



PUBLICATION OF DECISION LIST NUMBER 6/14-15

MUNICIPAL YEAR 2014/15

Date Published: 7 November 2014

This document lists the decisions taken by the Cabinet at its meeting on 4 November 2014. The list covers key and non-key decisions. These decisions will come into force within ten working days of the date of this document (i.e. 21 November 2014) unless the appropriate Overview and Scrutiny Committee calls a decision in.

Cabinet decisions are subject to pre-implementation review through the following call-in procedure:-

Decisions that involve expenditure over £100,000 can be called in. "Call-in" requires at least a quarter of the Members of the appropriate Overview and Scrutiny Committee to request the "call-in", in writing, within four working days of the publication of the decision by the Cabinet, to be effective. Where the appropriate Committee has been previously involved in the decision which is being "called-in", the request should be made by Members of one of the other two Overview and Scrutiny Committees. A Notification of Call-in Form can be obtained from and should be completed, signed and returned to Graham Seal, Governance Services Manager. The meeting of the Overview and Scrutiny Committee to consider the "called-in" item(s) must take place within twenty working days of the publication of the decision by the Cabinet. The Call-In procedure does not apply where the decision being taken by the Cabinet is urgent.

Where an Overview and Scrutiny Committee is of the opinion that an executive decision which relates to an area covered by that Committee yet to be made or made but not yet implemented would be, contrary to the policy framework, or contrary to or not wholly in accordance with the Council's budget, then it should seek advice from the Monitoring Officer and/or Director (Finance and Operations).

If you have any queries or wish to obtain further report information or information on a decision please refer to:
Graham Seal, Governance Services Manager at the Council Offices, Campus
East, Welwyn Garden City, Herts AL8 6AE
Telephone number (01707) 357444 or e-mail g.seal@welhat.gov.uk

INDEX OF PUBLISHED CABINET DECISIONS

List Ref.	Decision Made by	Date of Decision	Part 1/2	Subject/Title of Report	Category of Decision	Affected Wards	Eligible for Call-In & Date Decision must be called in by (If applicable)	Appropriate Overview and Scrutiny Committee	Page No.
1/6/14-15	Cabinet	4 November 2014	1	Release of Capital Funds – Affordable Housing Programme 2014/15	Non-Key	All	No	Resources	1.
2/6/14-15	Cabinet	4 November 2014	1	Review of Cemetery Provision	Non-Key	All	No	Environment	2.
3/6/14-15	Cabinet	4 November 2014	1	Manorial Rights	Non-Key	All	No	Resources	3.
4/6/14-15	Cabinet	4 November 2014	1	Local Government Boundary Commission for England – New Electoral Arrangements for Hertfordshire County Council	Non-Key	All	No	Resources	4.
5/6/14-15	Cabinet	4 November 2014	1	Revenue Budget Monitoring at 30 September 2014 (Month 6)	Non-Key	All	No	Resources	5.
6/6/14-15	Cabinet	4 November 2014	1	Capital Budget Monitoring at 30 September 2014 (Period 6)	Non-Key	All	No	Resources	6.
7/6/14-15	Cabinet	4 November 2014	1	Treasury Management Strategy Mid-Year Report	Non-Key	All	No	Resources	7.
8/6/14-15	Cabinet	4 November 2014	1	Business Rates Retention Scheme – Proposal to Create A Pool	Non-Key	All	No	Resources	8.

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9/6/14-15	Cabinet	4 November 2014	1	Council Tax Support – Hardship Relief and Discretionary Housing Payment Update	Non-Key	All	No	Resources	9.
10/6/14-15	Cabinet	4 November 2014	1	East Herts District Council and NSL On-Street Enforcement Contract Extension	Non-Key	All	No	Environment	10.
11/6/14-15	Cabinet	4 November 2014	2	Hatfield Town Centre – Acquisition of Properties	Budget and Policy Framework Item for Recommendation to the Council	Hatfield Central	No	Resources	11.
12/6/14-15	Cabinet	4 November 2014	2	Write Offs Over £10,000	Non-Key	Peartree and Hatfield Central	No	Resources	12.

LIST REFERENCE: 1/6/14-15

SUBJECT / TITLE OF REPORT								
Release of Capital Funds – Affordable Housing Programme 2014/15								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 November 2014	No	Recommendation to the Council	Sian Chambers 01707 357640 s.chambers@welhat.gov.uk	No	Resources

DECISION:
The release of the approved capital budget of £5,825,730 expenditure arising during 2014/15 under the Affordable Housing Programme, including property acquisitions, grant funding to Registered Providers and costs incurred relating to the Council's own new build programme was agreed.

BACKGROUND:
Report of the Director (Strategy and Development) to the Cabinet item 11 refers.

LIST REFERENCE: 2/6/14-15

SUBJECT / TITLE OF REPORT
Review of Cemetery Provision

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 November 2014	No	Non-Key	Rachael Walsh 01707 357184 r.walsh@welhat.gov.uk	No	Environment

DECISION:
(1) The top two sites identified for potential burial options would be included in the Local Plan consultation documents, namely, land off Southway, Hatfield and land between Marford Road and Cromer Hyde Lane, Hatfield.
(2) Officers would contact and inform the land owners of the proposal to include these sites in the Local Plan for consultation for this purpose.

BACKGROUND:
Report of the Director (Finance and Operations) to the Cabinet item 12 refers.

LIST REFERENCE: 3/6/14-15

SUBJECT / TITLE OF REPORT

Manorial Rights

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 November 2014	No	Non-Key	Margaret Martinus 01707 357575 m.martinus@welhat.gov.uk	No	Resources

DECISION:

- (1) The unilateral notices to register manorial rights would not be challenged in the Property Chamber (First-tier Tribunal).
- (2) The Director (Governance) was authorised to enter into negotiations with the two companies which the Marquess of Salisbury had assigned his manorial rights in Welwyn Garden City to with a view to endeavouring to agree and settle the appropriate wording to be entered on the unilateral notices.

BACKGROUND:

Report of the Director (Governance) to the Cabinet item 13 refers.

LIST REFERENCE: 4/6/14-15

SUBJECT / TITLE OF REPORT

Local Government Boundary Commission for England – New Electoral Arrangements for Hertfordshire County Council

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 November 2014	No	Non-Key	Michel Saminaden 01707 357327 m.saminaden@welhat.gov.uk	No	Resources

DECISION:

- (1) The recommendations of the Local Government Boundary Commission for England were noted and comments would be made to the Boundary Commission on these.
- (2) The proposals for the Welwyn Hatfield Borough appeared to make sense and were necessitated by the increase in the population of the Borough.
- (3) It was suggested that County Divisions should have different names to those of the Borough Wards which they comprised to help address some of the confusion which arose over Division names which applied to Haldens, Hatfield East and Hatfield South Divisions.
- (4) It was noted that the Boundary Commission had recently announced a review of the electoral arrangements for the Borough Council and any anomalies brought up by the County Council review could be addressed in this further review as well.

BACKGROUND:

Report of the Chief Executive to the Cabinet item 14 refers.

LIST REFERENCE: 5/6/14-15

SUBJECT / TITLE OF REPORT
Revenue Budget Monitoring at 30 September 2014 (Month 6)

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 November 2014	No	Non-Key	Daniel Williams 01707 357389 d.williams@welhat.gov.uk	No	Resources

DECISION:
<p>(1) The changes to the forecast outturn as at 30 September 2014 were agreed and would be included in the current budget, which in turn would then be used as the basis of comparison to the forecast outturn.</p> <p>(2) All service managers would be informed that any significant changes to the forecast outturn which could not be met by a similar level of savings would need a report to the Cabinet to request additional funds.</p> <p>(3) The position on debts and rechargeable works was noted.</p>

BACKGROUND:
Report of the Director (Finance and Operations) to Cabinet item 15 refers.

LIST REFERENCE: 6/6/14-15

SUBJECT / TITLE OF REPORT
Capital Budget Monitoring at 30 September 2014 (Period 6)

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 November 2014	No	Non-Key	Tracy Fortune 01707 357219 t.fortune@welhat.gov.uk	No	Resources

DECISION:
<p>(1) The overall position on capital spending funding and reserves, the current budget to date, Prudential Indicators and the risks relating to the capital programme and funding were noted.</p> <p>(2) The forecast outturn to date was approved with a view to amending the current budget.</p> <p>(3) The phasing of schemes would be reviewed and consideration given as to whether there would be slippage into next year.</p>

BACKGROUND:
Report of the Director (Finance and Operations) to Cabinet item 16 refers.

LIST REFERENCE: 7/6/14-15

SUBJECT / TITLE OF REPORT
Treasury Management Strategy Mid-Year Report

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 November 2014	No	Non-Key	Andrea Plucknett 01707 357453 a.plucknett@welhat.gov.uk	No	Resources

DECISION:
The current treasury position and management indicators were noted.

BACKGROUND:
Report of the Director (Finance and Operations) to Cabinet item 17 refers.

LIST REFERENCE: 8/6/14-15

SUBJECT / TITLE OF REPORT
Business Rates Retention Scheme – Proposal to Create A Pool

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 November 2014	No	Non-Key	Ka Ng 01707 357425 k.ng@welhat.gov.uk	No	Resources

DECISION:
<p>(1) The Cabinet agreed in principle to the Council being part of the Hertfordshire Business Rates Retention pool with effect from 1 April 2015.</p> <p>(2) Delegated authority was given to the Director (Finance and Operations), in consultation with the Deputy Leader (Executive Member for Resources), to agree the final governance and membership arrangements for the pool.</p> <p>(3) In the event of any significant changes to the benefits for the Council of pooling in the light of the provisional local government finance settlement, delegated authority was given to the Director (Finance and Operations), in consultation with the Deputy Leader (Executive Member for Resources), to withdraw the Council from the pool.</p>

BACKGROUND:
Report of the Director (Finance and Operations) to Cabinet item 18 refers.

LIST REFERENCE: 9/6/14-15

SUBJECT / TITLE OF REPORT
Council Tax Support – Hardship Relief and Discretionary Housing Payment Update

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 November 2014	No	Non-Key	Farhad Cantel 01707 357011 f.cantel@welhat.gov.uk	No	Resources

DECISION:
Following a recommendation from the Welwyn Hatfield Community Housing Trust Board, up to £95,000 would be made available in 2014/15 from existing Housing Revenue Account resources to help Council tenants and an application would be made to the Department of Communities and Local Government to this effect.

BACKGROUND:
Report of the Director (Finance and Operations) to Cabinet item 19 refers.

LIST REFERENCE: 10/6/14-15

SUBJECT / TITLE OF REPORT								
East Herts District Council and NSL On-Street Enforcement Contract Extension								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
1	All	Cabinet	4 November 2014	No	Non-Key	Durk Reyner 01707 357160 d.reyner@welhat.gov.uk	No	Environment

DECISION:
The Cabinet agreed to extending the partnership agreement for on-street enforcement services with East Herts District Council for a further two year period.

BACKGROUND:
Report of the Director (Finance and Operations) to Cabinet item 20 refers.

LIST REFERENCE: 11/6/14-15

SUBJECT / TITLE OF REPORT
Hatfield Town Centre – Acquisition of Properties

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	Hatfield Central	Cabinet	4 November 2014	No	Budget and Policy Framework Item for Recommendation to the Council	Mike Storey 01707 357640 m.storey@welhat.gov.uk	No	Resources

DECISION:
<p>(1) The Council was recommended to increase the 2014/15 capital budget for the purchase of St Modwen’s assets for immediate release noting that a funding bid had been submitted to the Local Enterprise Partnership to pay for this and in the event that the bid was unsuccessful the Council would fund the acquisitions using internal borrowing.</p> <p>(2) Delegated authority was given to the Director (Finance and Operations) in consultation with the Deputy Leader (Executive Member for Resources), to serve a notice to St Modwen in order to allow the purchase of their assets and to agree the purchase price.</p> <p>(3) It was noted that leases and occupancy arrangements within St Modwen’s properties might need to change including the provision of vacant possession where appropriate.</p> <p>(4) The revitalisation works that the Council was planning to do would be considered as part of the Council’s 2015/16 budget setting process.</p> <p>(5) The making of any planning or other applications necessary to allow for the revitalisation works to proceed was authorised.</p>

BACKGROUND:
Exempt report of the Director (Finance and Operations) to Cabinet item 23 refers. As the report contains confidential/exempt information it is not available to the press or public

LIST REFERENCE: 12/6/14-15

SUBJECT / TITLE OF REPORT								
Write Off Over £10,000								

Part 1 or 2 (relevant exempt Paragraph)	Wards affected by the Decision	Decision taken by	Date decision taken	Interest declared in respect of the Decision	Category of decision (i.e. Key, Non-Key, Council, Urgent)	Contact Details	Eligible for Call-in & Date to be called in by	Appropriate Overview and Scrutiny Committee
2	Peartree and Hatfield Central	Cabinet	4 November 2014	No	Non-Key	Farhad Cantel 01707 357011 f.cantel@welhat.gov.uk	No	Resources

DECISION:
The two domestic rate write offs of over £10,000 totalling £35,471.93 were approved.

BACKGROUND:
Exempt report of the Director (Finance and Operations) to Cabinet item 24 refers. As the report contains confidential/exempt information it is not available to the press or public.