cabinet item 17 refers.

**LIST REFERENCE: 19/1/14-15**

<b>SUBJECT / TITLE OF REPORT</b>								
Appointment of Cabinet Panels, Committees and Boards 2014/15								

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	Not Ward Specific	Cabinet	17 June 2014	No	Non-Key	Graham Seal 01707 357444 <a href="mailto:g.seal@welhat.gov.uk">g.seal@welhat.gov.uk</a>	No	-

<b>DECISION:</b>
Cabinet Panels, Committees and Boards for 2014/15 were appointed.

<b>BACKGROUND:</b>
Agenda Item 18 and Appendix A refer.

**LIST REFERENCE: 20/1/14-15**

<b>SUBJECT / TITLE OF REPORT</b>								
Appointment of Representatives on Outside Bodies 2014/15								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	Not Ward Specific	Cabinet	17 June 2014	No	Non-Key	Graham Seal 01707 357444 <a href="mailto:g.seal@welhat.gov.uk">g.seal@welhat.gov.uk</a>	No	-

<b>DECISION:</b>
Representatives were appointed to serve on executive outside bodies for 2014/15.

<b>BACKGROUND:</b>
Agenda Item 19 and Appendix B refer.



**LIST REFERENCE: 21/1/14-15**

<b>SUBJECT / TITLE OF REPORT</b>
Chantry Lane – Chalk Mine Remediation Update

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
1	Hatfield Central	Cabinet	17 June 2014	No	Urgent	Pam Kettle 01707 357275 p.kettle@welhat.gov.uk	No	-

<b>DECISION:</b>
In response to the receipt of an Early Warning Notice from the Council’s contractor on site, an urgent additional spend of £100,000 was authorised on the Chantry Lane, Hatfield chalk mine remediation scheme pending further information on the likely extent of any additional work.

<b>BACKGROUND:</b>

**LIST REFERENCE: 22/1/14-15**

<b>SUBJECT / TITLE OF REPORT</b>
Surrender and Renewal of a Lease of a Scout Hut

<b>Part 1 or 2 (relevant exempt Paragraph)</b>	<b>Wards affected by the Decision</b>	<b>Decision taken by</b>	<b>Date decision taken</b>	<b>Interest declared in respect of the Decision</b>	<b>Category of decision (i.e. Key, Non-Key, Council, Urgent)</b>	<b>Contact Details</b>	<b>Eligible for Call-in &amp; Date to be called in by</b>	<b>Appropriate Overview and Scrutiny Committee</b>
2	Welwyn West	Cabinet	17 June 2014	No	Non-Key	Geoff Sampson 01707 357458 <a href="mailto:g.sampson@welhat.gov.uk">g.sampson@welhat.gov.uk</a>	No	Resources

<b>DECISION:</b>
The Cabinet accepted the surrender of the existing lease for the Scout Hut at Lockleys Drive, Welwyn and granted a new lease at a rent of £89 per annum until 31 March 2137 with a charge of £785 plus VAT being made to cover the Council's legal costs.

<b>BACKGROUND:</b>
Exempt report of the Director (Finance and Operations) to Cabinet item 22 refers. As the report contains confidential/exempt information it is not available to the press or public.

LIST REFERENCE: 23/1/14-15

SUBJECT / TITLE OF REPORT								
Write Off Over £10,000								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	Handside and Hatfield Central	Cabinet	17 June 2014	No	Non-Key	Farhad Cantel 01707 357011 <a href="mailto:f.cantel@welhat.gov.uk">f.cantel@welhat.gov.uk</a>	No	Resources

DECISION:
The write off of non-domestic rates totalling £29,377.35 where the ratepayers had ceased trading and there was no further recovery action that could be taken was agreed.

BACKGROUND:
Exempt report of the Director (Finance and Operations) to Cabinet item 23 refers. As the report contains confidential/exempt information it is not available to the press or public.